

TURTLE RIVER TOWNSHIP
BELTRAMI COUNTY, MINNESOTA
JANUARY 12, 2023
BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING
7:00 p.m.
AGENDA

Call Meeting to Order
Citizen's Input

CONSENT AGENDA

I. Town Board

- A. December Regular Town Board Meeting Minutes
- B. December Treasurers Report

II. Bills and Claims

ITEMS FOR INDIVIDUAL DISCUSSION

I. Zoning

- A. Transfer of \$10,000 into Zoning Fund- Donna

II. Administrative Items

- A. Moving funds to stay within our limits at security bank.- Donna
- B. Decide upon a time, day, and location for the monthly supervisor meeting
- C. Mileage has been increased to 65.5 cents a mile
- D. Confirm the compensation schedule
- E. Bonnie Weidenborner raise to \$100 per cleaning
- F. Reminder that all contractors need to have liability insurance BEFORE they can do the job
- G. Reminder that all vendors must turn in a W-9 before they can be paid.
- H. Set up Board of Audit meeting/Budget Meeting?

III. Roads

- A. Pincherry- Sam
 - 1. Snow fence
 - 2. Letting of bids
 - 3. TEP update
- B. Dan Thompson- misc road work and tree removal- Sam
- C. Snowplowing and County Agreement- Sam

IV. Upcoming Meetings and Other Dates:

Monday, January 16, 2023; MARTIN LUTHER KING DAY. Legal Holiday
Thursday, February 9, 2023; TOWN BOARD MEETING; 7:00 p.m.

Adjournment

Turtle River Township Compensation Schedule 2022

Meeting Type	Supervisors	Clerk	Treasurer	Planning and Zoning	Other
Regular	\$75 ¹	\$725/Mo +\$75	\$500/Mo + \$75	\$50 ²	
Special	\$75 ¹	\$75	\$75	\$50 ³	
Board Hearing	\$75 ¹	\$75	\$75 ⁴		
P & Z Board				\$50 ⁵	
P & Z Hearing	\$40	\$75		\$50 ⁵	
Work Session	\$40	\$40	\$40	\$40	
Town Meeting	\$40	\$75	\$40		
Hourly Rate	\$18	\$18	\$18		2 hour min.
Comm. Center Scheduling					\$100/Month
Per Diem Meals	\$60 per day for Breakfast, Lunch, and Dinner. Receipts required for reimbursement.				
Per Diem Lodging	\$125 per day for lodging if travel requires leaving home prior to 6 a.m. or travel after 8 p.m. Receipts required for reimbursement.				
Mileage reimbursement- .655 cents per mile					
1 Chair receives additional \$15 per meeting					
2 P&Z Chair or designee					
3 P&Z Chair or designee when requested by board chair to attend					
4 When required \$by board chair to attend					
5 P&Z Chair and Secretary additional \$10 per meeting					

**MINUTES OF THE REGULAR MEETING OF
TURTLE RIVER TOWNSHIP BOARD OF SUPERVISORS
THURSDAY, DECEMBER 8, 2022 7:00 pm**

Board Members Present: Sam Christenson, Marie Kistler, Donna Zelinsky, Kevin Williamson, Craig Forte, Tanya Hanson (Zoom), Bryan Campbell

Citizens Present: Jan Johnson, Karin Snortland, David Kloha, Rod Jurkovski

Chairman Kevin Williamson called the meeting to order at 7:00 PM.

CITIZENS INPUT: None

CONSENT AGENDA:

Sam Christenson made a motion to approve the consent agenda as follows:

A. November Regular Town Board Meeting Minutes.

B. November Treasurers Report: For November receipts totaled \$1,012.82 and disbursements were \$56,986.28. The township statement balance totaled \$264,518.12. Bills and Claims for the month of November #10905 to #10931 were presented for approval and payment in the amount of \$22,678.51.

ITEMS FOR INDIVIDUAL DISCUSSION:

I. Zoning – Rodney Jurkovski Parcel Re-Alignment. Rodney Jurkovski, 12927 Birchmont Beach Road NE, Parcel No. 48.00197.01, is requesting a realignment of the properties 48.00197.00 and 48.00197.01, moving the east line of parcel 48.00197.01 to the east 136.5 feet, changing the acreage of 48.00197.01 from 18 acres to 23 acres so the house is on the west tract. Rodney owns both lots. Tanya Hanson will send a letter to Beltrami County before the first of the year indicating the township is in agreement with this change. Brian Campbell made a motion to approve this realignment, seconded by Craig Forte. Carried.

II. Administrative Items. A.1. Pincherry Project. The technical evaluation for this project has been completed. No further discussion at this time.

III. Roads. A. Acquire Township Road. Kevin Williamson reviewed the request from residents on Mystic Drive (off of Long Lake) to have the township take over road maintenance, which is currently taken care of by the property owners on the road. The road would need to meet township requirements of 33 feet wide. Another option would be to classify the roadway as a minimum maintenance road. Kevin indicated further research is required before making any decision.

B. Sam Christenson indicated he has been made aware of a service by Dan Thompson for clearing road right of ways from fallen trees, etc. He has equipment including a bobcat and a truck with a clam for performing this service. He can do this on short notice. Sam will contact Mr. Thompson and ask him to come to the next Board of Supervisors meeting on January 12th.

C. New township roadway signs have been received and are ready for installation. One curve sign has been installed incorrectly and will be taken down.

D. Karin Snortland discussed possible roadway issues on Howling Wolf Drive. A speed limit of 10 miles an hour might be appropriate with possible placement of an arrow sign at a designated location.

IV. Correspondence. The only correspondence item was a calendar from Widseth.

Sam Christenson made a motion to adjourn the meeting at 7:25, seconded by Craig Forte.

Respectfully submitted,

Kevin Williamson, Chair

Jan Johnson, Deputy Clerk

Turtle River Township

Cash Control Statement

1/7/2023

For the Period : 12/1/2022 To 12/31/2022

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$53,118.89	\$32,816.36	\$6,104.11	\$79,831.14	\$0.00	\$400.87	\$80,232.01
Road and Bridge	\$77,176.16	\$48,761.99	\$2,103.16	\$123,834.99	\$0.00	\$0.00	\$123,834.99
Fire	\$131,833.47	\$27,478.24	\$38,715.67	\$120,596.04	\$0.00	\$0.00	\$120,596.04
Cemetery	\$2,363.16	\$0.00	\$0.00	\$2,363.16	\$0.00	\$0.00	\$2,363.16
Zoning	\$17.99	\$0.00	\$147.26	(\$129.27)	\$0.00	\$0.00	(\$129.27)
Debt Service for Special Issues (e.g. State Aid Streets)	\$8.45	\$6.41	\$0.00	\$14.86	\$0.00	\$0.00	\$14.86
Total	\$264,518.12	\$109,063.00	\$47,070.20	\$326,510.92	\$0.00	\$400.87	\$326,911.79

Bryan B Campbell

Town Supervisor

Date

Craig Forte

Town Supervisor

Date

Kevin Williamson

Chair, Town Supervisor

Date

Marie J Kistler

Town Supervisor

Date

Samuel R Christenson

Town Supervisor

Date