



# SPEED SKATING ASSOCIATION

## 2021-2022 Sanction & Equipment Request Form

Name of event: \_\_\_\_\_

Location: \_\_\_\_\_

Arena: \_\_\_\_\_

Date & Time: \_\_\_\_\_ Hosting Club: \_\_\_\_\_

Requested by: \_\_\_\_\_ Position: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Chief Officials:** SSA will assist with staffing Chief Officials (& fund travel for one). External Chiefs needed:  
Referee Yes / No | Starter Yes / No | Timer Yes / No | Recorder Yes / No

**Numbered Helmet Covers:** no cost, \$50 charge for each missing helmet cover Required? Yes / No

**Relay Helmet Covers:** no cost, \$50 charge for each missing helmet cover Required? Yes / No

**Watches:** no cost, \$200 charge for each missing watch Required? Yes / No

**Timing / Finish Lynx System:** \$100, charges vary for missing components Required? Yes / No

**Outdoor (32's) Guns:** no cost, club must purchase own ammunition Required? Yes / No

**Officials & Coaches Development Fee:** \$3.00/per skater competing ***please send after the meet***

Sanctions are the primary mechanism through which competitions are recognized by SSA. When SSA issues a sanction and an organizer accepts a sanction, this represents a formal agreement between the competition organizers and SSA. SSA will issue an e-certificate sanction for use by meet organizers.

Speed Skating Alberta agrees to:

- Acknowledge the times as official times for ranking purposes and seeding into other sanctioned events
- Provide a clean .pat file for the club recorder prior to the event (ST only; must request for Long Track)
- Include the event on our official events calendar
- Promote the event on our website
- Post the results on our website
- Provide travel costs (to be submitted on ([SSA Expense Claim Form](#)) for one major official
- Loan competition hosting equipment as requested above

The host club agrees:

- To run the event according to Speed Skating Canada rules (the Red Book) including:
  - o Using a certified track
  - o Using certified officials
  - o Following all safety rules (including minimum safety mat standards)
- Use the official SSC software, Meet Manager, for the event (Short Track only)
- Send the final .pat file to our Meet Manager branch administrator immediately following the event
- Arrange the return of any borrowed equipment
- Within two weeks after the event the meet coordinator must submit the following to the AASSA office:
  - o The results (an electronic copy of the protocol)
  - o List of officials
  - o Any medical incident reports
  - o Officials' expense form for reimbursement of expenses for one major official
  - o Officials & Coaching Development fee of \$3 per competitor

**Send to:** Speed Skating Alberta (SSA) c/o Olympic Oval, 2500 University Drive NW, Calgary, AB, T2N 1N4 or via email: email: [info@aassa.ca](mailto:info@aassa.ca). Direct questions to [info@aassa.ca](mailto:info@aassa.ca) or leave a message at: 403-220-7911.