



August 25, 2021

Dear TDA Families,

Welcome to the 2021-2022 school year! I am honored to begin my first year as Principal of The Dearborn Academy with you all by my side. The entire TDA staff has missed you and we are so excited to see you all in-person! **Our first day of school is a half-day on Monday, August 30th. Students will be dismissed at 11:30 AM.**

There are lots of new and wonderful things happening this school year! I would like to begin by introducing you to our School Leadership Team:

TDA School Leadership Team	
Administration	Coaches
<ul style="list-style-type: none"> Mrs. Melissa Lathrup – Principal Mrs. Deena Krechnyak – Assistant Principal 	<ul style="list-style-type: none"> Ms. Melanie Burchard – Instructional Coach Mrs. Kristin Diroff – School Culture Coach

As your School Leadership Team, our mission is to work together with staff, students, and families to ensure the very best for all of our students academically, socially, and behaviorally.

We are also excited to share that the construction of our new addition is complete! Our students will take advantage of our new gymnasium this school year and our 4th and 5th grade teachers and students will be in the new classrooms.

Please take a moment to read the important information below. More detailed information can be found in the Student/Parent Handbook.

Attendance

Consistent attendance is vital for the success of our students. Please ensure that your child(ren) arrive to school on-time and are present the entire school day. The school day hours are as follows:

	Full Day	Half-Day	Late Start
Breakfast	7:30 AM – 8:05 AM	7:30 AM – 8:05 AM	8:30 AM – 9:05 AM
Start Time (the time students should be in their classroom and ready to learn)	8:00 AM	8:00 AM	9:00 AM
Tardy	8:05 AM - 8:15 AM	8:05 AM - 8:15 AM	9:05 AM - 9:15 AM
Late	After 8:15 AM	After 8:15 AM	After 9:15 AM
Dismissal	3:00 PM	11:30 AM	3:00 PM

Please note that students will not be allowed in the building before 7:30 AM on full days and half-days or before 8:30 AM on late start days. Please review the 2021-2022 School Calendar for all half-days and late start dates. We strongly discourage early dismissals not included in the calendar. However, if you need to pick up your child early, we ask that you call the school office at 313-982 - 1300 a minimum **ONE** hour prior to arriving. In addition, in the event that your child(ren) will be absent from school, please call the Main Office in the morning to notify them.

COVID-19 Safety and Protocols

The safety of our staff and students is our top priority and your continued patience and cooperation are greatly appreciated. In hopes of limiting cases within our school community, the following safety protocols will be implemented at the beginning of this school year:

- Masks will be required for all staff, students, and visitors while in the building to start the school year
- Visitors (including parents) will not be allowed to enter the building (except for emergency situations and scheduled meetings)
- All staff, students, and visitors will be asked to stay home if they are experiencing any symptoms of the following symptoms: cough, runny nose/congestion, sore throat, fever, loss of smell or taste, difficulty breathing, vomiting or diarrhea, headache, body aches, and/or tiredness
 - If your child becomes ill at school, we will contact you to pick them up immediately
- If anyone in your household or anyone that you have been in close contact with has tested positive, please keep your child(ren) home and notify the Main Office

We will continue to monitor positivity rates and case numbers within our communities and adjust all safety protocols as needed.

Dismissal Procedures

If you do not already have a SchoolTron account, please download the SchoolTron parent app and create an account. This app will be used for student dismissal. Parent instructions and a dismissal map were provided at Back to School Open House.

Dress Code Policy:

We will not be requiring a student uniform this year. However, students are still expected to follow the dress code policy outlined in the handbook. Please review the dress code policy in the handbook for specific guidelines. In the event that a student is in violation of the dress code, parents/guardians will be required to bring the student new clothes and meet with an administrator.

Parent Communication:

We strive to communicate with parents frequently. Most school/teacher communications will be via Remind and/or School Messenger. Please ensure that you join our TDA Remind page and that the Main Office has an updated phone number on file at all times.

Once again, welcome back! If you may need anything throughout the school year, please do not hesitate to reach out. Let us make it another great year at TDA together!

Sincerely,

Mrs. Melissa Lathrup
Principal