

COVID-19 guidance for cleaning staff & volunteers

Physical distancing: If you can stay at least six feet away from anyone in the building, try to do that as much as possible.

Face Coverings: When you can't physically distance yourself, wear a mask or face covering over your nose and mouth. This will be provided for you. It is important to note that wearing a mask must always be used in conjunction with good hand hygiene.

Hand and face hygiene: Avoid touching your face, and practice frequent hand-washing. Wash your hands when you enter and before you leave, as well as any time you touch a surface that may not have been disinfected. A plentiful supply of hand sanitiser will also be provided for you.

Keeping surfaces clean: Any surface that is often touched — countertops, doorknobs, light switches — should be frequently cleaned and effectively sanitised.

Gloves: If you do work that normally entails wearing gloves, then continue wearing the gloves. However, gloves are never a substitute for hand hygiene. The first step that should be done after removal of those gloves is cleaning your hands.

Uniform: If you feel that a uniform would be of benefit to you for hygiene purposes, this will be provided by Chaplaincy. Please speak with the Pastoral Manager regarding this.

Staff Responsibilities

Please do not enter the Chaplaincy building if you are experiencing symptoms of COVID-19: a new and consistent cough, high temperature, or loss of sense of taste/smell. Follow all government guidance relating to self-isolation and testing;

Staff in self-isolation because they or a member of their household are experiencing symptoms of COVID-19 should ensure they follow the PHA advice and also inform the Pastoral Manager.

Outside visitors to Chaplaincy should be limited. We recommend that if you invite anyone into the Chaplaincy building, you ensure that gatherings are not in excess of what can be safely accommodated. Please speak with the Pastoral Manager for her advice and guidance.

We continue to liaise with Queen's University and the Diocese of Down and Connor to ensure our practices and procedures adhere to public health guidelines. We ask you to help us keep you safe. If you are concerned about any issue relating to infection control or cleaning at the Catholic Chaplaincy please raise this with the Pastoral Manager at your earliest convenience.