



## DISASTER ASSISTANCE PROGRAM APPLICATION

Funding is limited. Applications will be reviewed and awards made on a rolling basis until available funding is exhausted.

All sections of the application must be completed if applicable. See below for specific applicability instructions.

NOTE: To be considered complete, all supporting documentation, data, materials and information must be provided.

### Section 1. Farmer / Rancher

Farmer / Rancher Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Farm / Ranch Name (if applicable): \_\_\_\_\_

Farmer / Rancher Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Farmer / Rancher Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address where physical damage or economic loss occurred (if different than physical address above):  
\_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Property Tax ID number: \_\_\_\_\_ The Tax Property ID number is found on your property tax records,  
or you can contact your County Auditor.

Latitude and longitude description of the property where physical damage and / or economic loss are located:

County where physical damage or economic loss occurred: \_\_\_\_\_

Conservation district where physical damage or economic loss occurred: \_\_\_\_\_

Acreage of farm / ranch: \_\_\_\_\_ Type of Operation (Commercial, subsistence, hobby): \_\_\_\_\_

Property ownership: enter all person(s) who own more than 20% of the property(ies) listed above where physical damage or  
economic loss occurred: \_\_\_\_\_

Type of farm or ranch (please check all that apply):

- ☐ Irrigated crop
- ☐ Non-irrigated crop
- ☐ Livestock
- ☐ Other

Number of acres impacted: \_\_\_\_\_ Total amount requested in this Application: \_\_\_\_\_

## Section 2. Physical Damage and / or Economic Loss

**A. DESCRIPTION AND LOCATION OF PHYSICAL DAMAGE AND / OR ECONOMIC LOSS(ES).** Summarize the damage sustained by your operation directly related to the natural disaster events. Please include any additional details you feel will help in determining your eligibility for funding. Include information about the items lost or damaged as result of the natural disaster or documentation of reduced agricultural income or activity. Please include any pictures, certifications, or other documentation of the damage or loss.

**B. WHAT WILL GRANT FUNDS BE USED FOR ON YOUR FARM OR RANCH? PLEASE CHOOSE ALL THAT APPLY.**

☐ Reimbursement for **expenses incurred as a result of the disaster**. Categories of allowable expense include payroll, utilities, rent, marketing and advertising, building improvements (improvements limited to restoring to pre-disaster condition, enhancements may be considered if they contribute to disaster resiliency) or repairs, replacing damaged or lost crops, livestock, and equipment, and other operations and business expenses. If choosing this option, please explain in detail.

☐ Cost share project. NOTE: if applying for a cost share project, the applicant **must also apply** with the Whatcom Conservation District ([disasterfunding@whatcomcd.org](mailto:disasterfunding@whatcomcd.org) or by phone at 360-526-2380). A signed cost-share agreement will be required, cost share is done on a reimbursable basis. If approved, all work must be completed and all documentation submitted no later than May 31, 2023. Additional requirements and restrictions apply. Please describe the cost share project:

Section 3. Expense Documentation Table. Provide documentation of costs incurred as a result of a natural disaster such as a flood, earthquake, or wildfire. Enter each expense. Documentation is required for each expense. The farmer or rancher has to demonstrate that all payments have been both paid and cleared.

Documentation includes an itemized invoice **plus proof of payment**. Acceptable forms of proof of payment are:

- Itemized invoices showing a \$0 balance
- Copies of cancelled checks (submit image of front and back)
- Credit Card Statements with account numbers blacked out

Receipts must show name and contact information of seller, date of purchase, itemized list of items purchased or costs incurred plus cost per item, total paid, and method of payment.

If further rows are needed, please duplicate this page and attach as many sheets as needed to your application.

Invoice date	Invoice number	Vendor	Description of purchase or cost	How was the purchase or cost used for rebuilding the farm or ranch?	Total invoice amount	Proof of payment

Section 4. **Proof of Damages.** If the expense incurred is a replacement or repair of lost or damaged items, please provide proof of damage to/loss of those items. **You may provide pictures or other certifications for damage and proof of loss by attaching them to this application.**

Section 5. **Proof of Payment.** For incurred expenses, please provide proof of payment for each expense listed in the Expenses Documentation Table above. You may also attach proof of payment documentation to this application.

Section 6. Letter from owner, if property is leased. If property is leased, provide a letter from the owner giving permission for expenses and statement owner will not be claiming for same expenses.

#### Section 7. Application Agreement

1. I certify that I am a farmer or rancher, as defined in the *SCC Short-Term Disaster Recovery Financial Assistance Program for Farmers and Ranchers FY2023 Guidelines*.
2. I certify that I am an eligible farmer or rancher that sustained damage or loss in Whatcom County.
3. I certify that all physical damage or economic loss expenses I am seeking grant funding for were covered, in whole or in part, by insurance or other governmental sources.
4. I certify that all expenses I am seeking grant funding for are directly related to the major flooding event that occurred in Whatcom County during November-December 2021.
5. I certify that all expenses I am seeking grant funding for were related to farming or ranching and directly caused by the disaster.
6. I certify that regardless of the number of owners of my entity/business/operation/ranch/farm, only one application for grant funding is being submitted.
7. I certify that my entity/business/operation/ranch/farm has not received grant funding from the *SCC Short-Term Disaster Recovery Financial Assistance Program for Farmers and Ranchers* at any other time during this past 24 months, regardless of the number of owners.
8. I certify that I have paid all expenses for which I am seeking reimbursement for in this Application.
9. I understand that the availability of funds is only through legislative appropriation and state allotment to the SCC.
10. I understand and by submitting this Application, agree to grant the SCC, its staff, or conservation district staff acting on behalf of the SCC, such access to the damaged or lost property or submitted evidence or documents supporting damage or loss, as necessary to verify any reimbursement requested in this Application.
11. I understand that I am requesting funding from the SCC, and that I will comply with all rules and requirements as described in the *SCC Short-Term Disaster Recovery Financial Assistance Program for Farmers and Ranchers FY2023 Guidelines*.

#### Section 8. Agreement Completion Certification

By signing this Application, I hereby

1. Certify that, under penalty of perjury, all information provided in connection with this Application is true and correct, and that the identified farm or ranch sustained damage directly related to natural disaster events and the expenses documented as part of this Application were in direct relation to repairing, mending or replacing those damages;
2. Certify that the property damage claims submitted are not covered by insurance or other governmental sources;

3. Certify that if persons or entities other than the farmer or rancher are entitled to a share of funds received due to a written or verbal agreement, farmer or rancher will divide any funds received accordingly;
4. Acknowledge that any misrepresentation or false statement made by the farmer or rancher or an authorized agent of the farmer or rancher in connection with this Application, whether intentional or not, will constitute grounds for denial of this Application and may be the subject of substantial civil and/or criminal liability and sanctions;
5. Acknowledge this Application and any payments owned to farmer or rancher in connection with this Application may be reduced or denied because of the farmer or rancher's owing any debt to the State of Washington; and
6. Certify that farmer or rancher is authorized to submit this Application and to make these certifications and acknowledgements.
7. Acknowledge that the penalty for knowingly making false statements or false entries, or attempted to secure money through fraudulent means, may include finds and/or incarceration and/or forfeiture of agricultural assistance funds under applicable federal and state law.
8. Understand that this document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Washington collected about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect.

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Signature of Farmer or Rancher

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Date

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Application Prepared by (if different than Farmer or Rancher)

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Date

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Whatcom CD Staff who assisted with Application if applicable

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Date

NOTE: *Funding is limited. Applications will be reviewed and funding awarded on a rolling basis. Applications not received by 4:00 p.m. on May 31, 2023 are not eligible. **Please note that funds may be fully expended well before that date.***

#### Application Questions

If you have questions regarding submission of the application and/or SCC requirements, please contact the Whatcom Conservation District at [disasterfunding@whatcomcd.org](mailto:disasterfunding@whatcomcd.org), by phone at 360-526-2380, by mail at 6975 Hannegan Road, Lynden, WA 98264-9019, or the Commission's regional manager for Puget Sound, Jean Fike, at [jfike@scc.wa.gov](mailto:jfike@scc.wa.gov), or by phone at 360-764-0533, or Sarah Groth, Fiscal Manager for the SCC, at [sgroth@scc.wa.gov](mailto:sgroth@scc.wa.gov), or by phone at 360.407.6205.