



Grant County Conservation District
1107 S. Juniper Dr, Moses Lake, WA 98837
Phone: (509) 765-9618

- Position:** Soil Conservation Planner
- Location:** Ephrata, Washington
- Type:** Full-time (40 hours per week), 8:00 AM to 4:30 PM, non-exempt, hourly position. This position is supported by and contingent on available grant funding.
- Pay Range:** \$19 - \$22 per hour, depending on experience.
- Opening Date:** November 19, 2021 - Screening begins December 1, 2021.
- Closing Date:** Open until filled.

DESCRIPTION

Grant County Conservation District (GCCD) is seeking a motivated individual for a full-time, entry-level Soil Conservation Planner (SCP) position. The SCP will train and work directly with the Natural Resources Conservation Service's (NRCS) Ephrata Field Office to assist with NRCS program implementation. The successful candidate will receive formal, informal, and/or on-the-job training and assignments will become progressively more difficult in nature.

MAJOR DUTIES

- With training, develops conventional conservation plans.
- With supervision, provides assistance in administrative, fiscal, and technical responsibilities for a wide variety of Farm Bill programs carried out, which may include but are not limited to Environmental Quality Incentive Program (EQIP), Conservation Stewardship Program (CSP), and easement programs.
- Performs contract reviews for compliance with schedules and practice requirements.
- Promotes programs and provides assistance to supervisors. Carries out various duties which enhance the efficiency and effectiveness of soil conservation

operations. Writes news articles and stories, conducts tours, speaks to groups and collects pertinent information to be used to further conservation programs.

DESIRED KNOWLEDGE, SKILLS & ABILITIES

- Interest in and commitment to natural resources enhancement and public education.
- Demonstrated ability to interact professionally with diverse community members and build relationships with landowners and producers, and motivate individuals to adopt and implement resource management practices on their property.
- Ability to effectively communicate practice recommendations and designs to farm owners and operators, demonstrate approaches, and guide installation of conservation practices.
- Knowledge of best management practices for small and large agricultural operations related to soil health, water quality, wildlife habitat, nutrient management, manure management, livestock management, crop production, and drainage.
- Ability to successfully manage multiple priorities and deadlines.
- Ability to manage grants, contracts, and other funding awards.
- Ability to write conservation plans, reports, project documentation, outreach articles, and components of funding applications.
- Ability to take initiative, work well with team members, and adapt to new processes. Service oriented attitude and constructive problem-solving skills.
- Computer skills in word processing, spreadsheets, email, scheduling, ArcGIS, PowerPoint, tablet applications, and ability to learn specialized computer programs to manage work.

EDUCATIONAL REQUIREMENTS

- Bachelor's Degree in natural resources related fields.

PHYSICAL REQUIREMENTS & WORKING CONDITIONS

- Ability to work outdoors in all weather conditions and on rough or uneven terrain.
- Ability to sit or stand for long periods of time in a standard workday.
- Ability to drive a vehicle for long periods when travel is needed.
- Ability to lift, pull, carry, push up to 40lbs.
- Occasional bending, twisting, squatting, climbing, kneel/crawling, reaching overhead.
- Ability to exercise caution and maintain all safety requirements.
- Ability to work occasionally beyond an 8-hr workday or on the weekend.

CONDITIONS OF EMPLOYMENT

- Must obtain Conservation Planning Certification within two years.
 - Must possess and maintain a valid state motor vehicle operator's license for the type of vehicle(s) operated to perform the duties of this position. This may require the operation of a motor vehicle in both public and private roads during daylight hours and occasionally after dark.
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Benefits: Benefits include the GCCD's benefits package, including medical insurance, retirement benefits, 11 paid holidays per year, vacation leave, and sick leave.

To Apply: Send a cover letter, resume and references electronically to [kristina-ribellia\(at\)conserveva.net](mailto:kristina-ribellia(at)conserveva.net).

If you have questions about applying or need accommodation during the application process, please contact Kristina Ribellia, GCCD Assistant Manager at [kristina-ribellia\(at\)conserveva.net](mailto:kristina-ribellia(at)conserveva.net).