**William Bee Ririe Critical Access Hospital**

**William Bee Ririe Critical Access Hospital**

**WBRH Conference Room**

**1500 Avenue H, Ely, Nevada 89301**

**Regular Board of Trustees Meeting Minutes**

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday, September 26, 2022 at 5:00 p.m.

**TRUSTEE’S PRESENT** **STAFF PRESENT**

|  |  |
| --- | --- |
| Julie Gianoli – ChairmanMichael Mugosa, M.D. – Trustee/Chief of Staff Todd Wilkin – Trustee Haley McKay – Secretary (conference call-in)Mike Wheable – Trustee (conference call-in)**TRUSTEE’S NOT PRESENT**Richard Rowley – Vice Chairman**GUESTS PRESENT**Caroline McIntosh (Boys & Girls Club) | Matthew Walker – Chief Executive OfficerMckinzie Hilton – AttorneyTracie Gust – Chief Nursing OfficerEdwin Szewczyk – Chief Financial OfficerBeth Louton – Chief Operations Officer Joann Musinski – Administrative Assistant Todd Brewster – Physical Therapy  |
| Attached hereto is the sign-in sheet and by reference incorporated herein. |

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**WHITE PINE COUNTY HOSPITAL DISTRICT**

**Regular Board of Trustees Meeting**

1. **Call to Order**

Chairman Gianoli called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday, September 26, 2022 at 5:02 p.m.

1. **Roll Call**

Chairman Gianoli noted the sign in sheet reminding everyone to sign in.

**3. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item.* ***Comments during Discussion Items will not be******accepted from the General public. “****Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked the public if there was any comment at this time; Caroline McIntosh of the Boys and Girls Club thanked the Board of Trustees for support of the new childcare facility and presented information on upcoming child care services for the community to be offered and provided hands-outs with information on an upcoming event:

- Award Banquet on October 13th at Bristlecone Convention Center in Ely, Nevada honoring Boys and Girls Club Members in White Pine County, event to take place at 6:30pm cocktails and 7pm Dinner plus Awards for further information you can go to [www.bgctm.ejoinme.org/elyawards2022](http://www.bgctm.ejoinme.org/elyawards2022).

**4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.**

1. **Board of Trustees Regular Meeting – August 22, 2022**

**Chairman Gianoli** entertained a motion to approve Board of Trustees Meeting Minutes for August 22, 2022.

**MOTION:** Trustee Todd Wilkin moved to approve the minutes for the Board of Trustees Meeting for August 22, 2022; the motion was seconded by Trustee Dr. Mugosa and carried unanimously.

**UNFINISHED BUSINESS**

1. **Enterprise Safety & Risk Management & Quality Assurance – Matthew Walker, PharmD/CEO**

* + - **Enterprise Safety & Risk Management** – We’ve been doing a lot of focus on fire safety and fire drills education amongst all staff. We have done 3 drills over the last 30 days as we are trying to get caught up on training with new and existing staff.

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* + - **Quality Assurance** – Matthew Walker presented to the Board of Trustees on the TV monitor data associated with infection control and 30 day readmission rates, discussing measures presented for the hospital in comparison to the national averages. Providing the details on data that is reported and how it is monitored.

Matthew Walker PharmD/CEO answered all questions asked by the Board of Trustees.

1. **Discussion Only-Financial/Statistical Reports:** OfficialFinancial Statement review moved to Next Board Meeting.

**Discussion Only: Review of statistical reports– Edwin Szewczyk – CFO:** Edwin Szewczyk – CFO provided a hand out for review outlining statistical financial data for the month of July and August. Stating we ran into a lot of challenges we are working on fixing, employee turnover has also inhibited our ability to efficiently work through the issues we find. Rachel Luce has stepped in replacing Whitney Gunn for Payroll and Accounts Receivable position, Haley Grant has moved to our accounting clerk position we are working diligently to get caught up. A video was shown to the Board of Trustees on Cost Shifting located on YouTube; <https://www.youtube.com/watch?v=tWVynWnoPa0> to further explain the statistical data being reviewed and how cost shifting affects billing.

Edwin Szewczyk, CFO answered all questions asked by the Board of Trustees.

**Chairman Gianoli, Chairman** - This was a Discussion only topic no motion needed at this time moving on to the next topic.

**NEW BUSINESS**

1. **Discussion/For Possible Action**: Review/Revise/Approve Governance Policies – Chairman Gianoli
2. **Approval of Governance Process** – **2.5 Chairpersons’ Role**

**Changes to the verbiage in section 2.5.1 Chairpersons’ Role made to state:** The Chairperson is to ensure that the Board, subject to Nevada Revised Statutes, acts consistently with its own rules and those legitimately imposed upon it from outside the organization; and section (b) of 2.5.1 to read:Deliberation will be fair, open, and thorough but also timely, respectful, orderly, and kept to the point.

Chairman Gianoli entertained a motion to approve Governance Process 2.5 Chairpersons’ Role with associated changes in the verbiage.

**MOTION:** Trustee Dr. Mugosa made a motion to approve Governance Process 2.5 Chairpersons’ Role with associated changes in the verbiage; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

1. **Approval of Governance Process**  - **2.6 Board Members’ Code of Conduct**

Chairman Gianoli entertained a motion to approve Governance Process 2.6 Board Members’ Code of Conduct.

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**MOTION:** Trustee Todd Wilkin made a motion to approve Governance Process 2.6 Board Members’ Code of Conduct; the motion was seconded by Trustee Dr. Mugosa and carried unanimously.

1. **Approval of Governance Process**  - **2.7 Board Committee Principles**

Chairman Gianoli entertained a motion to approve Governance Process 2.7 Board Committee Principles

**MOTION:** Trustee Dr. Mugosa made a motion to approve Governance Process 2.7 Board Committee Principles; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

1. **Appointments/Re-Appointments/Modification of Appointments – Mike Mugosa, M.D.**

**Appointments-**

* 1. **Discussion/For Possible Action –** The Appointment of Shelbee Smolek, APRN – Sleep Study

Chairman Gianoli entertained a motion to approve Appointment of Shelbee Smolek, APRN – Sleep Study

**MOTION:** Dr. Mugosa made a motion to approve the appointment of Shelbee Smolek, APRN – Sleep Study; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

 **Intermountain Tele Oncology & BMT Appointments:**

* 1. **Discussion/For Possible Action –** The Appointment of Ryan Garfield, PA

Chairman Gianoli entertained a motion to approve Appointment of Intermountain Tele Oncology & BMT Ryan Garfield, PA

**MOTION:** Dr. Mugosa made a motion to approve the appointment of Intermountain Tele Oncology & BMT Ryan Garfield, PA the motion was seconded by Trustee Todd Wilkin and carried unanimously.

 **Telehealth – Intermountain Neonatology:**

* 1. **Discussion/For Possible Action –** The Appointment of Johnathan McCully, MD – Neo/Perinatal Med
	2. **Discussion/For Possible Action -** The Appointment of Lonnie Miner, MD – Pediatrics
	3. **Discussion/For Possible Action –** The Appointment of Stephen Minton, MD – Pediatrics
	4. **Discussion/For Possible Action –** The Appointment of Shaun O’Dell, MD – Neo/Perinatal Med
	5. **Discussion/For Possible Action –** The Appointment of Jennifer Zalla, MD – Neo/Perinatal Med

Chairman Gianoli entertained a motion to approve all appointments listed on the agenda for Telehealth – Intermountain Neonatology.

**MOTION:** Dr. Mugosa made a motion to approve all appointments listed on the agenda for Telehealth – Intermountain Neonatology; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

 **Telehealth – Telestroke**

* 1. **Discussion/For Possible Action –** The Appointment of Matthew Butrum, MD – Neurology

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* 1. **Discussion/For Possible Action –** The Appointment of Mengjing Huan, MD – Neurology
	2. **Discussion/For Possible Action –** The Appointment of Kyle Hobbs, MD – Neurology
	3. **Discussion/For Possible Action –** The Appointment of Paul Johnson, MD – Neurology
	4. **Discussion/For Possible Action –** The Appointment of Thomas Lombardi, MD – Neurology
	5. **Discussion/For Possible Action –** The Appointment of Marilyn McKasson, MD – Neurology
	6. **Discussion/For Possible Action –** The Appointment of Kevin Meier, MD – Neurology
	7. **Discussion/For Possible Action –** The Appointment of Hans Andrian Puttgen, MD – Neurology-Vascular
	8. **Discussion/For Possible Action –** The Appointment of Jordan Reichman, MD – Neurology
	9. **Discussion/For Possible Action –** The Appointment of Glen Robinson, MD – Neurology
	10. **Discussion/For Possible Action –** The Appointment of Shawn Smith, MD – Neurology
	11. **Discussion/For Possible Action –** The Appointment of Elizabeth Sunderman, MD – Neurology
	12. **Discussion/For Possible Action –** The Appointment of Katherine Thomas, MD – Neurology
	13. **Discussion/For Possible Action –** The Appointment of Sun Kim, MD – Neurology

Chairman Gianoli entertained a motion to approve all appointments listed on the agenda for Telehealth – Telestroke.

**MOTION:** Dr. Mugosa made a motion to approve all appointments listed on the agenda for Telehealth – Telestroke; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

 **Telehealth – Critical Care**

* 1. **Discussion/For Possible Action –** The Appointment of Andrew Badke, MD – Critical Care/ Internal Medicine/ Hospice & Palliative
	2. **Discussion/For Possible Action –** The Appointment of William Beninati, MD– Critical Care/ Internal Medicine/ Pulmonary Diseases
	3. **Discussion/For Possible Action –** The Appointment of Denitza Blagev MD - Critical Care/Pulmonary Diseases/Internal Medicine
	4. **Discussion/For Possible Action –** The Appointment of Samuel Brown, MD - Critical Care/Internal Medicine/Pulmonary Disease
	5. **Discussion/For Possible Action –** The Appointment of Peter Crossno, MD - Critical Care/Pulmonary Disease
	6. **Discussion/For Possible Action –** The Appointment of Jennifer Edwards, MD - Critical Care/Emergency Medicine
	7. **Discussion/For Possible Action –** The Appointment of David Guidry, MD - Critical Care/Internal Medicine/Pulmonary Disease
	8. **Discussion/For Possible Action –** The Appointment of Paul Kim, MD - Critical Care/Internal Medicine
	9. **Discussion/For Possible Action –** The Appointment of Justin Knowles, MD - Critical Care/Emergency Medicine
	10. **Discussion/For Possible Action –** The Appointment of Sunny Pandita, MD - Critical Care/Pulmonary Disease
	11. **Discussion/For Possible Action –** The Appointment of Ithan Peltan, Critical Care/Internal Medicine/Pulmonary Disease
	12. **Discussion/For Possible Action –** The Appointment of Mustufa Saifee, MD - Critical Care/Internal Medicine/Pulmonary Disease

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* 1. **Discussion/For Possible Action –** The Appointment of Ryoma Tanaka, MD - Critical Care/Internal Medicine/Pulmonary Disease

Chairman Gianoli entertained a motion to approve all appointments listed on the agenda for Telehealth – Critical Care.

**MOTION:** Dr. Mugosa made a motion to approve all appointments listed on the agenda for Telehealth – Critical Care; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

 **Telehealth – StadRAD Radiology**

**35) Discussion/For Possible Action –** The Appointment of David Cohen, MD – Radiology

**36) Discussion/For Possible Action –** The Appointment of Demetrice Davis, MD – Radiology

**37) Discussion/For Possible Action –** The Appointment of Erik Olsen, MD – Radiology

**38) Discussion/For Possible Action –** The Appointment of Jonathan Coll, MD – Radiology

**39) Discussion/For Possible Action –** The Appointment of Robert Fortuna, MD – Radiology

**40) Discussion/For Possible Action –** The Appointment of Michael Klein, MD – Radiology

**41) Discussion/For Possible Action –** The Appointment of Grant Lattin, MD – Radiology

**42) Discussion/For Possible Action –** The Appointment of Archana Lucchesi, MD – Radiology

Chairman Gianoli entertained a motion to approve all appointments listed on the agenda for Telehealth – StadRAD Radiology.

**MOTION:** Dr. Mugosa made a motion to approve all appointments listed on the agenda for Telehealth – StadRAD Radiology; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

**Re-Appointments:**

**43) Discussion/For Possible Action –** The re-appointment of Daniel Rollins, MD – Emergency Medicine

Chairman Gianoli entertained a motion to approve the re-appointment of Daniel Rollins, MD – Emergency Medicine.

**MOTION:** Dr. Mugosa made a motion to approve the re-appointment of Daniel Rollins, MD – Emergency Medicine the motion was seconded by Trustee Todd Wilkin and carried unanimously.

**44) Discussion/For Possible Action –** The re-appointment of Eric Maughan, MD – Emergency Medicine

Chairman Gianoli entertained a motion to approve the re-appointment of Eric Maughan, MD – Emergency Medicine.

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**MOTION:** Dr. Mugosa made a motion to approve the re-appointment of Eric Maughan, MD – Emergency Medicine the motion was seconded by Trustee Todd Wilkin and carried unanimously.

 **Telehealth – Tele Oncology & BMT**

**45) Discussion/For Possible Action –** The Re-Appointment of Julie Asch, MD – Oncology/Hematology

**46) Discussion/For Possible Action –** The Re-Appointment of Daanish Hoda, MD – Oncology/Internal Medicine

**47) Discussion/For Possible Action –** The Re-Appointment of Bryan Huber – Oncology/Internal Medicine/ Hematology

**48) Discussion/For Possible Action –** The Re-Appointment of Birgitta Mitchell, MD – Oncology/Hematology

**49) Discussion/For Possible Action –** The Re-Appointment of Fabiana Ostronoff, MD – Oncology

**50) Discussion/For Possible Action –** The Re-Appointment of Prashant Sharma, MD – Oncology/Hematology/Internal Medicine

Chairman Gianoli entertained a motion to approve all re-appointments listed on the agenda for Telehealth – Tele Oncology & BMT.

**MOTION:** Dr. Mugosa made a motion to approve all re-appointments listed on the agenda for Telehealth – Tele Oncology & BMT; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

1. **Discussion Only**: **Administrators’ Report – Matt Walker, CEO**
2. **IHC Affiliation Agreement –** Matt did an overview of the contract with Board of Trustees noting services they provide that are of interest to the hospital and best practices for providing management and staff resources and education. Stating the issue is the verbiage aligned in a few sections of the contract that we do not agree with, so we are currently waiting on their response to the change request we made to see if they will accommodate those changes if not then we will not be moving forward with this agreement.
	* **Attorney McKinzie Hilton –** in additions to the sections that Matt spoke on I have some concerns throughout the contract. As it stands now, I would not recommend that we enter into this agreement.
3. **Radiology Equipment Update –** CT is up and running, we have a new x-ray also being installed should be operational by the second week of October fortunately we have a portable x-ray we are able to use for basically everything until the other one is successfully installed. The ultrasound was delivered and they are waiting on some training on that, once that’s complete we will have a new ultrasound up and running. Shout out to Helmsley grant for making all that happen for us.
4. **Clinic Signage Update –** I do not have an update at this time I thought I would, Yesco let me know the signage was in production and they were going to give me an ETA but that was a week ago I haven’t heard back from them yet. I’ll keep the board updated on that as I know more.
5. **Community Education Seminar Tuesday, September 27th from 6:30pm – 7:30pm** – Community flyer provided to board of trustees.

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* + **Matthew Walker, CEO –** Dr. Vu is doing his seminar this Tuesday on Improving your Immunity and Dr. Pratt will be doing a seminar next month October 26th on Nutrition over the Holidays. We are encouraging anyone who is interested and who can attend to come and check it out there is some good information provided.

Matthew Walker, PharmD/CEO answered all questions asked by the Board of Trustees.

1. **Set Date and Time for Next Regular and/or Special Meeting**
2. **Approval to set the Next Regular Meeting – Monday, October 24th at 5:00 p.m.**

Chairman Gianoli entertained a motion to approve the scheduling of the Regular Board of Trustees meeting on Monday, October 24, 2022 at 5:00 p.m.

**MOTION:** Trustee Todd Wilkin moved to approve the scheduling of the next Regular Board of Trustees meeting on Monday, October 24, 2022 at 5:00 p.m.; the motion was seconded by Trustee Dr. Mugosa and carried unanimously.

**E. CONSENT AGENDA**

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent

Agenda and have it placed as an individual action item.

1. **Request for Approval of Vouchers a, b, and c – Secretary Haley McKay,**
2. **Discussion/For Possible Action:** Accounts Payable – vouchers **#**001434 - #121696
3. **Discussion/For Possible Action:** Payroll – vouchers #11406 - #11771
4. **Discussion/For Possible Action**: Bad Debt – Medicare/Self Pay

Chairman Gianoli entertained a motion to approve the consent agenda items a, b, and c.

**MOTION:** Secretary Haley McKay moved to approve the Consent Agenda vouchers a, b, and c; the motion was seconded by Trustee Dr. Mugosa and carried unanimously

**F. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item.* ***Comments during Discussion Items will not be******accepted from the General public.***

***“****Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment- No comment made at this time.

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**G. Adjournment**

Chairman Gianoli entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting on September 26, 2022.

**MOTION:** Dr. Mugosa moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting dated September 26, 2022; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

Adjournment: 5:40 p.m.