**William Bee Ririe Critical Access Hospital**

**William Bee Ririe Critical Access Hospital**

**WBRH Conference Room**

**1500 Avenue H, Ely, Nevada 89301**

**Regular Board of Trustees Meeting Minutes**

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday, July 25, 2022 at 5:00 p.m.

**TRUSTEE’S PRESENT** **STAFF PRESENT**

|  |  |
| --- | --- |
| Julie Gianoli – Chairman  Richard Rowley – Vice Chairman  Michael Mugosa, M.D. – Trustee/Chief of Staff  Todd Wilkin – Trustee  Haley McKay – Secretary  Mike Wheable – Trustee  **TRUSTEE’S NOT PRESENT**  N/A  **GUESTS PRESENT** | Matthew Walker – Chief Executive Officer  Mckinzie Hilton – Attorney  Tracie Gust – Chief Nursing Officer  Edwin Szewczyk – Chief Financial Officer  Shalayne Manning – Human Resource Manager  Beth Louton – Chief Operations Officer  Joann Musinski – Administrative Assistant |
| Attached hereto is the sign-in sheet and by reference incorporated herein. | |

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**WHITE PINE COUNTY HOSPITAL DISTRICT**

**Regular Board of Trustees Meeting**

1. **Call to Order**

Chairman Gianoli called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday, July 25, 2022 at 5:00 p.m.

1. **Roll Call**

Chairman Gianoli noted the sign in sheet reminding everyone to sign in.

**3. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item.* ***Comments during Discussion Items will not be******accepted from the General public. “****Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked the public if there was any comment at this time; seeing none the board moved on to the next item on the agenda.

**4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.**

1. **Board of Trustees Regular Meeting – June 27, 2022**

**Chairman Gianoli** entertained a motion to approve Board of Trustees Meeting Minutes for June 27, 2022 with a correction on page 2 number 4 approval of May Minutes “caches” changed to “cash”.

**MOTION:** Secretary Haley McKay moved to approve the minutes for the Board of Trustees Meeting for June 27, 2022 with changes; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

1. **Board of Trustees Special Meeting – June 30, 2022**

**Chairman Gianoli** entertained a motion to approve Board of Trustees Meeting Minutes for June 30, 2022.

**MOTION:** Trustee Todd Wilkin moved to approve the minutes for the Board of Trustees Meeting for June 30, 2022; the motion was seconded by Secretary Haley McKay and carried unanimously.

**UNFINISHED BUSINESS**

1. **Enterprise Safety & Risk Management & Quality Assurance – Matthew Walker, PharmD/CEO** 
   * + **Enterprise Safety** – We did not have any worker’s comp issues for the month of June. We just have one for July but will discuss that next meeting.
     + **Risk Management** – We don’t have any new liability issues to report on this month or any outstanding ones at this time.

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* + - **Quality Assurance** – We provided NRHP’s quality report that shows comparison details with other rural healthcare providers in the state of Nevada, based on different quality performance indicators that we do every quarter. This report covers compliance with critical lab value reporting which covers compliance with informing the provider of any critical lab readings; opioid prescribing compliance mainly focused on ER, looks to make sure we are following the opioid prescribing law; and the vital signs that we do prior to discharge out of the ER for every patient need to be completed within a certain time frame. This report is done quarterly to Nevada Rural Hospital Partners.

Matthew Walker PharmD/CEO answered all questions asked by the Board of Trustees.

1. **Discussion Only-Financial/Statistical Reports:**
2. **Review & Approval of attached Financial Statements for the Period Ended May 2022– Edwin Szewczyk – CFO:** We have a bottom line net gain of $2.1 million and naturally most of that is from our year end state and county tax payment. Statistically we are doing fairly well for the month and we had a good cash flow. However, one thing I noticed for revenue pools for last December have been off a little bit so I have to go back and it may look confusing. I went back and restated what the gross patient revenue was based on actual revenue for the month. So now when we roll that forward I have a year to date, actual net gain of $2.69 million for the 11 months. This is all based on estimated late charges we do every month.

Edwin Szewczyk – CFO answered all questions asked by the Board of Trustees

Chairman Gianoli entertained a motion to approve the Financial Statements for the period ending May 2022.

**MOTION:** Vice Chairman Richard Rowley made a motion to approve the Financial Statement for the period ending May 2022. The motion was seconded by Secretary Haley McKay and carried unanimously.

**NEW BUSINESS**

1. **Discussion/For Possible Action**: Review/Revise/Approve Governance Policies – Chairman Gianoli
2. **Approval of Governance Policy** – **1.12 Ends Focus of Grants or Contracts**

Chairman Gianoli entertained a motion to approve Governance Policy 1.12 Ends Focus of Grants or Contracts

**MOTION:** Vice Chairman Rowley made a motion to approve Governance Policy 1.12 Ends Focus of Grants or Contracts; the motion was seconded by Secretary Haley McKay and carried unanimously.

1. **Approval of Governance Policy**  - **2.1 Global Governance Commitment**

Chairman Gianoli entertained a motion to approve Governance Policy 2.1 Global Governance Commitment

**MOTION:** Vice Chairman Richard Rowley made a motion to approve Governance Policy 2.1 Global Governance Commitment; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

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1. **Appointments/Re-Appointments/Modification of Appointments – Mike Mugosa, M.D.**

**Re-Appointments-**

1. **Discussion/For Possible Action**: Re-Appointment of Jeremy Franklin, MD – Emergency Medicine

Chairman Gianoli entertained a motion to approve Re-Appointment of Jeremy Franklin, MD – Emergency Medicine

**MOTION:** Dr. Mugosa made a motion to approve Re-Appointment of Jeremy Franklin, MD – Emergency Medicine; the motion was seconded by Vice Chairman Richard Rowley and carried unanimously.

1. **Discussion/For Possible Action:** Approval of William Bee Ririe Hospital’s Strategic Plan 2021/2022 4th Quarter – Matthew Walker, PharmD/CEO

This is for the last quarter of the fiscal year. This is the previous strategic plan for this last year. Matthew Walker did a quick overview of the plan and answered all questions asked by the Board of Trustees.

Chairman Gianoli entertained a motion to approve the William Bee Ririe Hospital’s Strategic Plan for 2021/2022 4th Quarter.

**MOTION:** Vice Chairman Richard Rowley moved to approve the William Bee Ririe Hospital’s Strategic Plan for 2021/2022 4th Quarter. The motion was seconded by Trustee Dr. Mugosa and carried unanimously.

1. **Discussion Only**: **Administrators’ Report – Matt Walker, CEO**
2. **Coronavirus update –** We are seeing an uptick in the community of cases, honestly we do not see much testing done in the hospital as people are using the home testing kits and don’t have to report anywhere if they are positive. We are seeing an uptick on the hospital side for positives but I’m sure it’s much greater in the community. I did not look at the census today but I do not think we have any hospitalized Covid patients right now. So though there are positive cases in the community we are not seeing any hospitalizations associated with Covid at this time.
   * **Masking Policy –** we are reviewing our masking policy and may be making some changes on requirements.
3. **Compensation Update –** We want to thank the Board again for approving the wage increases.
4. **Ultrasound Purchase Update –** We discussed this during the strategic plan review.

Matthew Walker, PharmD/CEO answered all questions asked by the Board of Trustees.

1. **Set Date and Time for Next Regular and/or Special Meeting**
2. **Approval to set the Next Regular Meeting – Monday, August 22, 2022 at 5:00 p.m.**

Chairman Gianoli entertained a motion to approve the scheduling of the Regular Board of Trustees meeting on Monday, August 22, 2022 at 5:00 p.m.

**MOTION:** Trustee Todd Wilkin moved to approve the scheduling of the next Regular Board of Trustees meeting on Monday, August 22, 2022 at 5:00 p.m.; the motion was seconded by Vice Chairman Richard Rowley and carried unanimously.

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**F. CONSENT AGENDA**

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent

Agenda and have it placed as an individual action item.

1. **Request for Approval of Vouchers a, b, and c – Secretary Haley McKay,**
2. **Discussion/For Possible Action:** Accounts Payable – vouchers **#121687 - #001254**
3. **Discussion/For Possible Action:** Payroll – vouchers **#10455 - #10835**
4. **Discussion/For Possible Action**: Bad Debt – Medicare/Self Pay

Chairman Gianoli entertained a motion to approve the consent agenda items a, b, and c.

**MOTION:** Secretary Haley McKay moved to approve the Consent Agenda vouchers a, b, and c; the motion was seconded by Vice Chairman Richard Rowley and carried unanimously

**G. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item.* ***Comments during Discussion Items will not be******accepted from the General public. “****Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment- No comment made at this time.

**H. Adjournment**

Chairman Gianoli entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting on July 25, 2022.

**MOTION:** Vice Chairman Richard Rowley moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting dated July 25, 2022; the motion was seconded by Trustee Todd Wilkin and carried unanimously.

Adjournment: 6:25 p.m.