

WHITE PINE COUNTY HOSPITAL DISTRICT

WILLIAM BEE RIRIE HOSPITAL

BOARD OF TRUSTEES

MINUTES

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday, May 24, 2021 at 5:00 p.m.

TRUSTEE'S PRESENT

Julie Gianoli – Chairman
Richard Rowley – Vice Chairman
Mike Wheable - Trustee
Todd Brewster – Trustee/Secretary
Haley McKay – Trustee
Michael Mugosa, M.D. – Trustee/Chief of Staff

STAFF PRESENT

Matthew Walker - Chief Executive Officer
Edwin Szewczyk – Chief Financial Officer
Tracie Gust, RN – Chief Nursing Officer
Joann Musinski– Administrative Assistant
Mckinzie Hilton – Attorney
Cinda Heron – Human Resource Director
Shalayne Manning – Medical Records
Manager
Connie Souza – Billing Supervisor
Ginger Rick – IT
Mandy Valdez – Materials

GUESTS PRESENT

Mike Lemich
Dale Derbidge
Ross Sandberg
Kay McMurray

Attached hereto is the sign-in sheet and by reference incorporated herein.

WHITE PINE COUNTY HOSPITAL DISTRICT

Regular Board of Trustees Meeting

1. Call to Order

Chairman Gianoli called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday, May 24, 2021 at 5:00 p.m.

2. Roll Call

Chairman Gianoli noted the sign in sheet reminding everyone to sign in.

3. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. Comments during Discussion Items will not be accepted from the General public. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli, asked for public comment, the public present made no attempt to comment during this time.

Chairman Gianoli made an adjustment to the agenda and moved discussion to **New Business, item A.**

Discussion/For Possible Action: Approval to accept the donation from Mike Lemich of a US WWII Rifle owned by Dr. William Bee Ririe in honor of Dr. Ririe and Dr. Ross.

Chairman Julie Gianoli provided Mike Lemich an opportunity to discuss the donation.

- **Guest Speaker Mike Lemich presented to the Board of Trustees** - The story and history surrounding the donation of the US WWII Rifle owned by Dr. William Bee Ririe, the rifle has been made inoperable and appropriate for display purposes. Mike Lemich asked that the Board of Trustees accept the donation and have the rifle displayed for public view in Honor of Dr. Ririe and Dr. Ross with a short description of the associated history.

Chairman Gianoli entertained a motion to approve the US WWII Rifle owned by Dr. William Bee Ririe as a donation to display at William Bee Ririe Hospital.

MOTION: Trustee Michael Wheable made a motion to approve the donation seconded by Vice Chairman Richard Rowley and carried unanimously.

4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.

1) Board of Trustees Meeting – April 26, 2021

Chairman Gianoli entertained a motion to approve with corrections made on page 2, section 4 item 2 March 22, 2021 Board of Trustees Minutes motion to approve, on the April 26, 2021 minutes, noting adjustment that Chairman Julie Gianoli entertained the motion and Vice Chairman Richard made the motion which was seconded by Trustee Todd Brewster.

MOTION: Vice Chairman Richard Rowley moved to approve the minutes with noted correction made to page 2, section 4 item 2 of the minutes for the Board of Trustees Meeting for April 26, 2021. The motion was seconded by Trustee Todd Brewster and carried unanimously.

UNFINISHED BUSINESS

A. Enterprise Safety & Risk Management & Quality Assurance:

- **Matthew Walker, PharmD/CEO** made note that there have been no worker's comp cases for the Month of April and no new cases from a risk management standpoint. Matthew passed on the Quality Assurance review to Tracie Gust CNO/Assistant CEO to discuss with the Board of Trustees.
- **Tracie Gust CNO/Assistant CEO** reviewed the Quality Assurance report with the board providing explanations associated with increase to patient falls and census information update. Addressing the changes being made to the assessments as they complete the move to the Meditech system. Tracie also made note to the board that medication errors have improved over the last couple of years.

Tracie Gust CNO/Assistant CEO answered all questions asked by the Board of Trustees.

B. Financial / Statistical Reports:

1) Review and Approval of attached Financial Statements for the Period Ended April 2021:

- **CFO, Edwin Szewczyk** reviewed the attached financial statement for April 2021 with the Board of Trustees. Making note of a net gain of \$150,000 associated statistically with inpatients.

Edwin Szewczyk, CFO answered all questions asked by the Board of Trustees.

Chairman Gianoli entertained a motion to approve the Financial Statements for the period ending April 2021.

MOTION: Vice Chairman Richard Rowley made a motion to approve the Financial Statement for the period ending April 2021. The motion was seconded by Todd Brewster and carried unanimously.

C. Approval of Strategic Plan 2020/2021 – Matthew Walker, PharmD/CEO

Chairman Gianoli noted to the Board of Trustees that this was approved last month but Matthew Walker PharmD/CEO had requested the Board of Trustees to review and bring any recommendations, changes, or removals of the plan this meeting.

- **Matthew Walker PharmD/CEO** provided further explanation to the Board of Trustees noting that historically the Strategic plan is not approved till June that is why he provided the list for the Board members to review and proceeded to go over the list.
- **Trustee Haley McKay** asked questions regarding the Childcare or Daycare listed on the strategic planning report. Trustee Haley McKay made comment to the Board of Trustees that she would like to be an advocate for providing a Childcare/Daycare place for Hospital employees and others as needed in the community. Proceeding to state that Childcare services are limited in this community and this is an incentive that can promote a positive atmosphere to the hospital and increase retention that is associated with the need for childcare services.

Chairman Gianoli noted no action taken as this topic was for review/discussion purposes and will be brought in for finalization in June's meeting date.

NEW BUSINESS

A. Discussion/For Possible Action: Approval to accept the donation from Mike Lemich of a US WWII Rifle owned by Dr. William Bee Ririe in honor of Dr. Ririe and Dr. Ross.

Chairman Gianoli This Item was discussed in the beginning of the meeting moving on to item B.

B. Review/Revise/Approve Governance Policies -Chairman Gianoli

1) Approval of Governance Policy – 1.9 Asset Protections

Chairman Gianoli entertained a motion to approve Governance Policy 1.9 Asset Protections.

MOTION: Vice Chairman Rowley made a motion to approve Governance Policy 1.9 Asset Protections the motion was seconded by Trustee Todd Brewster and carried unanimously.

2) Approval of Governance Policy – 1.10 Compensation and Benefits

Chairman Gianoli entertained a motion to approve Governance Policy 1.10 Compensation and Benefits.

MOTION: Vice Chairman Richard Rowley made a motion to approve Governance Policy 1.10 Compensation and Benefits. The motion was seconded by Trustee Haley McKay, abstained from vote included Trustee Todd Brewster.

C. Appointments/Re-Appointments/Modification of Appointments – Mike Mugosa, M.D.

1) Discussion/For Possible Action: Re-Appointment of David Navratil, MD - Cardiology

Chairman Gianoli entertained a motion to approve re-appointment of David Navratil, MD - Cardiology.

MOTION: Dr. Mugosa made a motion to approve re-appointment of David Navratil, MD - Cardiology, the motion was seconded by Vice Chairman Richard Rowley and carried unanimously.

2) Discussion/For Possible Action: Re-Appointment of Mark Rhodes, MD – Orthopedic

Chairman Gianoli entertained a motion to approve re-appointment of Mark Rhodes, MD – Orthopedic

MOTION: Dr. Mugosa made a motion to approve re-appointment of Mark Rhodes, MD – Orthopedic the motion was seconded by Vice Chairman Richard Rowley and carried unanimously.

3) Discussion/For Possible Action: Re-Appointment of Niklaus Hirschi, APRN – Family Practice

Chairman Gianoli entertained a motion to approve re-appointment of Niklaus Hirschi, APRN – Family Practice

MOTION: Dr. Mugosa made a motion to approve re-appointment of Niklaus Hirschi, APRN – Family Practice the motion was seconded by Vice Chairman Richard Rowley and carried unanimously.

D. Discussion Only: Administrators’ Report – Matthew Walker, PharmD/CEO

1) Coronavirus updates:

- a) **Current numbers** Matthew Walker, PharmD/CEO stated there are 10 active cases reported right now two are admitted to the hospital and numbers are not as high as last month.
- b) **Covid Vaccine update-** Vaccines are offered here at the hospital clinic, and are also available through Economy clinic as well as the County Health Nurse to whomever wants it. Right now we believe most who did want the vaccine have received vaccine, that’s why we are seeing a decline in the demand for the vaccine within the community. Pfizer vaccine was approved to be stored in the refrigerator for up to 30 days now. Right now we don’t really have access to the Pfizer in association with the storage need and demand since the State is also providing it to those who want it with their community drives.
 - o Pfizer is offered to those 12 and up
 - o Moderna is 18 and up
 - o Johnsons and Johnson is 18 and up

2) New OB/GYN will start early June. Her name is Tanja Scherm, she will be replacing Dr. Tanner, and be working here full time.

- o Dr. Scherm is scheduled to Start June 3rd and will be here half the month every month.

- 3) **New gas lines-** have been installed throughout the hospital improving the pressure needed for our challenges associated with the oxygen. Skip Cunningham our Maintenance Manager did the installs with his team and passed the inspection with exceptional praise from the inspector.
- 4) **6 Scholarships-** were given to White Pine High school graduates during their graduation ceremonies. Scholarships were funded by employee donations in the amount of \$500 for each.
- 5) **Clinic Remodel update-** Call with Core to take place tomorrow May 25th. Their estimate for the remodel is coming out to be 2.9- 3 million. Call on May 25th is to work on trying to reduce cost without changing the functionality and materials associated. Matt entertained the possibility of having a special Board Meeting to approve whatever changes are made prior to June's scheduled Board of Trustees Meeting. Then we can get a timeline set if approved.

Matthew Walker, PharmD/CEO addressed all questions asked by the Board of Trustees

E. PUBLIC HEARING/Discussion: The White Pine County Hospital District/ William Bee Ririe Hospital Board of Trustees will hold a public hearing and take comments from the public on the Tentative Budget for FY2021-2022 for White Pine County Hospital District.

- **Edwin Szewczyk CFO-** Reviewed the handout of William Bee Ririe Hospital FY2021-2022 budget with the Board of Trustees.

Chairman Gianoli, asked for public comment, the public present made no attempt to comment during this time.

F. Discussion/For Possible Action: Approval of FY2021-2022 White Pine County Hospital District Final Budget as Outlined During the Public Budget Hearing.

Chairman Gianoli entertained a motion to approve the FY 2021-2022 White Pine County Hospital District Final Budget as outlined during Public Budget Hearing.

MOTION: Trustee Todd Brewster made a motion to approve the FY 2021-2022 White Pine County Hospital District Final Budget as outlined during Public Budget Hearing. The motion was seconded by Vice Chairman Richard Rowley and carried unanimously.

G. Discussion/For Possible Action: Approval of Employee Merit wage Increases for 2021-2022- Matthew Walker PharmD/CEO

Matthew Walker PharmD/CEO Provided new Board Members a quick overview of the history associated with merit increases and what has been changed in review of merit increases. Continuing with a breakdown and explanations on Merit increases for 2021/2022 to the Board of Trustees.

- Total amount asked to be approved by the Board of Trustees is \$721,430.

Matthew Walker, PharmD/CEO addressed all questions asked by the Board of Trustees

Chairman Gianoli entertained a motion to approve the Employee Merit Wage increases for 2021-2022 of \$721,430.

MOTION: Trustee Michael Wheable made a motion to approve the motion was seconded by Trustee Haley McKay and abstained from vote included Trustee Dr. Mugosa and Trustee Todd Brewster.

H. Set Date and Time for Next Regular and/or Special Meeting

1) Approval to set the Next Regular Meeting – Monday, June 28, 2021 at 5:00 p.m.

Chairman Gianoli entertained a motion to approve the scheduling of the Regular Board of Trustees meeting on Monday, June 28, 2021 at 5:00 p.m.

MOTION: Trustee Todd Brewster moved to approve the scheduling of the next Regular Board of Trustees meeting on Monday, June 28, 2021 at 5:00 p.m. The motion was seconded by Vice Chairman Richard Rowley and carried unanimously

I. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent Agenda and have it placed as an individual action item.

1. Request for Approval of Vouchers a, b, c and d– Todd Brewster, Secretary

- a) Discussion/For Possible Action: Accounts Payable –vouchers #119748 - #119923**
- b) Discussion/For Possible Action: Payroll – vouchers # 1073 - #1581**
- c) Discussion/For Possible Action: Refunds – vouchers #7843 - #7868**
- d) Discussion/For Possible Action: Bad Debt – Self Pay/Medicare**

Chairman Gianoli entertained a motion to remove any item from the consent agenda, hearing none.

Chairman Gianoli entertained a motion to approve the consent agenda items.

MOTION: Trustee Todd Brewster moved to approve the Consent Agenda vouchers. The motion was seconded by Vice Chairman Richard Rowley and carried unanimously

J. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment, several attendees responded to the request.

Trustee Michael Wheable- provided praise to William Bee Ririe Hospital in their initiatives to serve the community and remain a competitive employer for the community. Noting he is excited to be a part of William Bee Ririe Hospital team.

Mathew Walker PharmD/CEO- Thanked the Board of Trustee members on behalf of the staff for recognizing them and all the hard work they do, echoing what Trustee Michael Wheable highlighted in what makes this place a great place to work.

Connie Souza Billing Supervisor- Thanked the Board of Trustees for the approval of the Merit Increase and emphasized the importance of having a sustainable place to work.

K. Adjournment

Chairman Gianoli entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting on May 24, 2021.

MOTION: Vice Chairman Rowley moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting. The motion was seconded by Trustee Haley McKay and carried unanimously.

Adjournment: 6:11p.m.