

WHITE PINE COUNTY HOSPITAL DISTRICT

WILLIAM BEE RIRIE HOSPITAL

BOARD OF TRUSTEES

MINUTES

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday, March 22, 2021 at 5:00 p.m.

TRUSTEE'S PRESENT

Julie Gianoli – Chairman
Mike Wheable - Trustee
Todd Brewster – Trustee/Secretary
Richard Rowley – Vice Chairman
Haley McKay - Trustee

TRUSTEES ABSENT

Michael Mugosa, M.D. – Trustee/
Chief of Staff

STAFF PRESENT

Matthew Walker - Chief Executive Officer
Edwin Szewczyk – Chief Financial Officer
Tracie Gust, RN – Chief Nursing Officer
Shalayne Manning – Administrative Assistant
Mckinzie Hilton – Attorney
Lori Wooden, RT – Radiology Manager
Cinda Heron, PHR – HR director
Daren Kunz, PharmD – Pharmacy
Mary Simmons, RN – Clinic Manager
G. Norman Christensen, M.D. – Clinic Physician

STAFF ABSENT

GUESTS PRESENT

Tim Dotson
Kerri Pintar
Gloria Smith
Robin Eldridge
Cozette Eldridge
Inga Shulty
Bobby Bradley
Chris Maestes
Dan Maestes
Meg Rhoades
Greg Rivero
Gary Shelky
George Chachas

Attached hereto is the sign-in sheet and by reference incorporated herein.

WHITE PINE COUNTY HOSPITAL DISTRICT

Regular Board of Trustees Meeting

1. Call to Order

2. Roll Call

3. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.

- 1) **Discussion/For Possible Action:** Approval of the minutes from the Board of Trustees Special Meeting – January 29, 2021
- 2) **Discussion/For Possible Action:** Approval of the minutes from the Board of Trustees Meeting – February 22, 2021

UNFINISHED BUSINESS

A. **Discussion Only:** Enterprise Safety & Risk Management & Quality Assurance:
Matthew Walker, PharmD/CEO

B. Financial / Statistical Reports:

- 1) **Review and Approval of Financial Statements For the Period Ended:**
 - a) **Discussion/For Possible Approval:** Approval of February 2021 Financial Statement – Edwin Szewczyk, CFO

NEW BUSINESS

A. **Discussion/For Possible Action:** Review/Revise/Approve Governance Policies -
Chairman Gianoli

- 1) **Discussion/For Possible Action:** Approval of Governance Policy – 1.5 Treatment of Medical Staff
- 2) **Discussion/For Possible Action:** Approval of Governance Policy – 1.6 Financial Planning and Budgeting

B. Appointments/Re-Appointments/Modification of Appointments – Mike Mugosa, M.D.

- 1) **Discussion/For Possible Action:** Appointment of Julie Widdison, MD- Emergency Medicine
- 1) **Discussion/For Possible Action:** Appointment of Phelps Kip, MD – Orthopedic Surgery
- 2) **Discussion/For Possible Action:** Re-Appointment of Clement Strumillo, DO – Family Practice
- 3) **Discussion/For Possible Action:** Re- Appointment of Clement Strumillo, DO – Emergency Medicine
- 4) **Discussion/For Possible Action:** Re- Appointment of Nathan Nielson, DO – Emergency Medicine

C. Discussion/For Possible Action: Determination and finding of critical labor shortage and approval of a Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding G. Norman Christensen M.D. pursuant to NRS 286.523 – Matthew Walker, PharmD/CEO

D. Discussion/For Possible Action: Determination and finding of critical labor shortage and approval of a Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding Gary Seigel, M.D. pursuant to NRS 286.523 – Matthew Walker, PharmD/CEO

E. Discussion/For Possible Action: Approval of updated William Bee Ririe Hospital Accounting Finance Manual 2021 – Matthew Walker, PharmD/CEO

F. Discussion/For Possible Action: Approval of updated William Bee Ririe Hospital Purchasing Manual 2021 – Matthew Walker, PharmD/CEO

G. Discussion/For Possible Action: Ratification of Approval to purchase Pyxis machine in the amount of \$240,915.00 – Matthew Walker, PharmD/CEO

H. Discussion/For Possible Action: Approval to purchase Medical gas upgrades in the amount of \$75,780.00 – Matthew Walker, PharmD/CEO

I. Discussion Only: Administrators' Report – Matthew Walker, PharmD/CEO

- 1) Coronavirus update:
 - a. Current numbers
- 2) Covid Vaccine update
- 3) Pharmacy is now up and running
- 4) Clinic Construction should be moving forward with a start date this summer
- 5) Preparation for Meditech implementation continues to move forward

J. Discussion/For Possible Action: Direction and/or Approval of next steps to be taken regarding Hospital District's Housing Project

K. Set Date and Time for Next Regular and/or Special Meeting

- 1) **Discussion/For Possible Action: Approval to set the Next Regular Meeting – Monday, April 26, 2021 at 5:00 p.m.**

I. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent

Agenda and have it placed as an individual action item.

1. Request for Approval of Vouchers a, b, c, and d – Todd Brewster, Secretary

- a) **Discussion/For Possible Action: Accounts Payable - vouchers #119300 - #119516**
- b) **Discussion/For Possible Action: Payroll – vouchers #32616 - #32680**
- c) **Discussion/For Possible Action: Refunds – vouchers #7826 - #7828**
- d) **Discussion/For Possible Action: Bad Debt – self pay**

F. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

G. Discussion/For Possible Action: Adjournment

**** Note:** The meeting minutes are presented as outlined on the posted agenda. The meeting may have visited agenda items out of order.

1. Call to Order

Chairman Gianoli called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday, March 22, 2021 at 5:02 p.m.

2. Roll Call

Chairman Gianoli noted the sign in sheet reminding everyone to sign in.

3. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment.

Jim Dotson stated that he is attending this meeting in support of Dr. Valerie Miller. Jim Dotson said that he does not want to go to a new doctor, nor does he have confidence in another doctor. Jim Dotson asked if the hospital would reconsider extending Dr. Valerie Miller’s contract.

Kerri Pintar stated that she is unhappy with the decision not to extend Dr. Valerie Miller’s contract. Kerry Pintar stated why is it that according to the agenda are you approving critical need physicians when we have Dr. Valerie Miller who wants to stay. Kerry Pintar asked if the hospital will consider her comments.

Gloria Jean Smith aka Snuffy who stated that she is retired from working at the court house. Gloria Jean Smith stated that three new doctors will not be able to replace Dr. Valerie Miller. Gloria Jean Smith stated that she would like to know why the hospital is not planning on renewing Dr. Valerie Miller contract. Gloria Jean Smith repeated the hospital Mission Statement and feels like that is how Dr. Valerie Miller treats her patients. Gloria Jean Smith feels as though the community is lucky to have Dr. Valerie Miller.

Robin Eldridge stated that she has been a resident in this community since 2002. Robin Eldridge stated that she would like to echo what the others before her have said. Robin Eldridge added that Dr. Valerie Miller is our only female physician. Robin Eldridge feels as though you cannot replace a physician with a nurse practitioner. Robin Eldridge stated that she feels like not extending Dr. Valerie Miller’s contract is a bad decision.

RSVP field outreach services representative spoke for Dr. Valerie Miller and stated that she has had her last three appointments rescheduled. She stated that she feels as though this is a very bad decision not to keep Dr. Valerie Miller.

Inga Shulty stated that Dr. Valerie Miller saved her life. Inga Shulty stated that we need Dr. Valerie Miller’s dedication in our community.

Bobby Bradley stated he supports Dr. Valerie Miller and stated that she went out of her way to help his son. Bobby Bradley stated that he does not feel that we need new doctors because we already have them.

Chris Maestes stated that she and her husband are here to support Dr. Valerie Miller. Chris Maestes stated that Dr. Valerie Miller has helped her and has been there for her and her husband. Chris Maestes stated that she would like to see the Board decide to keep Dr. Valerie Miller.

Dan Maestes stated that does not want to go through his history with a new doctor. Dan Maestes feels as though Dr. Valerie Miller should be reinstated by the Board.

Meg Rhoades stated that Dr. Valerie Miller treats her patients like family and has help her with her mother.

Greg Rivero stated that he and his wife are here in support of Dr. Valerie Miller and she has helped them both tremendously. Greg Rivero said that Dr. Valerie Miller is a dear friend to them.

Gary Shelky that he is lucky to have his wife with him today and that is thanks to Dr. Valerie Miller. Gary Shelky would like the Board to override the decision to not renew Dr. Valerie Miller's contract.

Lori Wooden, RT stated that she works here at the hospital and states that she sympathizes with everyone on losing a physician. Lori Wooden, RT stated that there is a lot more going on that what everyone else knows and feels as though this decision has been building over time.

George Chachas stated that he is concerned about the lack of diversity and feels as though there have not been complaints about Dr. Valerie Miller. George Chachas feels as though the Board needs to take this into consideration.

4. Approval and reading of minutes of the last regular and of any special meetings, which may have been held since the last regular meeting.

1) Board of Trustees Special Meeting – January 29, 2021

Chairman Gianoli entertained a motion to approve the minutes with changes for the Board of Trustees Special Meeting January 29, 2021.

MOTION: Vice Chairman moved to approve the minutes with changes for the Board of Trustees Special Meeting for January 29, 2021. The motion was seconded by Vice Chairman Rowley and carried unanimously.

2) Board of Trustees Meeting – February 22, 2021

Chairman Gianoli entertained a motion to table the minutes with changes for the Board of Trustees Meeting February 22, 2021.

MOTION: Trustee/Secretary Brewster moved to table the minutes with changes for the Board of Trustees Meeting for February 22, 2021. The motion was seconded by Trustee Wheable and carried unanimously.

UNFINISHED BUSINESS

A. Enterprise Safety & Risk Management & Quality Assurance: Matthew Walker, PharmD/CEO

Matthew Walker, PharmD/CEO stated that we did have one Worker's Compensation Claim last month. Matthew Walker, PharmD/CEO informed the Board of Trustees that we had our final Joint Commission survey that they had to check to make sure the minor findings were corrected. Matthew Walker, PharmD/CEO stated that we passed this with no further deficiencies. Matthew Walker, PharmD/CEO presented our latest infection control numbers to the Board of Trustees.

B. Financial/Statistical Reports:

**a) Review and Approval of Financial Statements For the Period Ended:
February 2021.**

CFO, Edwin Szewczyk reviewed the February 2021 financial statements with the Board of Trustees. Please see attached financial statement.

Edwin Szewczyk, CFO answered all questions asked by the Board of Trustees.

Chairman Gianoli entertained a motion to approve the Financial Statements for the period ending February 2021.

MOTION: Trustee/Secretary Brewster made a motion to approve the Financial Statement for the February 2021 period. The motion was seconded by Vice Chairman Rowley and carried unanimously.

NEW BUSINESS

A. Review/Revise/Approve Governance Policies – Chairman Gianoli

1) Approval of Governance Policy – 1.5 Treatment of Medical Staff

Chairman Gianoli entertained a motion to approve with changes Governance Policy 1.5 Treatment of Medical Staff

MOTION: Vice Chairman Rowley made a motion to approve with changes Governance Policy 1.5 Treatment of Medical Staff. The motion was seconded by Trustee/Secretary Brewster and carried unanimously.

2) Approval of Governance Policy – 1.6 Financial Planning and Budgeting

Chairman Gianoli entertained a motion to approve Governance Policy 1.6 Financial Planning and Budgeting

MOTION: Trustee/Secretary Brewster made a motion to approve Governance Policy 1.6 Financial Planning and Budgeting. The motion was seconded by Vice Chairman Rowley and carried unanimously.

B. Appointments/Re-Appointments/Modification of Appointments – Mike Mugosa, M.D.

1) Appointment of Julie Widdison, M.D. – Emergency Medicine

MOTION: Trustee/Secretary Brewster made a motion to approve the appointment of Julie Widdison, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice Chairman Rowley and carried unanimously.

2) Appointment of Phelps Kip, M.D. – Orthopedic Surgery

MOTION: Trustee/Secretary Brewster made a motion to approve the appointment of Phelps Kip, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice Chairman Rowley and carried unanimously.

3) Re-Appointment of Clement Strumillo, D.O. – Family Practice

MOTION: Trustee/Secretary Brewster made a motion to approve the re-appointment of Clement Strumillo, D.O. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice Chairman Rowley and carried unanimously.

4) Re-Appointment of Clement Strumillo, D.O. – Emergency Medicine

MOTION: Trustee/Secretary Brewster made a motion to approve the re-appointment of Clement Strumillo, D.O. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice Chairman Rowley and carried unanimously.

5) Re-Appointment of Nathan Neilson, D.O. – Emergency Medicine

MOTION: Trustee/Secretary Brewster made a motion to approve the re-appointment of Nathan Neilson, D.O. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice Chairman Rowley and carried unanimously.

C. Determination and finding of critical labor shortage and approval of a Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding G. Norman Christensen M.D. pursuant to NRS 286.523 – Matthew Walker, PharmD/CEO

Chairman Gianoli entertained a motion to approve the Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding G. Norman Christensen M.D. pursuant to NRS 286.523

MOTION: Trustee/Secretary Brewster made a motion to approve the Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding G. Norman Christensen M.D. pursuant to NRS 286.523. The motion was seconded by Vice Chairman Rowley and carried unanimously.

D. Determination and finding of critical labor shortage and approval of a Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding Gary Seigel, M.D. pursuant to NRS 286.523 – Matthew Walker, PharmD/CEO

Chairman Gianoli entertained a motion to approve the Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding Gary Seigel, M.D. pursuant to NRS 286.523.

MOTION: Trustee/Secretary Brewster made a motion to approve the Critical Need Position and Retiree Reemployment Notification for Nevada PERS regarding Gary Seigel, M.D. pursuant to NRS 286.523. The motion was seconded by Vice Chairman Rowley and carried unanimously.

E. Approval of updated William Bee Ririe Hospital Accounting Finance Manual 2021 – Matthew Walker, PharmD/CEO

Chairman Gianoli entertained a motion for approval with changes of updated William Bee Ririe Hospital Accounting Finance Manual 2021

MOTION: Trustee/Secretary Brewster made a motion for approval with changes of updated William Bee Ririe Hospital Accounting Finance Manual 2021. The motion was seconded by Vice Chairman Rowley and carried unanimously.

F. Approval of updated William Bee Ririe Hospital Purchasing Manual 2021 – Matthew Walker, PharmD/CEO

Chairman Gianoli entertained a motion for approval of updated William Bee Ririe Purchasing Manual 2021.

MOTION: Trustee/Secretary Brewster made a motion for approval with changes of updated William Bee Ririe Hospital Accounting Finance Manual 2021. The motion was seconded by Vice Chairman Rowley and carried unanimously.

G. Ratification of Approval to purchase Pyxis machines in the amount of \$240,915.00 – Matthew Walker, PharmD/CEO

Chairman Gianoli entertained a motion for ratification of approval to purchase Pyxis machines in the amount of \$240,915.00

MOTION: Trustee Wheable made a motion for ratification of approval to purchase Pyxis machines in the amount of \$240,915.00. The motion was seconded by Trustee/Secretary Brewster and carried unanimously.

H. Approval to purchase Medical gas upgrades in the amount of \$75,780.00 – Matthew Walker, PharmD/CEO

Chairman Gianoli entertained a motion for approval to purchase medical gas upgrades in the amount of \$75,780.00.

MOTION: Trustee/Secretary Brewster made a motion for approval to purchase medical gas upgrades in the amount of \$75,780.00. The motion was seconded by Vice Chairman Rowley and carried unanimously.

I. Administrator's Report – Matt Walker, CEO

1) Coronavirus update:

- a. Current numbers** – Matthew Walker, PharmD/CEO stated that because of turnover in the lab we have not been able to update the numbers on Facebook, but you can go to the state website and look up White Pine County numbers there.

2) Covid Vaccine update

Matthew Walker, PharmD/CEO stated that the vaccination clinic has moved to eighteen and up.

3) Pharmacy is now up and running – Matthew Walker, PharmD/CEO stated that the Pharmacy is now open.

4) Clinic Construction should be moving forward with a start date this summer

5) Preparation for Meditech implementation continues to move forward

J. Direction and/or Approval of next steps to be taken regarding Hospital District’s Housing Project

Matthew Walker, PharmD/CEO stated that they are taking back the land because we don’t have a plan to use it. Matthew Walker, PharmD/CEO stated that the ortho house will be opened up for other doctors and that will give us three more rooms.

Chairman Gianoli entertained a motion to remove Hospital District’s Housing project item from the agenda

MOTION: Vice Chairman Rowley moved to approve to remove Hospital District’s Housing project item from the agenda. The motion was seconded by Trustee/Secretary Brewster and carried unanimously.

F. Set Date and Time for Next Regular and/or Special Meeting

1) Regular Meeting – Monday, April 26, 2021 at 5:00 p.m.

Chairman Gianoli entertained a motion to approve the scheduling of the Regular Board of Trustees meeting on Monday, April 26, 2021 at 5:00 p.m.

MOTION: Trustee/Secretary Brewster moved to approve the scheduling of the next Regular Board of Trustees meeting on Monday, April 26, 2021 at 5:00 p.m. The motion was seconded by Vice Chairman Rowley and carried unanimously.

I. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent Agenda and have it placed as an individual action item.

1. Request for Approval of Vouchers a, b, c, and d – Todd Brewster, Secretary

- a) Accounts Payable - vouchers #119300 - #119516**
- b) Payroll – vouchers #32616 - #36280**
- c) Refunds – vouchers #7826 - #7828**
- d) Bad Debt – Self Pay**

Chairman Gianoli entertained a motion to approve the consent agenda items.

MOTION: Trustee/Secretary Brewster moved to approve the consent agenda. The motion was seconded by

Vice Chairman Rowley and carried unanimously.

H. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment

Dorothy Robinson stated that she is very pleased with the cardiology program and thanked everyone for bringing this to the community.

Daren Kunz invited the Board of Trustees to come and see the baskets that the employees have put together to raise money for the scholarship fund.

I. Adjournment:

Chairman Gianoli entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting.

MOTION: Vice Chairman Rowley moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting. The motion was seconded by Trustee Mckay and carried unanimously.

Adjournment: 6:34 p.m.