



29816 S. Montpelier Ave  
P.O. Box 1000  
Albany, LA 70711  
(225)567-1101

**REQUEST FOR DISCONNECTION OF SERVICE**

**\*\*All fields must filled out to process this request\*\***

**Account #:** \_\_\_\_\_

**Drivers License #:** \_\_\_\_\_

**Account Holder Name:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Forwarding Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Date to be disconnected:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

*As the customer requesting disconnection of a service from Albany Water Works, I am signing that I am in agreement with the details outlined above on this request form and wish to have this disconnect executed on the date stated.*

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

Please submit the completed document and a copy of Drivers License or State ID for the account holder by email at [hana@townofalbanyla.com](mailto:hana@townofalbanyla.com) or by fax to (225)567-4902.