



JOB DESCRIPTION & COMPETENCIES

EMPLOYEE NAME	
POSITION DESCRIPTION	Project Manager
OPERATIONAL AREA	Delivery

KEY RESPONSIBILITIES

- Lead and drive project delivery, ensuring suitable structures are in place to track project status and performance
 - Hold delivery teams to account for meeting project deadlines and objectives
 - Lead on the definition and management of project scope, schedule, and resource requirements
 - Identify issues that arise through project execution and deploy appropriate responses
 - Capture and manage project risks and opportunities, developing and implementing appropriate response plans
 - Manage project financial performance
 - Act as the principal project contact with customers, managing their expectations and demands and ensuring their satisfaction with the finished project
 - Manage relationships with critical project subcontractors
 - Responsible for regular project performance reporting to the Programme Manager and Management Team
- Support the bid process for future work, identifying how new work might fit within the existing programme



JOB DESCRIPTION & COMPETENCIES

KEY COMPETENCIES

ROLE SPECIFIC COMPETENCIES

- 3+ Years of Project Management in an Engineering or Production Environment
- Relevant Degree or equivalent experience
- Project Management Qualification/Certification desirable
- Excellent verbal and written communication skills
- Excellent stakeholder management skills
- Familiarity with a range of project management techniques and approaches
- Interest in driving forward an innovative business working in a rapidly-growing market

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