



# Job Description & Competencies

<b>Employee Name</b>	
<b>Position Description</b>	Electrical Assembler
<b>Operational Area</b>	Production

<b>Key Responsibilities</b>
<ul style="list-style-type: none"><li>• Following assembly instructions</li><li>• Wiring electrical assemblies</li><li>• Electrical sub assembly</li><li>• Crimping, stripping &amp; soldering wires</li><li>• Basic mechanical assembly</li><li>• Wire/cable termination</li><li>• Reporting problems in the assembly process</li><li>• Keeping/completing record forms</li><li>• Inspecting &amp; carrying out simple quality checks</li><li>• Support and execute testing requirements</li><li>• Support warehouse related activities</li></ul>

<b>Key Competencies</b>	
<b>General Competency Band</b>	<b>6</b>
<b>Role Specific Competencies</b>	
<p>You will be putting together parts that will produce finished products of varying sizes that requires impeccable attention to detail. Electrical assemblers must also be handy with various tools and be versatile. Working as part of a team, you must possess the following:</p> <p><b>Essential Skills</b></p> <ul style="list-style-type: none"><li>• Ability to follow instructions &amp; diagrams</li><li>• Speed &amp; accuracy for performing repetitive tasks</li><li>• A high level of concentration</li><li>• Good hand-eye coordination</li></ul>	



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- High level of health & safety
- Works well with others and supports a team structure
- Strong ability to focus
- Ability to follow and support business processes
- Understands and supports quality adherence