

**Minutes for the Monthly Parish Meeting of Croxdale and Hett Parish Council**  
**Wednesday 19 December 2018, 7.00 pm**  
**Croxdale Community Centre**

**Parish Council Members Present:**

Councillor L Griffiths (Chair), Councillor R Burton, Councillor J Garner, Councillor P Kerrison, Councillor M Ord and Councillor K Summerson.

**Also Present:**

County Councillors M McKeon and S Dunn.

**83/18. Apologies for Absence:**

Apologies of absence was received from Councillors A Watt, I Watt and W Watt and County Councillor Blakey.

**84/18. Declarations of Interest:**

Councillor Summerson declared an interest in relation to Youth Provision – proposed venue at Croxdale WMC.

**85/18. Policing:**

The next PACT Meeting is to take place on Wednesday 13 February 2019, 7pm, Croxdale Community Centre.

No response has been received from Croxdale Group following letter of 09 November 2018 and no further correspondence has been received from the complainant.

**Resolved: For Members' Information.**

**86/18. Public Participation**

Michael Graveling was in attendance.

**87/18. Minutes**

The Minutes of the meeting held on the 28 November 2018 were agreed as a true record and signed by the Chairman.

**88/18. Matters Arising**

**i. Fencing at Hett Lane:**

County Councillor McKeon confirmed a site visit would take place in the New Year with DCC.

**Resolved: For Members' information.**

**ii. Traffic Issues – Sunderland Bridge / Croxdale / Hett:**

County Councillor McKeon confirmed a site visit in Hett took place last week; the kerb edging request was added to the list of repairs, however, there is a back log therefore in the mean time wooden bollards / warning posts would be erected to stop people from parking. The road markings around Hett Village Hall is on order.

**Resolved: For Members' Information.**

**iii. Allotments:**

Clerk confirmed a letter has been issued to the respective allotment holder accordingly regarding the boundary fencing and is currently awaiting a response. Clerk advised Members an allotment has also become available at the Poultry Centre which will be offered to the next person on the waiting list.

**Resolved: For Members' Information.**

**iv. Youth Provision:**

Clerk has received an application to claim funding from the AAP for youth provision services. Deadline for receipt of submissions is 08 January 2019. A meeting has been arranged for 09 January 2019 with Michael Wilkes (AAP Co-ordinator) to progress with the youth club. Parish Clerk, County Councillor McKeon and Councillors Burton and Ord are to attend. County Councillors Dunn and McKeon agreed to set aside funding in relation to youth services from their neighbourhood budget funding.

**Resolved: For Members' Information.**

**v. Re-location of Memorial Bench:**

Clerk has contacted RT Fabrications for a quotation in the first instance with regard to the re-location of 2 memorial benches at Croxdale.

**Resolved: For Members' Information.**

**vi. Hett War Memorial:**

Clerk has requested full list of WW1 names from DCC for inclusion at Hett War Memorial. Once received, will seek quotes for new war memorial plaque.

**Resolved: For Members' Information.**

**vii. Community Speed Watch:**

Poster to be circulated within the Parish seeking volunteers to join community speed watch scheme. Information session to take place in January 2019 with volunteers.

**Resolved: For Members' Information. Clerk to circulate poster accordingly.**

**viii. Fly-Tipping:**

County Councillor McKeon confirmed the Neighbourhood Wardens are not aware of fly-tipping incidents, further reports may trigger cameras.

**Resolved: For Members' Information.**

**ix. Croxdale Beck:**

Clerk confirmed this has been reported to DCC and is awaiting a response.

**Resolved: For Members' Information.**

**x. Cemetery Gates:**

In relation to the cemetery gates, Clerk is to seek quotations from 3 companies/contractors.

**Resolved: For Members' Information.**

**89/18. Parish Clerk Update / Correspondence:**

**i. Notice of Consultation: Application for amendment to Neighbourhood Area Boundary:**

Clerk informed Members that the City of Durham Parish Council has submitted a proposal to amend the Durham City Neighbourhood Area boundary, in accordance with the Neighbourhood Planning (General) Regulations 2017 and the Localism Act 2011. Deadline for responses is 31 January 2019.

**Resolved: For Members' Information.**

**90/18. Financial Matters:**

**(i) Financial Report for the Period 1 April – 30 November 2018:**

A financial update prepared by the Clerk was circulated to Members which included a detailed schedule of receipts and payments for the financial year to date and bank reconciliation to 30 November 2018. The current net bank balances totalled £10,803.64.

The following cheque payments were approved:

Cheque Number – 400400 – SB Tree Services - £180.00

**Resolved: For Members' Information.**

**91/18. Planning Issues:**

No specific planning matters was discussed. County Councillor Dunn confirmed the planning application for Thinford has been approved.

**Resolved: For Members' Information.**

**92/18. County Councillor Reports**

County Councillor McKeon's updates were provided under matters arising. County Councillor Dunn gave an update in relation to: the future continuation of Hett's Christmas Tree would need to be met from the Parish Council. It was noted following an update from Councillor Griffiths regarding the re-build of Hett Village Hall, that the installation of electricity supply could be considered as part of the re-build.

**Resolved: For Members' Information.**

**93/18. AOB:**

**Litter Bin in Football Field:**

Councillor Ord raised concern over the newly installed litter bin within the football field, which is an easy access for youths to get onto the garages. County Councillor McKeon agreed to contact DCC to re-locate the bin accordingly.

**Resolved: County Councillor McKeon to action.**

**Hett Memorial:**

Councillor Griffiths gave an update following Hett's dedication service that took place on 1 December 2018 which was very well attended. Mr Gibson of Hett attended the service and personally thanked the Parish Council for the WW1 memorial service for his relative.

**Resolved: For Members' Information.**

**94/18. Date and Time of Next Meeting:**

It was agreed that the next meeting would be held on Wednesday 23 January 2019 at 7.00 pm, Hett Village Hall.