

Procafecol S.A. Security Policy

In Procafecol S.A. we seek that the experience towards coffee and the Juan Valdez® brand products are recognized by its quality, image and safety, through the implementation of: ① The security and control management System (Business Alliance for Secure Commerce BASC); ② Requirements of the authorized economic operator (OEA by its initials in Spanish) importer and exporter; ③ The compliance of the applicable legal requirements; ④ The establishment of the necessary controls to guarantee the reliability of the national and international supply chain and its continuous improvement; and, ⑤ Risk management.

The implementation and maintenance of the policy guarantees the integrity of the processes, products, loads and transportation units, to prevent in Procafecol operations unlawful activities such as: bribery and corruption, assets laundry, terrorism funding, terrorism, contraband, load contamination and traffic of weapons.

Policy objectives:

- To plan, select, hire and manage the appropriate employees, ensuring the security of the processes, according to the policies, guidelines of the management and the profiles defined by the Company.
- To achieve that the communication aimed to consolidate Juan Valdez® as the icon brand of the Colombian premium coffee, communicates to the consumers security and trust.
- To ensure that information technology supports the achievement of the strategic objectives and the business processes of the Company, in an efficient and secure way.
- To guarantee that Procafecol does not conduct business with associates included in binding restrictive lists for Colombia.
- To support the processes in the implementation of the continuous improvement model for the closing of audit findings within the established deadlines in an effectively way.
- To provide a reasonable security level that allows to protect company employees, visitors, customers and goods belonging to them and the company.
- To perform the selection and activation of customers in an objective, clear and secure way, to generate brand growth, new consumption occasions and guarantee the reliability of our business associates.
- To manage in an efficient and secure way the different stages of the supply chain, taking care of the satisfaction of needs of internal and external customers of the company.
- To monitor the compliance of the legal requirements of the company, according to the reports of the company's processes and sub-processes owners according to the Legal Requirements Matrix.
- To update and manage continuously the risks associated to the supply chain to avoid the involvement of the company to perform unlawful activities.

To the email address comite.etica@juanvaldezcafe.com you can report **doubts, questions, reports or complaints regarding situations or sings that can evidence or support unlawful activities, irregularities, violations to these or any other policy or rule of the Company or national public order**. The information is directly received by the Ethics Committee to guarantee its confidentiality. For its proper review and assessment, it's important that the provided information is reliable, wide and fact supported to allow its confirmation.