

SAMPLE

Sample Community Meeting Agenda 5:30 PM - 7:30 PM

Meeting Goals

1. *Networking*
2. *Understanding the project and timeline*
3. *Potential Roles/Support - Advisory Council / Preparedness Plan*

5:30-6 Sign In - Assign Person

- Make sure everyone fills out the sign in sheet & goes to the survey station
FOOD - 5:30-6

6pm-6:20 Welcome - Assign Person

5 mins - Introductions

- 15-20 mins - Icebreaker (GALLERY WALK QUESTIONS THEN OVERVIEW)
 - What is community tech?
 - What existing relationships can be strengthened in our community through the internet?
 - WHAT DO YOU CONSIDER A NEIGHBORHOOD COMMUNITY HUB?

6:20-6:35 EII HISTORY - JOURNEY - GROWTH - Assign Person

6:35 - 6:50 EII Working REALITY, GOALS AND FUTURE - Assign Person

- Network adoption strategy
 - Identify the target area(s)
 - Design network to determine if Relays are necessary & how many
- Gather network residents and convene a series of community meetings that will inform/recruit neighbors
 - How can this network help us in a crisis?
 - What to do in disasters if city resources were cut off for 2 weeks?
 - What do you want from this network?

6:50-7:00 EII ADVISORY COUNCIL - Assign Person

7:00 - 7:15 EII SUSTAINABILITY PLAN - Assign Person

- How do we work together to value and SUSTAIN the network? LET'S GET CREATIVE IDEAS

CLOSING: Q & A / CONCERNS