


Second Round of the Paycheck Protection Program (PPP) Loan

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The application period for second round of the Paycheck Protection Program (PPP) loans are open and applications will be accepted on a first come, first served basis until March 31, 2021 (as of right now).

Who Can Apply

New borrowers and some existing PPP borrowers.

How to Apply

SBA is currently accepting Second Draw PPP loan applications from participating lenders. Go to <https://www.sba.gov/funding-programs/loans/lender-match> to find a lender. Check with your bank to inquire if they are doing PPP loans.

The Baltimore Development Corporation (BDC) is working directly with these Community Development Financial Institution (CDFI) partners to extend PPP loans to new customers, with an emphasis on sole-proprietors and smaller businesses.

- **LEDC:** <https://www.ledcmetro.org/sbapp>
- **Lendistry:** <https://lendistry.com/partner/lendistry/>
- **CityFirst:** <https://cityfirstbank.expressbankloan.com/2/#/search?cid=111>
- **Opportunity Fund:** <https://bit.ly/3pq8pxk>

For no-cost assistance in identifying a lender and completing an application, complete this form and you will be contacted by BDC or one of our nonprofit technical assistance partners:

<https://www.baltimoretogether.com/technical-assistance-form>

Eligible Uses

- Payroll, including net income for sole-proprietors
- Rent or Mortgage Interest
- Utilities
- Costs for modified business operations
- Supplier costs
- Costs associated with complying with health and safety guidelines
- Covered property damage costs related to property damage and vandalism or looting due to public disturbances in 2020 that were not covered by insurance or other compensation.

Loan Information

- 8 to 24 week coverage period
- Receive a loan amount of up to 2.5x average monthly payroll costs in 2019, 2020, or the year prior to the loan. Some PPP borrowers such as hotels and restaurants can receive up to 3.5x their average monthly payroll costs on second-draw loans.
- 60% of the loan must be spent on payroll to qualify for loan forgiveness. However, businesses with NO employees ARE eligible. SBA will consider your "Payroll" as the monthly net income generated by the business.



PPP Process	First-Time Borrowers	Second-Time Borrowers
Eligibility	Nonprofit 501(c)(6) organizations will now be eligible. <ul style="list-style-type: none"> • Must have been in operation February 15, 2020 • Sole proprietors, independent contractors, and eligible self-employed individuals • Accommodation and food services operations with fewer than 500 employees per physical location 	<ul style="list-style-type: none"> • Employ 300 employees or fewer • Have used or will use the full amount of their first PPP loan; and • Demonstrate at least a 25% reduction in gross receipts in any quarter in 2020 compared to the same quarter in 2019.
Loan Amount	Max of \$10 million	Max of \$2 million

Required Documents for Application

Prepare your 2020 financial statements as soon as possible. If you cannot, make sure that your financial statements for 2019 and 2018 are complete and in good order.

- You will need to demonstrate reduced revenue in at least one Quarter of 2020 compared to the same Quarter of 2019. Revenue reports, Bank Statements, Payroll Processor statements, and Profit & Loss documents can be used to meet this requirement.
- Assemble your 2019 and 2020 payroll documents, including payroll ledgers or summaries reflecting each employee's compensation.
- Assemble your 2019 tax documents, including IRS Form 941, State Filing Records, Federal Tax Return, 1099-MISC (if independent contractor), IRS Form 1040 Schedule C (if sole proprietor).
- For additional information, please visit <http://bit.ly/2YpKpyh>