



TrainShow.com

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Layout Application Packet – Great Train Show and Greenberg Shows

During late 2020 we will be running a small number of train shows in the Midwest and Northeast under both our Great Train Show and Greenberg Shows brands. The decision of where to run shows is currently being made based on existing state and local regulations. Many of our regular show venues are closed or subject to stringent regulations that make it unfeasible to run our show right now. We hope to expand our schedule in early 2021 and we intend to announce a schedule of January/February/March shows by early December.

Social distancing measures will be in effect at these shows. Our first priority is everyone's safety. Local and state regulations governing health and safety measures will be in place. These will vary from location to location. Information on policies for each show will be sent to exhibitors at least 1-2 weeks prior to the show. There may be changes made to regular floor plans, move-in procedures, show hours, or other aspects of the show's operation. Please make sure to carefully read all show information materials issued prior to the show.

Please check TrainShow.com regularly for show updates. It is possible that there may be changes or cancellations that affect this schedule. Right now our office is open on a limited basis only. All questions regarding any of the shows listed below should be directed to Frank Hicks, either by email at frank@trainshow.com or by phone at 630-279-4087.

If for any reason any of these shows has to be cancelled or postponed, all exhibitors will be notified immediately and any money paid in advance for tables or tickets will be immediately refunded.

Greenberg's Great Train & Toy Show Schedule – 4th Quarter 2020

Nov. 7-8, 2020 – Monroeville, PA – Monroeville Convention Center – 209 Mall Blvd, Monroeville, PA **CONFIRMED**

Nov. 28-29, 2020 – Edison, NJ – New Jersey Expo Center – 97 Sunfield Avenue, Edison, NJ **POSSIBLE**

Dec. 19-20, 2020 – Chantilly, VA – Dulles Expo Center – 4320 Chantilly Shopping Center, Chantilly, VA **POSSIBLE**

Great Train Show Schedule – 4th Quarter 2020

Dec. 5-6, 2020 – Dayton, OH – Montgomery County Fairgrounds – 645 Infirmary Road, Dayton, OH **CONFIRMED**

Dec. 12-13, 2020 – Indianapolis, IN – Indiana State Fairgrounds – 1202 East 38th Street, Indianapolis, IN **CONFIRMED**

TRAIN SHOW INC - NO CHARGE CONTRACT

Great Train Show – Greenberg’s Great Train & Toy Show
Mailing Address: 280 Carlton Drive, Carol Stream, IL 60188 Phone: 630-279-4087
Web: www.TrainShow.com E-Mail: Info@TrainShow.com



1

Write in your contact info

Club or Layout Name: _____
Contact Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ FAX: _____
Web Site Address: _____ E-mail Address: _____
 Check here if you would like to receive confirmations by e-mail instead of US Mail

2

List show date, location, display type

Please list the show date(s) and location(s) at which your group is interested in participating:

Please indicate your desired level of participation: (Check all that apply)
____ Operating Layout ____ Club Tables ____ Present a Workshop/Clinic ____ Static Display

3

List layout dimensions and size options

DISPLAY HIGHLIGHTS
Gauge/Scale: _____ Layout Size: _____ ft. x _____ ft. (*any barriers MUST fit within this area*)
Is your Display Layout Flexible? ____ Yes ____ No
If yes, please provide the maximum size _____ and the minimum size _____ possible

4

OPTIONAL
Workshop or clinic info

WORKSHOP INFORMATION
Title(s) or Subject(s): _____
Description: _____
Preferred time(s): Saturday: _____ Sunday: _____

5

OPTIONAL
Selling info

NON-PROFIT ORGANIZATION PROMOTION TABLES
Will Club merchandise be sold: YES or NO If Yes, what type: _____
If merchandise will be sold please provide sale tax or tax exempt number: _____

6

Note number of badges, tables, and honorarium needed if applicable

PROVIDED BY THE TRAIN SHOW TO EXHIBITOR
Number of tables (8' x 30") required: _____ Electricity needed: ____ Yes ____ No
How many Exhibitor Badges (only for people actively working the exhibit) do you require: _____
Do you require an honorarium to participate: YES or NO
 ↳ If YES, is the standard honorarium acceptable: YES or NO
 ↳ If NO, what honorarium would you require: _____

7

Sign & date

I certify I have read the contract terms and agreements and agree to abide by its conditions.

Exhibitor Signature: _____ **Date:** _____

MUST BE SIGNED TO BE PROCESSED

Contract Terms and Agreements

STANDARD HONORARIUM

Workshop Presenters will be paid a \$30.00 standard honorarium for each workshop topic that is presented both days of the show.

Display Layouts will be paid a standard honorarium based on square footage and will be as follows:

⌘ \$50.00	Less than 100 Square feet of actual layout
⌘ \$100.00	101 to 499 Square feet of actual layout
⌘ \$150.00	500 or more square feet of actual layout

You may request a non standard honorarium. Please be aware we will give first preference to those who do not require an honorarium, then those who accept the standard honorarium and lastly the non standard honorarium requests.

ACCEPTANCE PROCESS

A letter indicating the status of this contract will be sent out after the contract is received. The letter will state whether the contract has been accepted, declined or is on hold pending construction of the show floor plan. If placed on hold you will receive an accepted or decline notice of this contract at least 30 days before the show. Any information that was previously provided to Train Show Inc will be made obsolete by this agreement. This agreement constitutes the entire agreement between the parties and cannot be orally modified. Modifications can only be made by written agreement.

ADDITIONAL TERMS AND CONDITIONS

The term Exhibitor applies to clubs, dealers, organizations or individual(s) presenting exhibits, displays or demonstrations related to trains and train related hobbies. To obtain a license for the use of space at a show sponsored by Train Show Inc., the undersigned Exhibitor hereby agrees to the following regulations, terms, agreements and conditions and to any amendments which may be established. Exhibitor agrees to keep his display operational for the public, and to not remove any items from his display for the purpose of packing, during the public show hours. Violation of this rule will lead to exclusion from future shows and forfeiture of any honorarium, and may result in a claim for damages to the appearance of the show. Exhibitor releases Train Show Inc. from all claims arising from Exhibitor's show occupancy, including but not limited to loss, theft, damage, destruction, or injury to Exhibitor's business or Exhibitor personnel. Exhibitor releases Train Show Inc. from all claims arising out of Train Show Inc. failure to provide space, removal of exhibit, or failure to hold the show. Exhibitor understands Great Train Show, Greenberg Shows, and Train Show Inc. assume no responsibility for any exhibitor property or for safety at the show. Exhibitor agrees to hold harmless Great Train Show, Greenberg Shows, and Train Show Inc., its exhibition centers, and contractors for any and all actions that may occur involving the show. Exhibitor agrees to indemnify Great Train Show, Greenberg Shows, and Train Show Inc. for any liability that may be caused by or related to their participation. This includes but is not limited to any liability caused by people exhibitor provides exhibitor badges to, people exhibitor invites to the show, and any liability that may be caused by the exhibitor's actions.

Train Show Inc. retains the right to reject, eject, or prohibit any product or exhibit in whole or in part or to reject, or eject an Exhibitor or his representative(s) with or without giving cause. Exhibitor agrees to collect and remit sales and use taxes in accordance with governmental regulations. Exhibitor acknowledges that Train Show Inc. furnishes the name of each Exhibitor to the state or governmental unit(s) as legally required.

Any controversy or claim arising out of or relating to this license, or the breach thereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any Court having jurisdiction thereof. It is agreed that such arbitration would occur in Carol Stream, Illinois.

Exhibitor further agrees to all of the following terms, conditions, agreements and regulations:

ACCEPTABLE DISPLAY: Non hobby related or non wholesome merchandise or exhibits are not accepted. Final determination of acceptability shall be made by Train Show Inc.'s on site manager(s). Exhibitor may not sell raffle tickets or offer games of chance. Exhibitor agrees to give a receipt when requested by a purchaser. This receipt must include the terms of sale. Exhibitor agrees to cease all use of smoke-producing products if requested by show management. Layouts may sell memberships and items branded with the club's name or logo only. Any other merchandise may be sold only if sales tables are purchased at the prevailing rate, with the value of the sales table(s) deducted from the layout honorarium if applicable.

SHOW HOURS: Exhibitor agrees to maintain his display in full and in operation for the duration of the public hours of the show. Exhibitors may not remove any parts of their display until the close of the show Sunday evening. **Violation of this rule will lead to exclusion from future shows**, forfeiture of the honorarium, and may result in a claim for damages for negatively impacting the show's appearance. Set-up times and show hours will be announced in advance. In the event the hours change, you will be notified. Exhibitors must arrive one hour prior to the opening of the show Saturday to retain their contracted show space. During Friday set-up, the hall must be vacated at the close of setup. On Saturday, the hall must be vacated upon notification by show management following the close of the show. All Exhibitors must vacate the hall by 8:00pm on Sunday.

CONTRACTED SPACE: Contracted space as described in the confirmation letter mailed to the Exhibitor constitutes the entire space available for Exhibitor's use. Any barriers, ropes, tables, or other exhibits must fit within the contracted space. Show management reserves the right to remove any exhibits located outside of the contracted space.

BADGES: Exhibitor badges are to be used only by those working at, assembling or operating displays. Exhibitor badges must be worn at all times including set-up, show hours and tear-down. Only persons with Exhibitor badges will be allowed in the hall during Friday/Saturday set-up. Badges are not to be given to any person for the purpose of shopping during non public hours or to access the show early. Violations of this rule will lead to exclusion from future shows and may result in a claim for damages for negatively impacting the show's security.

SECURITY: Security service or guards are normally on duty overnight Friday night and Saturday night. Train Show Inc. assumes no responsibility for dealer or exhibitor loss. When you leave on Friday and Saturday, take all personal belongings with you. **NO ONE** is admitted into the hall under any circumstances after the Great Train Show or Greenberg Shows management staff leaves the facility.

PARKING AND ACCOMMODATIONS: Any parking fees required by the facility are the responsibility of the Exhibitor. Hotel reservations are the responsibility of the Exhibitor. Train Show Inc. can provide a list of hotels near the show facility upon request and a list of 800-numbers upon request. All Exhibitors are responsible for calling, negotiating the best rate and making their own reservations.

LOCATION CHANGES: Your location is subject to change if Great Train Show or Greenberg Shows needs to make floor plan changes. Exhibitor must check with the show manager upon arrival to confirm the location of the display.

SEVERABILITY: If any term of this contract or its application is found to be invalid or unenforceable, the remainder of this contract and any other application will not be affected.

NO WAIVER: The failure to insist upon the strict performance of this contract does not constitute a waiver of Train Show Inc.'s rights hereunder. No provision of this agreement may be deemed to have been waived by Train Show Inc. unless the waiver is in writing signed by an officer of Train Show Inc.

***This is a legally binding agreement.
It is understood that each party intends to be legally bound by it.***

Signature Required - See Front of Application