

# Top 5 Things to consider when preparing for Automation

## 1 Choose your first automation tool



Start with the basics. Identify the use cases you wish to optimize and aim to transform business processes by experimenting with new ways of delivering value.

Automation projects where the development cost is far less than the future manual execution cost can be easily justified.



## 2 Consider cost in your decision

## 3 Learn what NOT to automate



Automating a bad process can make it worse. If the task is highly sensitive and is not a daily operation, it's not a good candidate for automation

By starting small and gaining experience and success, all teams and all team members will be ready, willing and able to proceed.



## 4 Decide what to automate first

## 5 Don't forget about maintenance



Every automation playbook developed should be seen as a small development project, and used within the proper versioning system.

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