

# REFUND POLICY | GYANM

## FOR CLASSROOM / DIGITAL ONLINE (SHORT TERM / LONG TERM) COURSES

GYANM INSTITUTE receives Course Fees, Registration Fees and Fees for Scholarship Test. Below are the policies of refund and cancellation.

### **REGISTRATION FEES:**

Registration fees is non-refundable before or after start of classroom or online course weather it is short term or long term. No refund of Registration Fee shall be made under any circumstances whatsoever.

### **COURSE FEES (ONLINE or CLASSROOM)**

#### **For Short Term Course Before Start:**

- 1. Fees paid under short term courses (online or classroom type) is refundable before start of course.
- 2. To cancel the admission, student need to inform institute via email or application by post or by person in the institute accounts department before start of course.
- 3. Registration fees is non-refundable. So, the component of registration fees will be deducted during the process of refund.

#### **For Short Term Course After Start:**

- 1. Fees paid under short term courses (online or classroom type) is non-refundable after start of course.
- 2. After start of short-term course, if any student does not join the course and does not inform the institute about the same via email or application by post then fees will not be refunded.

#### **For Long Term Course Before Start:**

- 1. Registration fees being paid under any course is non-refundable.
- 2. Before start of course, fees component except registration fees paid in long term courses is refundable before start of course.
- 3. To cancel the admission, student need to inform about the same to the Institute via email or application by post or by person in the institute accounts department before start of course.

#### **For Long Term Course After Start :**

- 1. Registration fees paid in long term courses is non-refundable after start of course.
- 2. If any student of any course other than Short Term Course, leaves the classes then refund of fees will be calculated on pro rata basis. Minimum amount equal to registration fees and administrative handling charges, GST paid and cost of books, etc. will deducted from fees paid during process of refund.
- 3. Student left date will be considered the day student inform the institute via email or via application at Institute's accounts office.

### **SCHOLARSHIP TEST FEES**

- 1. Scholarship test fees is non-refundable if informed after the conduct of test.
- 2. Scholarship test fees will be refunded only if Institute receives request for the same before test date via email or application by post or by person in the Institute's accounts department.

### **GOVERNING LAW OR JURISDICTION**

- All disputes related to GYANM Institute in any context shall be governed by Indian laws presently enforce and the jurisdiction shall be restricted to the courts of law at Chandigarh only.