



**HEALTH & SAFETY**  
**ROSSEAU LAKE COLLEGE**  
**SEPTEMBER 2021**

## RETURN TO SCHOOL PROTOCOL

We are so excited to welcome students on campus for in-person learning this Fall! Of course the return to in-person learning comes with continued protocols and routines due to the on-going COVID-19 pandemic. These are in place for the health and safety of all members of the RLC community, their families, visitors to the school, and for those in nearby communities. We must all maintain a high awareness of personal space and do our utmost to ensure that we minimize the chances of any spread of this virus or any other illness. Adherence to all health and safety procedures is necessary by everyone who spends time at RLC.

***Please note that all policies outlined in this document are subject to change in order to align with current government and public health requirements and recommendations.***

It is very important for students and families to understand that total compliance with all protocols is a requirement for students to remain at school.

While Rosseau Lake College is taking all reasonable precautions to prevent the spread of COVID-19 and other viruses, the reality is that some students and other community members may still become infected.

### **Screening for COVID 19**

All students and staff at Rosseau Lake College will be required to screen and verify they are clear from COVID 19 symptoms daily. This will be done for staff and day students using the EDUSAFE app. All staff and day students will be registered into the app, which will ask a series of questions. Emails will be sent once information has been entered into the system. Once cleared by the app, students and staff may come onto campus. Parents/guardians will be required to complete the app for day students prior to arriving on campus. Boarders will be screened daily in the morning before breakfast check in. All screening information is kept by the Health Center for 30 days as required by Public Health.

## **Enhanced COVID -19 Precautions**

In order to provide a safe environment for staff and students at Rosseau Lake College, the following steps will be implemented upon the return of the RLC community following the long weekends, Christmas and Spring Break, or any extended leave. Enhanced precautions will last a minimum of 14 days following the return of students to campus. The rationale for these enhanced precautions is that with the extended break time, travel, and dispersion of the community, the risk of a COVID-19 outbreak may be increased upon the return to Rosseau Lake College. These precautions will be taken to mitigate risk and reinforce the importance of protective measures. Please see this link for a full description: [Enhanced COVID-19 Precautions](#)

The structure of the school day will remain essentially the same as last year, with the noticeable differences to the usual routines of years before. All of the procedures will be in place to try to maintain, as much as possible, the prescribed social/physical distancing, vigilant hand washing, extra cleaning, and other preventative procedures.

- **Boarding houses:** In order to maintain adequate spacing in the boarding houses, the total number of beds will be reduced. Cushions and any other non-essential furnishings will be removed from common rooms and student rooms.

**Brock House:** 13 (2 in each of two corner rooms; 1 student in each of 8 remaining rooms)

**Clarkson House:** 22 (1 in each of two singles; 3 in corner rooms; 2 in each of remaining 4 rooms)

**Bricks:** 15 (1 in each room); possibly some rooms with two/room for a total of 20

**East Bricks:** 8 (1 in each single room)

**Lakeview:** 12 (some rooms with 2; some with 1 depending on the size of the room)

- **Dining Hall:**

- The Plexiglass/heavy plastic has remained above the servery between kitchen serving staff and students, as well as over the dish return counter.
- The Muskoka Room will continue to be closed until further notice.
- Tables will be spread apart to ensure distancing, and only two diners will be able to sit at each table (at either end, maintaining 2 m distance).
- There will be no self-serve items. Kitchen staff will hand out cutlery on trays to diners with their plates. All food and beverages will be served by kitchen staff.
- No students will be allowed in the kitchen, unless they are designated helpers, with proper direction.
- Tables and chairs and all door handles, switches, etc will be disinfected after each meal, and as needed throughout the day, including between dining shifts.
- Diners will have to be vigilant about maintaining spacing while waiting in lines (to check in; to pick up food; to dispose of dirty dishes, etc); if necessary lines will be placed on the floor to indicate appropriate distances.
- Teacher on duty will provide hand sanitizer and check in students so that not everyone touches the pen, binder, etc
- Inside door into the dining hall will be propped open to avoid being touched by everyone entering. Ideally, one individual (staff or designated student) will open and close the outside door for anyone entering or leaving the dining hall. There will be designated enter and exit doors.
- Cleaning staff will ensure that bathrooms are well stocked with soap and paper towels for hand washing.
- Hand sanitizer must be available in strategic locations throughout the dining hall – both doors into servery; by main entrance; in Muskoka Room
- Masks are required to be worn by everyone in the dining hall, however may be removed for eating and drinking.
- **Breakfast:**  
Students will need to maintain spacing while seated at tables

Students waiting in line to be served will be asked to observe the recommended 2 m separation

Tables and chairs should be disinfected by staff (kitchen staff / teacher / designated student) when someone leaves so that they are ready for the next diner.

Students will eat breakfast in cohorts by boarding house. If necessary, breakfast will be in two sittings (7:30 – 7:45; 7:45 – 8:00 am).

- **Lunch:**  
Same protocols regarding seating and spacing are in effect.  
Seating will be done in cohorts, by grades.
- **Dinner:**  
Same protocols regarding seating and spacing are in effect.  
Seating will be in cohorts by boarding houses.
- **Day student snack:**  
This will be placed on a table outside the dining hall, if possible, and served by kitchen staff garbed in appropriate PPE. In inclement weather, snack will be served in the servery with students passing through the line while observing spacing, and then leaving the building. Only day students will be allowed in the dining hall at this time, and they will be required to observe spacing.  
Students will leave the dining hall once they have their snack.
- **Evening snack:** (specifics still under development)  
Kitchen staff will provide snack options which will be taken to each house by the teacher on duty. Snacks will be consumed in the houses.
- **Saturday snack:**  
One or two TODs will prepare and serve snack in the servery as students move through, similar to the way meals are served.  
One TOD will check in students in the seating area, before they enter the servery.  
Depending on numbers, students in grade 7 – 10 will come in at 8:45 pm, and leave by 9:00 pm when students in grades 11 – 12 come for check in. Check ins will be by cohorts by boarding houses.

- **Assembly:** Zoom assemblies will continue until the requirements under the Reopening Ontario Act allow us to gather together in-person. Classes will sign into Mr. Vogt's zoom room for 8:30 am assembly Mondays, Tuesdays, Thursdays and Fridays. Assembly on Wednesdays is at 9:30am.
  
- **Academics/Classes:**
  - Outdoor activities should be encouraged as much as possible, while maintaining physical distancing. Sharing of any equipment or materials is allowed; however, should any equipment be used (eg frisbees etc), all students will wash hands before and after the activity and equipment used will be disinfected by the teacher or a designated student.
  - For indoor classes, furniture will be rearranged, and seating assigned to allow physical distancing.
  - The wearing of masks is required while indoors. Hand sanitizer and wipes or cleansers and cloths will be available in all learning spaces.
  - Furniture and high contact surfaces will be disinfected by staff as needed daily.
  - No more than one student/time in bathrooms in Perry Building and dining hall; larger bathrooms in RAC can accommodate two/time with physical distancing.
  
- **Outtrips**
  - We are so excited to share that, as of today, outtrips are allowed to happen!! Planning for the outtrips is taken from the Public Health Preparedness and Prevention for Overnight Camps documentation. The following protocols and routines will need to be followed to keep everyone as safe as possible while on trip:  
Outtrips will be split up into cohorts. All students and staff will continue to screen daily. Travel, activities, meals and camping arrangements have all been reviewed for safety and adherence to Public Health recommendations:
    - Travel is identical to precautions taken last year. All individuals on a bus are required to wear a mask. Eating is not permitted.
    - Outdoor restrictions have lessened, but there will be certain circumstances where masks will be required in a camp setting. Staff will provide guidance for students.
    - Meal preparation will at all times be supervised by staff, with hand hygiene and food preparation precautions adhered to.

Hygiene and safety precautions will be reviewed with students prior to the outtrips, including toileting and meal etiquette. Students will be required to bring an adequate supply of masks for a 5 day outing. Students will be required to follow the instructions of staff at all times regarding safety measures for COVID-19.

- **Evenings/Free time:**

Evenings in houses will be pretty much as usual, except during the Enhanced Precaution period following holidays,

 **Enhanced COVID-19 Precautions** . Once the two week precaution time has passed without incident, students who have spent 2 weeks in their boarding house are considered a family unit, and may enjoy a reduction in precautions. For example, students may visit each other in rooms and are not required to wear a mask at all times. All students will have supervised access to disinfecting wipes, or disinfecting cleaner and cloths for disinfecting surfaces in their room. Students will be encouraged to disinfect computers and phones and other devices. Students will be reminded to observe physical distancing and vigilant hand washing.

Number of students in the bathroom at any one time will have to be limited. Only every second sink should be in use at any one time.

In house food preparation: students who use the kitchen area will have to disinfect after use, as well as any other surfaces they have contacted. Kitchen areas in the houses must at all times be kept clean and orderly. The RAC will be closed at the end of the academic day, but students will be able to enjoy the use of the Hub during times when the Enhanced Protocols are not in effect. Socializing and activities will continue to be encouraged to take place outside, or within boarding houses for residents of each house, while maintaining physical distancing.

No eating/sharing of any food or drinks will be permitted.

The ping pong table in the RAC may be used but rackets will have to be disinfected after use. Students will wash their hands before and after playing. Any spectators will have to observe physical distancing.

- **Day Students:**

- Drivers and students will be required to wear masks. Surfaces inside vehicles will be disinfected each day upon arrival at school in the morning, and after completing the afternoon route, or after any use.
- Students need to arrive at school in their uniform each day.
- *Students who exhibit symptoms of illness will not be allowed to travel and are asked to remain at home. See detailed health information [here](#).*

- **Weekend Activities:**

- Weekend activities will be on-campus ones to begin the year, and will expand off campus as the Reopening of Ontario plan allows. Hikes on nearby trails, paddling, crafts (with physical distancing), biking, fishing, outdoor games, etc might be possible options.
- Opportunity to implement boarding life curriculum and oversee some lessons in life skills.
- Shopping Trips locally will be available, and as province wide restrictions decrease, potentially trips into the bigger city centers.

## **Daily Cleaning:**

### **Directionality/traffic:**

- Each grade group will have designated learning spaces with access to the outdoors to limit congestion and traffic in hallways.
- All members of the community will be expected to practice physical distancing vigilantly at all times.

### **Boarding Houses:**

- Each Boarding House will have common surfaces/areas disinfected thoroughly daily by cleaning staff. Bathrooms will be fully cleaned and disinfected at least once each day.
- Supplies (disinfecting wipes and/or disinfecting cleaners and paper towels or cloths) will be available throughout the houses for the use by boarding staff throughout the day.
- Sufficient supplies of soap and paper towel will be available in all bathrooms to enable regular hand washing.

- Hand sanitizer will be available in strategic locations throughout each boarding house. Students should be aware that soap and water is preferable to hand sanitizer.
- The daily teacher on duty should disinfect bathrooms and common contact surfaces before leaving at 11:00 pm.

## **Music Room, Art Room (upstairs), OE Shed, Log Cabin, ESL Cabin:**

- Each of these buildings will have at least one hand sanitizing station, as well as a supply of disinfecting cleaning supplies.
- All surfaces will be thoroughly cleaned by cleaning staff daily, and by teaching staff as required daily.
- Students and staff using these spaces must maintain physical distancing.

## **RAC:**

- Bathrooms will be thoroughly cleaned daily by cleaning staff, and well supplied with soap and paper towels for hand washing.
- Surfaces in all learning spaces (including upper RAC) will be thoroughly cleaned by cleaning staff at least once/day, and cleaned by teacher daily as needed.
- Hand sanitizer will be available upstairs and downstairs outside classrooms.
- Students and staff using these spaces must maintain physical distancing.

## **Perry Building:**

- Bathrooms will be thoroughly cleaned and disinfected daily by cleaning staff, and well supplied with soap and paper towels.
- Surfaces in all learning spaces (including Hub and breakout room) will be thoroughly cleaned and disinfected by cleaning staff at least once/day, and disinfected by teacher as required daily.
- Front offices, as well as other offices in the building, including staff workroom, will be thoroughly cleaned and disinfected each morning and disinfected as needed throughout the day by staff who work there. Other staff members (and students) should avoid using the area unless absolutely necessary.
- Hand sanitizer will be available strategically in hallways.
- Students and staff using these spaces must maintain physical distancing.