

JOB DESCRIPTION



Job Title: Service Projects Field Operations Manager	Date Description Created: April 18, 2022
Reports To: Richard Goad	Department: CVA Service Department
Salary Range: \$80,000 to \$90,000	Number of Employees Supervised: 1 to 15
Primary Responsibilities: <ol style="list-style-type: none">1. Help build the team and manage all manpower assigned to the Central Virginia Service Projects Team.2. Work with customers, vendors and subcontractors to schedule projects and build relationships.3. Work with the Sales Team to help develop the scope of works for projects that are being developed and estimated.4. Track the progress and financials of each project.5. Help develop the talent of the team members assigned to the Central Virginia Service Projects Team.	
Required Skills: Basic knowledge of HVAC and Plumbing systems, the ability and understanding of the installation of refrigerant piping, a basic knowledge and ability to disconnect and reconnect electrical systems feeding the HVAC systems, a knowledge to be able to install and replace rooftop units, basic understanding of mechanical and plumbing piping. The Service Projects Field Operations Manager will have the ability to manage several projects and men, a basic understanding of HVAC controls systems and the ability to work directly with our customers to achieve the desired completion of their projects.	
Required Experience: <ul style="list-style-type: none">- 10 to 15 years of commercial mechanical equipment replacement experience- 2 to 5 years of management experience- 4 to 5 years of mechanical piping experience that includes chilled water, heating water, plumbing and refrigerant piping- CFC Certification- A basic knowledge of the Microsoft Software (Outlook, Excel, and Word)- VRF system install and trouble shooting	
Required Attitude: This position will require an individual that can lead with a positive attitude. This individual will need to help build and support the team they lead. A positive attitude will need to be displayed with the team members when facing challenging situations.	
Required Results: The individual in this role will assist the sales team by helping to build a new customer base to support the growth of the Service Project business in Central Virginia. This position will also help build a Service Projects Team to support this growth of this business.	

Required Habits:

This position requires someone who is customer focused, very organized, schedule driven, and pays attention to finer details of a project.

Success Looks Like:

The success of this position will be measured by the relationships that are built with the customers and the team they lead resulting in successful completion of Service Projects.