

Resources for Community Resilience (R4CR)

Application Round 3 – October 2021



R4CR program

- **Funded by the Sint Maarten Trust Fund**
- **Aim: Support CSOs in their efforts to reconstruction and sustainability post-Irma**
- **Period of implementation: July 2020 – June 2024**



Core Principles

- **CSO needs and challenges are key under R4CR**
- **Prime stakeholders: SXM citizens and communities who suffered from Irma**
- **Activities focus on reconstruction and sustainability**
- **No major construction, but small-scale community oriented projects**
- **Flexibility, speed and visibility**



Two Main Pillars



1) Grant Scheme for CSO projects

- Max. 7 application rounds in period July 2020 - June 2024
- First year, 2 'Quick Win' rounds (launched)

2) Capacity Building, Support and TA

- Pre-Grant Phase: info session and support with application
- Preparation Phase: PDT
- Implementation Phase: Targeted training and on-the-job coaching
- Completion Phase: LBT, final conference



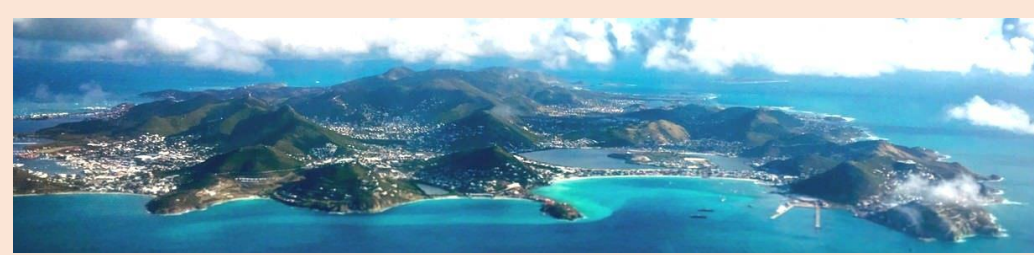
Eligible Categories

- 1) Community Councils/Neighbourhood initiatives
- 2) Daycare Centers/ Afternoon School Programs & Activities
- 3) Sports & Recreational Activities/Facilities
- 4) Nature & Environment
- 5) Art, Cultural, Archaeological and Heritage Activities
- 6) Psycho-social and Emotional Support
- 7) Poverty Relief
- 8) Youth Employment/Entrepreneurship
- 9) Skills Development
- 10) Tackling Gender-Based Violence (GBV)



Grant Scheme Cycle

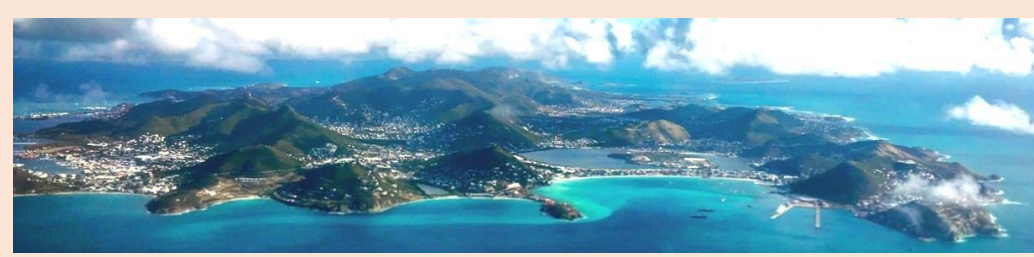




Project Application

- Is accepted by all parties involved (in case of > 1 partner)
- Meets R4CR requirements (see: Grant Manual)
- Can be executed within the proposed timeline with budget
- Has special emphasis for vulnerable groups
- Has a positive impact on the community
- Includes innovation initiatives and is able to reach lasting results





Administrative Requirements

Applicant is a not-for-profit legal entity and registered with COCI on SXM

- ✓ An up-to-date COCI registration, not older than one calendar year, attached to the proposal
- ✓ Applicant submits internal regulations known as the 'Articles of Incorporation' or 'Statutes' and by-laws (if any) associated with being a not-for-profit entity

In case of a consortium, all sub-partners are not-for-profit legal entities registered with COCI on SXM

- ✓ If sub-partner, recent COCI registration, not older than two calendar years, attached

Support documentation (legal, technical and financial)

- ✓ Legal, technical and financial proof of existence of last two consecutive years. If younger than two years, the applicant has to include other proof of capability such as a profit/loss overview of past period and operational budget



Grant Application Form – Annex 1



5 Main Sections:

A1 – A4 About Your Organization

B1 - B12 About Your R4CR Project

C1 About Your Project Plan

D1-D3 Safeguards and Sustainability

E1 Supporting Documentation

For detailed information, see www.r4cr.org, Downloads, Annex 1



A1 – A4: About your Organization

- A1 - Administrative information (project name, coordinator, board member incl. contact details, COCI registration etc.)
- A2 - Brief description of organization and main sector(s) it is active in
- A3 - Description of projects the organization has implemented in past 5 years
- A4 – Foundation sources of income

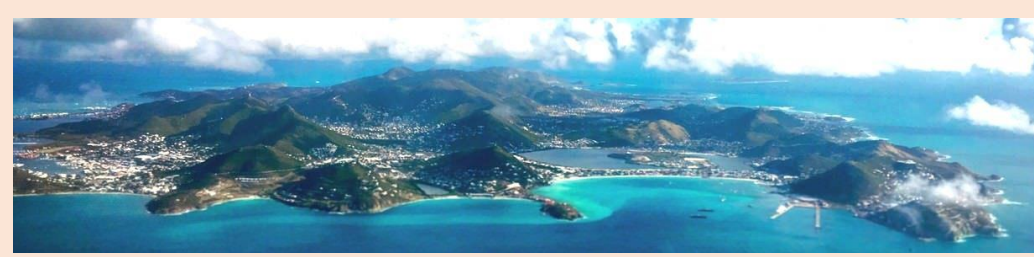




B1 – B12: About your R4CR Project

- B1 – In which of the ten identified sectors is your project
- B2 – Main project objective
- B3 – How long will your project last
- B4 – Relation with hurricane Irma
- B5 – Tangible results/outcomes of the project (max. 10)
- B6 – How will you monitor and measure the results





B1 – B12: Continued

- B7 – The main target group benefiting from your project
- B8 – Target group consulted and/or involved in design
- B9 – Direct and indirect beneficiaries
- B10 – Staff of your organization involved in implementing
- B11 – Unique selling points of your project compared to other similar initiatives
- B12 – Implementation with multiple organizations or not





C1 – About your Project Plan

C1 – Clear description of your project taking into account:

- How you achieve the project objective
- Describe project activities
- Who is involved in implementation and how much time
- Project duration
- What are expected end-results
- How are project beneficiaries involved
- How will you organize communication and information of general public and targeted community





D1 – D4 – Safeguards and Sustainability

- D1 - What are the social and/or environmental project risks
- D2 - How to make your project results sustainable
- D3 - Social-environmental and cultural heritage screening checklist
- D4 – Identification of vulnerable groups and other stakeholders





E1 – Supporting Documentation

- Annex 1 – Technical Proposal (fully completed)
- Annex 2 – Financial Proposal (fully completed)
- Extract of the latest COCI registration
- Establishment of your CSO as a legal entity
- Copy of 'Articles of Incorporation' or 'Statutes'
- Two Financial reports/audits of the last two years
- Two Social or Technical reports of the last two years
- Your annual budget plan for this year
- Project Plan mentioned under C1 as separate document





Project Budget

The following rules must be taken into account when drafting the budget:

- All costs must be included in the total estimated project budget for the project
- Costs shall be spent during the lifetime of the project (except for final audit costs)
- Costs must be identifiable and verifiable – thus recorded in the accounting system of the applicant and supported by original documents (bills, invoices and receipts)
- Expenditures shall comply with the requirements of applicable tax and social legislation
- Costs should be reasonable (fair market price) and justifiable



Grant Application Form - Annex 2

RESOURCES FOR COMMUNITY RESILIENCE (R4CR)



ANNEX 2: Template Financial Proposal (Budget)

Project Title	
Name of Lead Applicant	
Name of Sub-Partner(s) if applicable	

Expenses	(A) Unit Type	(B) No. of Units	(C) Cost per Unit	(D) Total R4CR in US\$ (BxC)	(E) Co-Financing	(F) OVERALL TOTAL (D+E) in US\$
I. Direct Expenses for materials, equipment, activities (MEA)						
1. E.g. renovation/repair activities			0,00	0,00	0,00	0,00
2. E.g. equipment/ materials for the execution of the project			0,00	0,00	0,00	0,00
3. E.g. direct expenses related to project activities			0,00	0,00	0,00	0,00
4. Others... (fill in and/or add)			0,00	0,00	0,00	0,00
5. Others... (fill in and/or add)			0,00	0,00	0,00	0,00
I. Sub-total Direct Expenses for MEA			0,00	0,00	0,00	0,00
II. Staff [1]						
1. Project Coordinator			0,00	0,00	0,00	0,00
2. Financial Expert			0,00	0,00	0,00	0,00
3. External Contractor (if any)			0,00	0,00	0,00	0,00
4. Trainer			0,00	0,00	0,00	0,00
5.. Others... (fill in and/or add)			0,00	0,00	0,00	0,00
6. Others... (fill in and/or add)			0,00	0,00	0,00	0,00
II. Sub-total Staff			0,00	0,00	0,00	0,00

For detailed information, see www.r4cr.org Downloads, Annex 2

Expenses	(A) Unit Type	(B) No. of Units	(C) Cost per Unit	(D) Total R4CR in US\$ (BxC)	(E) Co-Financing	(F) OVERALL TOTAL (D+E) in US\$
III. Logistics						
1. Travel (2)			0,00	0,00	0,00	0,00
2. Training Logistics (3)			---	---	---	---
2.1 Training Material (Duplication/Projection)			0,00	0,00	0,00	0,00
2.2 Training Venue Costs			0,00	0,00	0,00	0,00
3. Communication/PR			0,00	0,00	0,00	0,00
4. Office Supplies			0,00	0,00	0,00	0,00
5. Occupational Health and Safety package (4)			0,00	0,00	0,00	0,00
6. Volunteer Costs			0,00	0,00	0,00	0,00
7. Insurances			0,00	0,00	0,00	0,00
8. Others... (fill in and/or add)			0,00	0,00	0,00	0,00
9. Others... (fill in and/or add)			0,00	0,00	0,00	0,00
III. Sub-total Logistics			0,00	0,00	0,00	0,00
IV. Total Direct Expenses (I + II + III)			0,00	0,00	0,00	0,00
V. Indirect expenses						
1. Extrenal Auditor (4% of IV. - Total Direct Expenses) (5)				0,00	0,00	0,00
2. Provision for contingency (5% of IV. - Total Direct Expenses)				0,00	0,00	0,00
3. Administrative costs (7% IV. - Total Direct Expenses)				0,00	0,00	0,00
VI. Sub-total Indirect Expenses				0,00	0,00	0,00
VI. OVERALL TOTAL PROJECT COSTS (IV. + VI.)				0,00	0,00	0,00



**For detailed
 information, see
www.r4cr.org
 Downloads, Annex 2**

(A) Describe the unit type, e.g. hours, day, product item, ticket etc.

(B) Give the number of units

(C) Type the prize per unit in US\$

(D) The total request from the R4CR program will be automatically calculated in this column based on what you have filled in under B and C.

(E) Add the amount your organization will receive from other sponsors/funding agencies (if any!) in this column.

(F) The total project expenses will be automatically calculated

[1] Expenses for staff are net expenses only. Other costs (incl. taxes) will be covered by the applicant organization.

[2] If related to training, please specify separately for each training session.

[3] Please specify for each training session separately.

[4] Protective equipment (e.g. safety boots, helmets, gloves, protective clothing, goggles, ear protection) and precautionary measures to create a safe working environment.

[5] An external audit is obligatory at the end of the contracting period. The amount to be included is 4% of the total direct costs



Budget Ceiling

- **Total envelope available for Application Round 3 is US\$ 1,250,000**
- **Maximum budget accepted for each applicant:**
 - application submitted by a single organization: US\$ 90,000**
 - application submitted by multiple organizations: US\$ 120,000**



Crucial Info



Your application

- hard and/or soft copy is received before the closing date and time
- is in line with the format templates
- is typed/written in the English language
- is complete and includes a project description and budget
- has a budget which does not exceed the indicated maximum amount
- has been signed on the final page
- applicants are at all times obliged to use the templates Annex 1 (Technical Proposal) and Annex 2 (Financial Proposal) as put on the R4CR Website



Application Assessment

The R4CR Evaluation Committee will use a Grant Application ‘Scoring Grid’ to assess grant proposals

First:

- First: Administrative Assessment (legality, completeness, thematic areas, vulnerable groups included)

Next:

- Organizational Capacity (4 sub-categories)
- Technical: Quality of the Application (6 sub-categories)
- Financial: Budget (4 sub-categories)

For detailed information on the grant application, see Grant Manual on www.r4cr.org



Successful Applications



- **Comply with the Administrative Requirements**



- **Have a solid Technical Proposal (Annex 1)**



- **Have a clear Financial Proposal (Annex 2)**

For detailed information on the grant application, see Grant Manual on www.r4cr.org



Timeline Application Round 3

- Call for proposals opens officially: Friday, October 8, 2021
- Deadline for submitting applications: Friday, November 5, 2021
- Evaluations will take place from: On rolling basis



Contact details



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