

CONTRA COSTA RESOURCE CONSERVATION DISTRICT BOARD
NOTICE OF MEETING

MEETING AGENDA

Tuesday, April 19, 2022 at 8:30 AM

via ZOOM:

<https://us02web.zoom.us/j/89143160730>

Meeting ID: 891 4316 0730

One tap mobile

+16699006833,,89143160730# US (San Jose)

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IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District office is not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or electronically in the manner described below.

HOW TO SUBMIT PUBLIC COMMENTS

Written/ Read Aloud: Please email your comments to ppell@ccrcd.org write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting, prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 4:00 PM the day of the meeting will be included as an agenda supplement and provided to the directors at the meeting. Comments received after this time will be treated as being received during the meeting.

Oral Comments by Telephone or Electronics: At the beginning of the meeting, the Board President will announce the opportunity to make public comments. To comment during the public comment portion

In accordance with the Americans with Disabilities Act and California Law, the Contra Costa Resource Conservation District offers its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If special accommodations are needed, please contact Patty Pell at ppell@ccrcd.org

Materials distributed for the meeting are available for viewing or to receive a copy of the agenda via mail or email, please contact Patty Pell at ppell@ccrcd.org

of the agenda, other than the comments submitted for reading as specified above, use the chat feature within Zoom to indicate your desire to speak. The Zoom administrator will alert the Chairperson who will call on you.

Written/Read Aloud Comments received late or during the meeting: If you would like to email your comments during the meeting, send your emails to ppell@ccrcd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once spoken comments are finished, all comments received by email will be read aloud. The public comment will then be closed.

ACCESSIBILITY INFORMATION: Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Patty Pell, Office Administrator, at least 48 hours before the meeting at ppell@ccrcd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS

Public records that relate to any item on the open session agenda are available for public inspection. Materials distributed for the meeting are available for public viewing. To view or to receive a copy via mail or email, please contact **Patty Pell** at ppell@ccrcd.org.

BOARD MEMBERS

*Igor Skaredoff, President; Bethallyn Black, Vice President, and Walter Pease, Treasurer;
Renee Fernandez-Lipp and Lorena Castillo
Finance Committee – Walter Pease, Chris Lim, Executive Director and Patty Pell, CPA*

- | | | |
|------------------|-------------|--|
| 8:30 A.M. | I. | CALL TO ORDER BY CHAIR |
| 8:32 A.M. | II. | INTRODUCTIONS/ PUBLIC COMMENT PERIOD |
| 8:35 A.M. | III. | LAND ACKNOWLEDGEMENT |
| 8:40 A.M. | IV. | ADDITIONS TO THE AGENDA:
BROWN ACT, SECTION 54954.2(B) (2):
DETERMINATION THAT A NEED FOR IMMEDIATE ACTION EXISTS:
Vote by two-thirds of the directors required. |
| 8:45 A.M. | V. | CONSENT CALENDAR:
The following items are considered to be routine and non-controversial.
Items may be removed from the consent calendar for discussion.
1 March 15, 2022 Board Minutes
2 March 2022 Financials |

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- 8:50 A.M. VI. PRESENTATION:**
Partnering with Urban Farms, Derek Emmons, Agriculture Conservation Coordinator, CCRCD
- 9:10 A.M. VII. REGULAR CALENDAR-DETERMINATION ITEMS:**
2.1 Approval of Resolution 2022-04--Resolution Authorizing Staff pay increases
2.2 Approval of Resolution 2022-05--30 day extension of AB361
- 9:30 A.M. VIII. DISCUSSION ITEMS:**
3.1 Justice, Diversity, Equity, and Inclusion
3.2 COVID
3.3 Division 9 updates ([link](#) to bill)
3.4 Board Succession
- 10:00 A.M. IX. REPORTS:**
4.1 NRCS Report – Clarimer Hernandez, NRCS
4.2 President’s Report – Skaredoff
4.3 Directors’ Reports – Board members
4.4 Review of Staff Reports – Lim
4.5 Executive Director Report/Report on Fundraising—Lim

Upcoming Training:

CSDA Webinar:AB1234 **Ethics Training**, October 11, 2022, 10:00 AM - 12:00 PM. Free

Special District Leadership Academy-

Virtual Workshops:

Module 4: Board’s Role in HR, May 4&5, 2022, 9:00 AM - 12:00 PM. \$175

In Person:

September 18-21, 2022, Embassy Suites Napa Valley, Napa, CA \$600 until Aug. 19th

Special Districts Legislative Day, May 17 & 18, 2022, Sacramento

CSDA Annual Conference, August 22-25, 2022, Palm Springs, CA

**NEXT BOARD MEETING –
May 17, 2022 8:30a.m**

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CCRCD BOARD MEETING MINUTES

March 15, 2022

The regular meeting of the **Contra Costa Resource Conservation District** was held Tuesday, March 15, 2022 by teleconference.

DIRECTORS PRESENT: Igor Skaredoff, Walter Pease, Lorena Castillo, Bethallyn Black & Renee Fernandez-Lipp

ASSOC. DIRECTORS PRESENT: Bob Peoples & Bob Simmons

RCD STAFF PRESENT: Chris Lim, Patty Pell, Ben Weise & Heidi Petty

DIRECTORS EXCUSED: None absent

NRCS STAFF PRESENT: Clarimer Hernandez

THE MEETING WAS CALLED TO ORDER BY CHAIR, Igor Skaredoff at 8:34 A.M.

INTRODUCTION/PUBLIC COMMENT PERIOD: Members of the Public include: John Connors, Aaron Golbard, Shaun and Anthony Brichetto team with restoreDAQ.

ADDITIONS TO THE AGENDA: BROWN ACT, SECTION (54954.2(B) (2))
DETERMINATION THAT A NEED IMMEDIATE ACTION EXISTS:
No additional items added.

PRESENTATION: John Connors, Aaron Golbard, Shaun and Anthony Brichetto presented as a team starting with a critical review of the last joint project with the CCRCD. The group introduced the concept of Decentralized Autonomous Organization (DAO), explained how DAO can be used to solicit projects with the most interest and/or benefits, and build collaboration among interested parties. The team finished their presentation by taking many questions and agreed to come back to present on specific projects.

CONSENT CALENDAR:

- Item 1- January 18, 2022 Meeting Minutes
- Item 2- January 2022 Financials
- Item 3- February 2022 Financials

After pulling Item 3, Walter Pease made a motion to approve the Items # 1 & 2 of the consent calendar as presented. Bethallyn Black seconded the motion. Motion passes 5:0.

Following a brief discussion on year-to-date Ad Valorem receipts, Walter Pease made a motion to approve Item #3 on the consent calendar. Bethallyn Black seconded the motion. Motion passes 5:0.

DETERMINATION ITEMS:

2.1 Consider Approving Resolution 2022-03-Subsequent 30-day adoption of AB361. Following a brief discussion on plans to resume in-person meetings, Walter Pease made a motion to approve Resolution 2022-03. Lorena Castillo seconded the motion. Motion passes 5:0

2.2 Consider Post-Approval Letter of Support for Earth Team. Following a brief discussion on joint projects the CCRCD has done with Earth Team, Lorena Castillo made a motion to approve the Letter of Support with Earth Team. Bethallyn Black seconded the motion. Motion passes 5:0.

2.3 Consider Approving Education Assistance Policy #3420. Chris Lim presented a proposal for Staff Education Assistance stating his purpose for the proposal as well as the financial investment potential. Following the discussion, Walter Pease made a motion to approve the Education Assistance Policy #3420, Bethallyn Black seconded the motion. Motion passes 5:0.

2.4 Consider Approving Grant Agreement 3021-101 for the Marsh Creek Restoration Grant. After presenting the purpose and goals of the grant at previous Board meetings, Ben Weise opened the discussion for questions. Following a brief discussion answering questions and stating the financial commitment involved, Bethallyn Black made a motion to approve the Executive Director signing Grant 3021-101 as presented. Walter Pease seconded the motion. Motion passes 5:0.

2.5 Consider Approving grant with CARCD to Engage Schools for Monarch Conservation. Chris Lim briefly described the purpose of the grant along mentioning the outreach benefits. Following the discussion, Bethallyn Black made a motion to approve the grant agreement with the CARCD to Engage Schools for Monarch Conservation. Renee Fernandez-Lipp seconded the motion. Motion passes 5:0.

2.6 Consider approving Staff Pay Rate. Chris Lim presented a table outlying the salary ranges for each position. Along with the ranges, Chris Lim provided research data on local salary surveys as well as illustrating how the range was calculated. Following a discussion on specific percentage increases for each employee, the Board agreed that it was their intention to leave the exact percentage increase to the Executive Director's discretion as long as the salary fell within the approved ranges. Following the discussion, Walter Pease made a motion to approve the pay ranges per position. Lorena Castillo seconded the motion. Motion passes 5:0.

DISCUSSION ITEM:

3.1 Chris Lim updated the Board on the status of the CARCD's JEDI charter as well as stating the charter's purpose.

3.2 The subject of Covid update and opening resume following the discussion on Item 2.1, Chris Lim mentioned that the CCRCD staff is slowly starting returning in the office as employees feel comfortable. Chris Lim finished by noting to the Board that the many clean ups planned for Earth week in April are going forward as "normal".

3.3 Revisions to Conflict Of Interest (COI) Policy. Patty Pell included a copy of the current COI policy for the Board's review and noted that this year, the CCRCD is required to submit a revised COI policy to the county. Therefore, a discussion followed on who should be included in each categories requiring a Form 700. Patty Pell will present an updated COI policy at a later meeting with the desired revisions.

REPORTS:

4.1 NRCS Report—Ben Weise and Chris Lim gave a brief update on NRCS as well as an update on the move from the back office to the front area at the Farm Bureau. The report ended mentioning that the current plan for the NRCS to reopen fully in May 2022.

4.2 President Reports— Igor Skaredoff briefly mentioned a possibility of working with Wilder Farms to help clean up debris on his property from a recent flooding. Igor Skaredoff ended his report by noting that although he doesn't plan to step down right away, the CCRCD should start thinking about a succession plan.

4.3 Directors' Reports – Bethallyn Black (nicely) repeated a request for staff to spell out acronyms within their reports.

Walter Pease reported that he will be out of town and unable to attend April's Board meeting.

Lastly, Bob Simmons strongly recommended opposing the General Plan submitted to Walnut Creek City on the Seven Hills Ranch development. Bob Simmons ended with a review and updates on the project.

4.4 Staff Reports—There were no questions on staff reports.

4.5 Executive Director Reports – Chris Lim updated the Board on several proposed projects as well as the related grants/funding for the projects. Chris Lim finished by mentioning his participation in the Delta Leadership Program with a brief description of the collaboration.

Igor Skaredoff Adjourned the Meeting at 11:13 a.m.

Respectfully submitted, Patty Pell, Clerk of the Board, CCRCD

To: Board of Directors **Date:** April 19, 2022

From: Patty Pell, Office Administrator

Recommended Action: Approve March 2022 CCRCD Monthly Financial Report (75% year-to-date) as presented below.

	GEN OPS			PROGRAMS			FUND DEVELOPMENT		
	ACTUAL	BUDGET	% Year to Date	ACTUAL	BUDGET	% Year to Date	ACTUAL	BUDGET	% Year to Date
REVENUE									
Taxes: Ad Valorem	\$208,810	\$320,000	65.3%						
Grants: Federal				\$33,661	\$129,930	25.9%			
State				170,766	778,176	21.9%			
Regional/Local				138,100	433,670	31.8%			
Corporations/Foundations					2,500	0%			
Membership/Donation							\$515	\$3,800	13.6%
Fundraising								50,900	0%
Fee-for-Service					6,450	0%			
Interest									
Miscellaneous/Partnership	238								
Reimbursable Expense									
TOTAL REVENUE	\$209,048	\$320,000	65.3%	\$342,527	\$1,350,726	25.4%	\$515	\$54,700	.9%
EXPENDITURES									
Personnel	\$216,029	\$255,070	84.7%	\$310,043	\$566,369	54.7%	\$29,519	\$112,807	26.2%
Non-Personnel									
Professional Services	1,800	11,000	16.4%						
Contractors				100,094	478,500	20.9%			
Equipment					28,000	0%			
Materials and Supplies	9,142	10,960	83.4%	11,996	108,941	11.0%	50	13,300	.4%
Travel	5,223	7,575	69.0%	5,583	20,211	27.6%	232	2,000	11.6%
Operating Expenses	44,343	53,445	83.0%	1,496	10,698	14.0%	25	1,363	1.8%
Partnerships & Outreach	10,513	8,400	125.2%	639	3,495	18.3%	314		
TOTAL EXPENDITURES	\$287,050	\$346,450	82.9%	\$429,850	\$1,216,214	35.3%	\$30,140	\$129,470	23.3%
NET INCOME	-\$78,002	-\$26,450		-\$87,323	\$134,512		-\$29,625	-\$74,770	
COMBINED NET INCOME	-\$194,950	\$33,292							
PREVIOUS MONTH'S NI	-\$108,969								

Attachments: CCRCD Monthly Financial Reports includes Balance Sheet, Profit and Loss through March 31, 2022 (75% of the fiscal year), bank reconciliation along with the check details for checks written during the previous month.

- **Net Income:** -\$194,950 as of 3/31/22. CCRCD continued to recognize a net loss but will decreased this amount in April when Q1 2022 billings are prepared. CCRCD will recognize Q2 2022 revenue and receive the second half of FY 2021-2022's tax installment prior to the end of the fiscal year. Cash balance as of 3/31/22 is \$236,228 (A/C 106 on the Balance Sheet).
- **Accounts Receivable:** Much of Q4 2021 billings remain outstanding with Accounts Receivables at \$157,455. Please see attached Schedule of A/R for details by grant and outstanding quarter. As previously mentioned, it is not unusual for payments to take a few months, and several receivables are hold-back retainers that will not received until the project is finished.
- **Profit & Loss:**
With 75% of the year to date, expenses appear to be aligned with the same exceptions as previously noted. One note of interest is that accrued Paid Time Off (PTO) liability, A/C 238, (the amount CCRCD owes in accrued Vacation time if every employee was to leave at 3/31/22), was adjusted to current level with the payout of our most recent departed long-term employee. This decreased the liability, but also shows a negative expense in A/C 612.7—the related expense account for double entry accounting (meaning it decreased the expense).

Additionally, the revenue recognized in Misc. Income is the rebate amount from the Credit Card Company. Otherwise, expense & revenue appear as usual.
- **Accounts Payable:** Accounts Payables of \$4,866. Account Payables are low as many invoices were enter subsequent to month end. Therefore, account payable schedules dated as of 3/31/22, 4/3/22 and 4/7/22 show all the additional invoices entered and paid. When totaled together Account Payables for March were \$29,814 which represents an increase in payables, but many of these invoices will be reimbursed.
- **Deferred revenue:** Deferred Revenue of \$207,280. All Q4 expenses were recognized as income from each specific grant and Q1 2022 will be recognized in April. The current balance in deferred revenue by grant is: Crockett Waterfront Project \$66,342, NACD TA \$56,825 (received additional pre-payment during March), Urban Garden \$68,701, Carquinez Waterfront \$13,268 and finally \$2,145 for the Strong Program.
- **Assigned Funds:** Assigned Funds is money held for a partner. Friends of San Ramon Creek (FSRC) spent \$1,111 during the month, and now has a balance of \$1,139. Walnut Creek Watershed Council (WCWC) received the \$25,000 reimbursement check from the County and the balance is back up to \$47,501. Since this money is held for outside agencies, it represents a liability to the CCRCD, and is shown in Accounts #290 and #292 under Assigned Funds.

11:55 AM

04/07/22

Accrual Basis

Contra Costa Resource Conservation District
Balance Sheet
As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
100 - CASH	
104 - Savings - Capital One	1,482.77
106 - Checking - Bank of America 4911	236,227.83
110 - PayPal	464.90
112 - Restricted - Bank of America	207.53
Total 100 - CASH	238,383.03
Total Checking/Savings	238,383.03
Accounts Receivable	
150 - ACCOUNTS RECEIVABLE	157,455.38
Total Accounts Receivable	157,455.38
Total Current Assets	395,838.41
Fixed Assets	
180 - FIXED ASSETS	
181 - Computers	10,297.78
182 - Weather Station	15,431.63
189 - Accumulated Depreciation	-25,729.41
Total 180 - FIXED ASSETS	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	395,838.41
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
210 - ACCOUNTS PAYABLE	4,865.61
Total Accounts Payable	4,865.61
Other Current Liabilities	
230 - PAYROLL LIABILITIES	
234 - SIT/SDI	696.34
237 - 457(b) Contributions	145.40
238 - Accrued Vacation	25,726.20
Total 230 - PAYROLL LIABILITIES	26,567.94
280 - OTHER LIABILITIES	
281 - Deferred Revenue	
283 - Crockett WF 5100	66,341.81
284 - NACD TA 5098	56,824.89
285 - Rodeo Urban Garden 5140	68,701.39
286 - STRONG 8060	2,144.52
287 - RCD-Carquinez	13,267.61
Total 281 - Deferred Revenue	207,280.22
290 - Assigned Funds - WCWC	47,500.57
292 - Assigned Funds - FSRC	1,138.61
Total 280 - OTHER LIABILITIES	255,919.40
Total Other Current Liabilities	282,487.34
Total Current Liabilities	287,352.95
Total Liabilities	287,352.95
Equity	
300 - FUND BALANCES	
301 - Unassigned	438,939.09
Total 300 - FUND BALANCES	438,939.09
32000 - Retained Earnings	-135,503.73
Net Income	-194,949.90
Total Equity	108,485.46
TOTAL LIABILITIES & EQUITY	395,838.41

11:56 AM

Contra Costa Resource Conservation District

Profit & Loss

04/07/22

July 2021 through March 2022

Accrual Basis

	Jul '21 - Mar 22
Income	
400 · REVENUE	
401 · Property Tax	
401.1 · Ad Valorem	199,822.57
401.2 · Benefit Assessments	8,987.72
Total 401 · Property Tax	208,810.29
402 · Grants/Contracts	
402.1 · Federal	33,661.32
402.2 · State	170,765.84
402.3 · Local	138,099.94
402 · Grants/Contracts - Other	0.00
Total 402 · Grants/Contracts	342,527.10
405 · Membership/Donations	515.00
410 · Miscellaneous	237.93
Total 400 · REVENUE	552,090.32
450 · Reimbursable Expense	0.00
Total Income	552,090.32
Gross Profit	552,090.32
Expense	
EXPENDITURES	
610 · PERSONNEL	
611 · Salaries	442,642.77
612 · Benefits	
612.1 · Health/Health In Lieu	68,892.88
612.3 · Retirement/457(b) Contributions	6,564.65
612.7 · Vacation Accrual Distribution	-4,888.20
Total 612 · Benefits	70,569.33
613 · Payroll Taxes/Fees	
613.1 · FICA/SS/Medicare	35,911.64
613.2 · FUTA/SUI	3,608.42
613.3 · Workers Compensation	2,360.07
613.4 · Penalty	331.06
613.6 · Payroll Fees	222.00
Total 613 · Payroll Taxes/Fees	42,433.19
610 · PERSONNEL - Other	-54.75
Total 610 · PERSONNEL	555,590.54
620 · NON PERSONNEL	
621 · Professional Services	
621.3 · Audit	1,800.00
Total 621 · Professional Services	1,800.00
622 · Contractors	
622.2 · New Construction/Special Projs	100,093.81
Total 622 · Contractors	100,093.81
624 · Materials and Supplies	

11:56 AM

Contra Costa Resource Conservation District

04/07/22

Profit & Loss

Accrual Basis

July 2021 through March 2022

	Jul '21 - Mar 22
624.1 · Field/Workshop	12,164.88
624.2 · Office Supplies	3,374.89
624.3 · Printing and Production	834.48
624.4 · Food & Beverage	1,156.33
624.5 · Postage	127.30
624.7 · Fundraising	0.00
624.8 · Telecommuting Reimbursements	3,530.00
Total 624 · Materials and Supplies	21,187.86
625 · Travel	
625.13 · Fuel	1,699.01
625.2 · Mileage Reimbursement	6,206.64
625.3 · Transportation	817.50
625.6 · Conference Fees/Tuition	1,928.13
625.7 · CARCD Annual Conference	280.00
625 · Travel - Other	107.00
Total 625 · Travel	11,038.28
626 · Operating Expenses	
626.1 · Office/Facility Rent	28,192.47
626.2 · Utilities	1,356.99
626.5 · Insurance	7,937.29
626.7 · Govt Fees	557.75
626.8 · Subscriptions	7,819.70
Total 626 · Operating Expenses	45,864.20
627 · Partnerships & Outreach	
627.1 · Memberships/Donations	7,775.15
627.5 · PayPal Expense	18.20
627.8 · EcoSteward Unbillable	3,046.84
627.9 · Cash Match	625.32
Total 627 · Partnerships & Outreach	11,465.51
Total 620 · NON PERSONNEL	191,449.68
Total EXPENDITURES	747,040.22
9999 · Payroll Expenses	0.00
Total Expense	747,040.22
Net Income	-194,949.90 ✓

Contra Costa Resource Conservation District
Schedule of Accounts Receivable
Outstanding AR as of 3/31/22

	Q4 2021	Q3 2021	Q2 2021	Q1 2021	Q4 2020	Total	Comment:
5028 NRCS Contr				-		-	
5035 Farm & Ranch67			1,595.90			1,595.90	10% Holdback
5036 Farm & Ranch68						-	
5036 Farm & Ranch69			1,000.00			1,000.00	10% Holdback
5036 Farm & Ranch69			5,000.00			5,000.00	10% Holdback
5065 SFEP/EJCW-Environmental Justice Coalition	16,348.29					16,348.29	
5085 HSPTA-Healthy Soils Incentive Program Tech. Assistance	1,236.81	289.43				1,526.24	
5088 SCC Alameda RCD, Water for Wildlife	2,444.48					2,444.48	
5090 DWR-Water for Wildlife, SCC Grant with Alameda RCD	23,570.44					23,570.44	
5095 CA State Coastal Conservancy- Fire Prevention	53,159.75	717.86	3,231.53	2,941.57	2,193.36	62,244.07	5% Holdback
5098 NACD	-					-	
5110 CWP-County Public Works Clean Water Project						-	
5115 East Bay Regional Park District				-		-	
5120 BIMID-Bethel Island Municipal Improvement				-		-	
5122 BIMID NWL						-	
5125 CARCD Monarch WL	3,382.84			-		3,382.84	
5130 Oye Garden	2,805.76					2,805.76	
5135 CC Flood Control District	28,908.79					28,908.79	
5160 HSP21- CA Dept. of Food & Ag-Climate Smart Ag TA	7,198.57					7,198.57	
5165 SALC	1,430.00					1,430.00	
5170 Thriving Earth Exchange						-	
TOTAL	140,485.73	1,007.29	10,827.43	2,941.57	2,193.36	157,455.38	157,455.38 Check: 157,455.38 Per TB

11:39 AM

04/07/22

Contra Costa Resource Conservation District

A/R Aging Summary

As of March 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
1000 CCRCD - GEN OPS						
1001 CCRCD - Admin	0.00	0.00	0.00	0.00	0.00	0.00
Total 1000 CCRCD - GEN OPS	0.00	0.00	0.00	0.00	0.00	0.00
5011 COUNTY FCD						
5011.1 T1 Walnut Creek	0.00	0.00	0.00	0.00	0.00	0.00
Total 5011 COUNTY FCD	0.00	0.00	0.00	0.00	0.00	0.00
5020 CWS - Alhambra/Pinole						
5020.1 CWS - APP1	0.00	0.00	0.00	0.00	0.00	0.00
5020.2 CWS - APP2	0.00	0.00	0.00	0.00	0.00	0.00
Total 5020 CWS - Alhambra/Pinole	0.00	0.00	0.00	0.00	0.00	0.00
5030 County FCD2	0.00	0.01	0.00	0.00	-0.01	0.00
5035 F&WL	0.00	0.00	0.00	0.00	0.00	0.00
5035 Farm & Ranch Cleanup						
5035.FR67	0.00	0.00	0.00	0.00	1,595.90	1,595.90
5035.FR69	0.00	0.00	0.00	0.00	6,000.00	6,000.00
Total 5035 Farm & Ranch Cleanup	0.00	0.00	0.00	0.00	7,595.90	7,595.90
5065 SFEP/EJCW	0.00	0.00	0.00	16,348.29	0.00	16,348.29
5085 HSPTA	0.00	0.00	0.00	1,236.81	289.43	1,526.24
5088 SCC	0.00	0.00	0.00	2,444.48	0.00	2,444.48
5090 DWR	0.00	0.00	0.00	23,570.44	0.00	23,570.44
5095 Fire	0.00	0.00	0.00	53,159.75	9,084.32	62,244.07
5125 CARCD Monarch WL	0.00	0.00	0.00	3,382.83	0.01	3,382.84
5130 Oye Garden	0.00	0.00	0.00	2,805.76	0.00	2,805.76
5135 CCFCF	0.00	0.00	0.00	28,908.79	0.00	28,908.79
5160 HSP21	0.00	0.00	0.00	7,198.57	0.00	7,198.57
5165 SALC	0.00	0.00	0.00	1,430.00	0.00	1,430.00
TOTAL	0.00	0.01	0.00	140,485.72	16,869.65	157,455.38

11:40 AM

04/07/22

Contra Costa Resource Conservation District
A/P Aging Summary
As of March 31, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Ben Weise	87.39	0.00	0.00	0.00	0.00	87.39
Daniel Correa_V	169.30	0.00	0.00	0.00	0.00	169.30
Derek Emmons_V	440.13	0.00	0.00	0.00	0.00	440.13
Dick Heron	1,111.39	0.00	0.00	0.00	0.00	1,111.39
Elissa Robinson_V	51.70	0.00	0.00	0.00	0.00	51.70
Eric Akeson_V	15.00	0.00	0.00	0.00	0.00	15.00
Lisa Anich_V	40.00	0.00	0.00	0.00	0.00	40.00
Lisa Damerel_V	155.01	0.00	0.00	0.00	0.00	155.01
Patty Pell_V	40.00	0.00	0.00	0.00	0.00	40.00
Rachael Byrne_V	44.48	0.00	0.00	0.00	0.00	44.48
US Bank	2,000.42	710.79	0.00	0.00	0.00	2,711.21
TOTAL	<u>4,154.82</u>	<u>710.79</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,865.61</u>

1:21 PM

04/07/22

Contra Costa Resource Conservation District
A/P Aging Summary
As of April 3, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Alameda County RCD	19,106.60	0.00	0.00	0.00	0.00	19,106.60
Ben Weise	0.00	87.39	0.00	0.00	0.00	87.39
CA Cattlemen's Association	125.00	0.00	0.00	0.00	0.00	125.00
CA State University East Bay Foundation	1,113.75	0.00	0.00	0.00	0.00	1,113.75
California State Lands Commission	24.25	0.00	0.00	0.00	0.00	24.25
Daniel Correa_V	0.00	169.30	0.00	0.00	0.00	169.30
Derek Emmons_V	440.13	0.00	0.00	0.00	0.00	440.13
Dick Heron	0.00	1,111.39	0.00	0.00	0.00	1,111.39
Elissa Robinson_V	51.70	0.00	0.00	0.00	0.00	51.70
Eric Akeson_V	15.00	0.00	0.00	0.00	0.00	15.00
esri	600.00	0.00	0.00	0.00	0.00	600.00
Lisa Anich_V	0.00	40.00	0.00	0.00	0.00	40.00
Lisa Damerel_V	0.00	155.01	0.00	0.00	0.00	155.01
Patty Pell_V	0.00	40.00	0.00	0.00	0.00	40.00
Rachael Byrne_V	0.00	44.48	0.00	0.00	0.00	44.48
US Bank	2,000.42	710.79	0.00	0.00	0.00	2,711.21
TOTAL	23,476.85	2,358.36	0.00	0.00	0.00	25,835.21 ✓

✓ includes payables as of 3/31/22
 All checks were prepared on 4/5/22.

1:24 PM

04/07/22

Contra Costa Resource Conservation District
A/P Aging Summary
As of April 7, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
East Contra Costa Irrigation District	200.00	0.00	0.00	0.00	0.00	200.00
Kaiser Foundation Health Plan	3,779.16	0.00	0.00	0.00	0.00	3,779.16
TOTAL	<u><u>3,979.16</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>3,979.16</u></u>

*Additional checks found in mail
at old office - prepared 4/7/22.*

1:58 PM

04/04/22

Contra Costa Resource Conservation District
Reconciliation Summary
106 - Checking - Bank of America 4911, Period Ending 03/31/2022

	Mar 31, 22	
Beginning Balance	295,680.98	
Cleared Transactions		
Checks and Payments - 35 items	-103,969.49	
Deposits and Credits - 43 items	72,505.23	
Total Cleared Transactions	-31,464.26	
Cleared Balance	264,216.72	✓
Uncleared Transactions		
Checks and Payments - 12 items	-27,988.89	
Total Uncleared Transactions	-27,988.89	
Register Balance as of 03/31/2022	236,227.83	TB
New Transactions		
Checks and Payments - 18 items	-51,762.94	
Total New Transactions	-51,762.94	
Ending Balance	184,464.89	

✓ Agrees to bank statement

1:58 PM

04/04/22

Contra Costa Resource Conservation District Reconciliation Detail

106 - Checking - Bank of America 4911, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						295,680.98
Cleared Transactions						
Checks and Payments - 35 items						
Bill Pmt -Check	06/01/2021	5388	Hannah Lopez_V	X	-68.00	-68.00
Bill Pmt -Check	06/28/2021	5417	Hannah Lopez_V	X	-40.00	-108.00
Bill Pmt -Check	01/04/2022	5557	Contra Costa County ...	X	-1,395.00	-1,503.00
Bill Pmt -Check	01/31/2022	5585	Wildland Res Mgt	X	-4,125.00	-5,628.00
Bill Pmt -Check	01/31/2022	5580	Contra Costa County ...	X	-1,395.00	-7,023.00
Bill Pmt -Check	02/01/2022	5597	Lisa Anich_V	X	-40.00	-7,063.00
Bill Pmt -Check	02/01/2022	5587	Ben Weise	X	-40.00	-7,103.00
Bill Pmt -Check	02/04/2022	5601	Contra Costa County ...	X	-1,395.00	-8,498.00
Liability Check	02/22/2022	5602	Nationwide	X	-2,185.51	-10,683.51
Bill Pmt -Check	03/02/2022	5629	Diablo Fire Safe Cou...	X	-26,198.52	-36,882.03
Bill Pmt -Check	03/02/2022	5622	Kaiser Foundation He...	X	-4,558.27	-41,440.30
Check	03/02/2022		Industrious Office	X	-2,775.00	-44,215.30
Bill Pmt -Check	03/02/2022	5627	US Bank	X	-2,628.96	-46,844.26
Bill Pmt -Check	03/02/2022	5603	Contra Costa County ...	X	-1,395.00	-48,239.26
Bill Pmt -Check	03/02/2022	5604	CA State University E...	X	-1,120.51	-49,359.77
Bill Pmt -Check	03/02/2022	5618	Derek Emmons_V	X	-258.96	-49,618.73
Bill Pmt -Check	03/02/2022	5605	Christopher Lim_V	X	-194.31	-49,813.04
Bill Pmt -Check	03/02/2022	5626	Rachael Byrne_V	X	-95.16	-49,908.20
Bill Pmt -Check	03/02/2022	5621	Heidi Petty_V	X	-91.16	-49,999.36
Bill Pmt -Check	03/02/2022	5624	Lisa Damerel_V	X	-66.32	-50,065.68
Bill Pmt -Check	03/02/2022	5620	Eric Akeson_V	X	-46.92	-50,112.60
Bill Pmt -Check	03/02/2022	5628	Daniel Correa_V	X	-40.00	-50,152.60
Bill Pmt -Check	03/02/2022	5625	Patty Pell_V	X	-40.00	-50,192.60
Liability Check	03/07/2022	E-pay	United States Treasury	X	-6,622.60	-56,815.20
Liability Check	03/07/2022	E-pay	EDD	X	-1,355.71	-58,170.91
Liability Check	03/07/2022	E-pay	EDD	X	-120.86	-58,291.77
Liability Check	03/07/2022	E-pay	Internal Revenue Ser...	X	-23.89	-58,315.66
Liability Check	03/08/2022		QuickBooks Payroll S...	X	-18,838.04	-77,153.70
Check	03/14/2022			X	-26.00	-77,179.70
Liability Check	03/21/2022	E-pay	United States Treasury	X	-6,640.54	-83,820.24
Liability Check	03/21/2022	E-pay	EDD	X	-1,387.57	-85,207.81
Check	03/21/2022		PG & E	X	-36.02	-85,243.83
Liability Check	03/21/2022	E-pay	EDD	X	-33.45	-85,277.28
Liability Check	03/21/2022	E-pay	Internal Revenue Ser...	X	-4.99	-85,282.27
Liability Check	03/22/2022		QuickBooks Payroll S...	X	-18,687.22	-103,969.49
Total Checks and Payments					-103,969.49	-103,969.49
Deposits and Credits - 43 items						
Deposit	02/18/2022			X	242.79	242.79
Liability Check	03/07/2022	E-pay	Internal Revenue Ser...	X	0.00	242.79
Liability Check	03/07/2022	E-pay	United States Treasury	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Courtney Lafrades	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Daniel Correa-Serna	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Rachael Byrne	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Patience A Pell	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Lisa B. Damerel	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Lisa A. Anich	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Derek D Emmons	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Heidi M. Petty	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Elissa G. Robinson	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Eric Akeson	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Christopher Lim	X	0.00	242.79
Paycheck	03/09/2022	PR031...	Benjamin Weise	X	0.00	242.79
Deposit	03/10/2022		Industrious Office	X	83.25	326.04
Deposit	03/16/2022			X	55,120.08	55,446.12
Deposit	03/18/2022			X	16,380.00	71,826.12

1:58 PM

Contra Costa Resource Conservation District Reconciliation Detail

04/04/22

106 - Checking - Bank of America 4911, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	03/23/2022	PR031...	Christopher Lim	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Benjamin Weise	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Rachael Byrne	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Heidi M. Petty	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Elissa G. Robinson	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Lisa A. Anich	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Eric Akeson	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Daniel Correa-Serna	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Courtney Lafrades	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Derek D Emmons	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Lisa B. Damerel	X	0.00	71,826.12
Paycheck	03/23/2022	PR031...	Patience A Pell	X	0.00	71,826.12
Deposit	03/24/2022			X	679.11	72,505.23
Paycheck	04/06/2022	PR031...	Benjamin Weise	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Christopher Lim	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Rachael Byrne	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Patience A Pell	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Lisa B. Damerel	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Lisa A. Anich	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Courtney Lafrades	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Daniel Correa-Serna	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Heidi M. Petty	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Eric Akeson	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Elissa G. Robinson	X	0.00	72,505.23
Paycheck	04/06/2022	PR031...	Derek D Emmons	X	0.00	72,505.23
Total Deposits and Credits					72,505.23	72,505.23
Total Cleared Transactions					-31,464.26	-31,464.26
Cleared Balance					-31,464.26	264,216.72
Uncleared Transactions						
Checks and Payments - 12 items						
Bill Pmt -Check	03/01/2021	5316	Hannah Lopez_V		-40.00	-40.00
Bill Pmt -Check	06/01/2021	5386	Elissa Robinson_V		-40.00	-80.00
Bill Pmt -Check	11/03/2021	5492	Brenna Gibbons_V		-40.00	-120.00
Bill Pmt -Check	12/01/2021	5543	Brenna Gibbons_V		-40.00	-160.00
Bill Pmt -Check	01/04/2022	5562	Restoration Trust		-25,000.00	-25,160.00
Bill Pmt -Check	01/04/2022	5560	Elissa Robinson_V		-332.09	-25,492.09
Bill Pmt -Check	01/04/2022	5569	Elissa Robinson_V		-56.13	-25,548.22
Bill Pmt -Check	02/01/2022	5593	Elissa Robinson_V		-40.00	-25,588.22
Bill Pmt -Check	03/02/2022	5606	Ben Weise		-98.24	-25,686.46
Bill Pmt -Check	03/02/2022	5623	Lisa Anich_V		-40.00	-25,726.46
Bill Pmt -Check	03/02/2022	5619	Elissa Robinson_V		-40.00	-25,766.46
Liability Check	03/21/2022	5630	Nationwide		-2,222.43	-27,988.89
Total Checks and Payments					-27,988.89	-27,988.89
Total Uncleared Transactions					-27,988.89	-27,988.89
Register Balance as of 03/31/2022					-59,453.15	236,227.83
New Transactions						
Checks and Payments - 18 items						
Bill Pmt -Check	04/02/2022	5631	CA State University E...		-1,059.34	-1,059.34
Bill Pmt -Check	04/04/2022	5632	Alameda County RCD		-19,106.60	-20,165.94
Liability Check	04/04/2022	E-pay	United States Treasury		-7,141.58	-27,307.52
Liability Check	04/04/2022	E-pay	EDD		-1,520.97	-28,828.49
Bill Pmt -Check	04/04/2022	5635	CA State University E...		-1,113.75	-29,942.24
Bill Pmt -Check	04/04/2022	5638	Dick Heron		-1,111.39	-31,053.63

1:58 PM

04/04/22

Contra Costa Resource Conservation District Reconciliation Detail

106 - Checking - Bank of America 4911, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	04/04/2022	5639	esri		-600.00	-31,653.63
Bill Pmt -Check	04/04/2022	5637	Daniel Correa_V		-169.30	-31,822.93
Bill Pmt -Check	04/04/2022	5641	Lisa Damerel_V		-155.01	-31,977.94
Bill Pmt -Check	04/04/2022	5634	CA Cattlemen's Asso...		-125.00	-32,102.94
Bill Pmt -Check	04/04/2022	5633	Ben Weise		-87.39	-32,190.33
Bill Pmt -Check	04/04/2022	5643	Rachael Byrne_V		-44.48	-32,234.81
Bill Pmt -Check	04/04/2022	5642	Patty Pell_V		-40.00	-32,274.81
Bill Pmt -Check	04/04/2022	5640	Lisa Anich_V		-40.00	-32,314.81
Liability Check	04/04/2022	E-pay	EDD		-27.52	-32,342.33
Bill Pmt -Check	04/04/2022	5636	California State Land...		-24.25	-32,366.58
Liability Check	04/04/2022	E-pay	Internal Revenue Ser...		-5.51	-32,372.09
Liability Check	04/05/2022		QuickBooks Payroll S...		-19,390.85	-51,762.94
Total Checks and Payments					-51,762.94	-51,762.94
Total New Transactions					-51,762.94	-51,762.94
Ending Balance					-111,216.09	184,464.89

2:03 PM

04/15/22

Contra Costa Resource Conservation District
Check Detail
March 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amou...
Check		03/02/2022	Industrious Office		106 · Checking - Bank of America 4911		-2,775.00
			1000 CCRCD - GEN OPS:1001 CCRC...	626.1 · Office/Facility Rent		-2,775.00	2,775.00
TOTAL						-2,775.00	2,775.00
Check		03/14/2022			106 · Checking - Bank of America 4911		-26.00
			1000 CCRCD - GEN OPS:1001 CCRC...	613.6 · Payroll Fees		-26.00	26.00
TOTAL						-26.00	26.00
Check		03/21/2022	PG & E		106 · Checking - Bank of America 4911		-36.02
			5001 RCD - WORKING LANDS:5001....	622.2 · New Construction/Special Projs		-36.02	36.02
TOTAL						-36.02	36.02
Bill Pmt -C...	5603	03/02/2022	Contra Costa County Farm Bureau		106 · Checking - Bank of America 4911		-1,395.00
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	626.1 · Office/Facility Rent		-1,395.00	1,395.00
TOTAL						-1,395.00	1,395.00
Bill Pmt -C...	5604	03/02/2022	CA State University East Bay Found...		106 · Checking - Bank of America 4911		-1,120.51
Bill	800...	02/28/2022	5130 Oye Garden:5130.3 Implementation	624.1 · Field/Workshop		-1,120.51	1,120.51
TOTAL						-1,120.51	1,120.51
Bill Pmt -C...	5605	03/02/2022	Christopher Lim_V		106 · Checking - Bank of America 4911		-194.31
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	625.2 · Mileage Reimbursement		-8.96	8.96
			2000 CCRCD - Fund Development:200...	625.2 · Mileage Reimbursement		-21.28	21.28
			2000 CCRCD - Fund Development:200...	625.2 · Mileage Reimbursement		-24.08	24.08
			1000 CCRCD - GEN OPS:1003 CCRC...	626.8 · Subcriptions		-99.99	99.99

2:03 PM

04/15/22

Contra Costa Resource Conservation District
Check Detail
March 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amou...
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-40.00	40.00
TOTAL						-194.31	194.31
Bill Pmt -C...	5606	03/02/2022	Ben Weise		106 · Checking - Bank of America 4911		-98.24
Bill		02/28/2022	5001 RCD - WORKING LANDS:5001....	625.2 · Mileage Reimbursement		-58.24	58.24
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-15.00	15.00
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-25.00	25.00
TOTAL						-98.24	98.24
Bill Pmt -C...	5618	03/02/2022	Derek Emmons_V		106 · Checking - Bank of America 4911		-258.96
Bill		02/28/2022	5098 NACD:5098 COTA	625.2 · Mileage Reimbursement		-28.34	28.34
			5098 NACD:5098 COTA	625.2 · Mileage Reimbursement		-37.52	37.52
			5098 NACD:5098 COTA	625.2 · Mileage Reimbursement		-31.08	31.08
			5085 HSPTA:5085.1 HSPTA	625.2 · Mileage Reimbursement		-54.15	54.15
			5140 Rodeo Urban Garden:5140 Rode...	625.2 · Mileage Reimbursement		-28.78	28.78
			1000 CCRCD - GEN OPS:1003 CCRC...	624.8 · Telecommuting Reimbursements		-25.00	25.00
			1000 CCRCD - GEN OPS:1003 CCRC...	624.8 · Telecommuting Reimbursements		-15.00	15.00
			5098 NACD:5098 COTA	625.2 · Mileage Reimbursement		-39.09	39.09
TOTAL						-258.96	258.96
Bill Pmt -C...	5619	03/02/2022	Elissa Robinson_V		106 · Checking - Bank of America 4911		-40.00
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-25.00	25.00
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-15.00	15.00
TOTAL						-40.00	40.00
Bill Pmt -C...	5620	03/02/2022	Eric Akeson_V		106 · Checking - Bank of America 4911		-46.92
Bill		02/28/2022	5090 DWR:5090.4 Infrastructure Maint	625.2 · Mileage Reimbursement		-31.92	31.92
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-15.00	15.00

2:03 PM

04/15/22

Contra Costa Resource Conservation District
Check Detail
March 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amou...
TOTAL						-46.92	46.92
Bill Pmt -C...	5621	03/02/2022	Heidi Petty_V		106 - Checking - Bank of America 4911		-91.16
Bill		02/28/2022	5110 CWP:5110.11 Grant Writing	625.2 - Mileage Reimbursement		-26.32	26.32
			5110 CWP:5110.6B Watershed Support	625.2 - Mileage Reimbursement		-23.52	23.52
			5110 CWP:5110.11 Grant Writing	625.2 - Mileage Reimbursement		-26.32	26.32
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 - Telecommuting Reimbursements		-15.00	15.00
TOTAL						-91.16	91.16
Bill Pmt -C...	5622	03/02/2022	Kaiser Foundation Health Plan		106 - Checking - Bank of America 4911		-4,558.27
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	612.1 - Health/Health In Lieu		-1,614.59	2,225.50
			5001 RCD - WORKING LANDS:5001....	612.1 - Health/Health In Lieu		-1,689.67	2,329.00
			5002 RCD - WATERSHEDS:5002.1 G...	612.1 - Health/Health In Lieu		-1,254.01	1,728.50
TOTAL						-4,558.27	6,283.00
Bill Pmt -C...	5623	03/02/2022	Lisa Anich_V		106 - Checking - Bank of America 4911		-40.00
Bill		02/27/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.8 - Telecommuting Reimbursements		-40.00	40.00
TOTAL						-40.00	40.00
Bill Pmt -C...	5624	03/02/2022	Lisa Damarel_V		106 - Checking - Bank of America 4911		-66.32
Bill		02/28/2022	2000 CCRCD - Fund Development:200...	625.2 - Mileage Reimbursement		-11.20	11.20
			5135 CCFCD:5135.1 WCWC Coord	625.2 - Mileage Reimbursement		-4.48	4.48
			5110 CWP:5110.6B Watershed Support	625.2 - Mileage Reimbursement		-10.64	10.64
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 - Telecommuting Reimbursements		-25.00	25.00
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 - Telecommuting Reimbursements		-15.00	15.00
TOTAL						-66.32	66.32
Bill Pmt -C...	5625	03/02/2022	Patty Pell_V		106 - Checking - Bank of America 4911		-40.00

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04/15/22

Contra Costa Resource Conservation District
Check Detail
March 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amou...
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-40.00	40.00
TOTAL						-40.00	40.00
Bill Pmt -C...	5626	03/02/2022	Rachael Byrne_V	106 · Checking - Bank of America 4911			-95.16
Bill		02/02/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-15.00	15.00
			1000 CCRCD - GEN OPS:1001 CCRC...	624.8 · Telecommuting Reimbursements		-25.00	25.00
			5090 DWR:5090.91 Greenway	625.2 · Mileage Reimbursement		-22.40	22.40
			5090 DWR:5090.91 Greenway	625 · Travel		-7.00	7.00
			5090 DWR:5090.4 Infrastructure Maint	625.2 · Mileage Reimbursement		-22.40	22.40
			5090 DWR:5090.8 Material & Supplies	625.2 · Mileage Reimbursement		-3.36	3.36
TOTAL						-95.16	95.16
Bill Pmt -C...	5627	03/02/2022	US Bank	106 · Checking - Bank of America 4911			-2,628.96
Bill		02/02/2022	1000 CCRCD - GEN OPS:1003 CCRC...	625.13 · Fuel		-117.80	117.80
			5090 DWR:5090.8 Material & Supplies	624.1 · Field/Workshop		-416.71	416.71
			1000 CCRCD - GEN OPS:1003 CCRC...	625.13 · Fuel		-88.56	88.56
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.4 · Food & Beverage		-9.50	9.50
			5095 Fire:5095.1 RPP	626.8 · Subscriptions		-420.00	420.00
			1000 CCRCD - GEN OPS:1001 CCRC...	624.4 · Food & Beverage		-80.09	80.09
			5175 Fibershed:5175.1	624.1 · Field/Workshop		-18.23	18.23
			5090 DWR:5090.1 Monitoring	626.8 · Subscriptions		-35.00	35.00
			1000 CCRCD - GEN OPS:1001 CCRC...	625.3 · Transportation		-25.00	25.00
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.2 · Office Supplies		-25.18	25.18
Bill		02/28/2022	5155 USDA Farm 2 School:5155.9 RC...	624.1 · Field/Workshop		-61.83	61.83
			5090 DWR:5090.4 Infrastructure Maint	624.1 · Field/Workshop		-154.70	154.70
			5090 DWR:5090.4 Infrastructure Maint	624.1 · Field/Workshop		-15.35	15.35
			5100 Crockett WF:5100.5 Education	624.1 · Field/Workshop		-60.08	60.08
			5100 Crockett WF:5100.5 Education	624.1 · Field/Workshop		-30.43	30.43
			5100 Crockett WF:5100.5 Education	624.1 · Field/Workshop		-49.77	49.77
			5100 Crockett WF:5100.5 Education	624.1 · Field/Workshop		-32.91	32.91
			5100 Crockett WF:5100.5 Education	624.1 · Field/Workshop		-67.02	67.02
			1000 CCRCD - GEN OPS:1001 CCRC...	625.13 · Fuel		-105.35	105.35
			1000 CCRCD - GEN OPS:1001 CCRC...	627.8 · EcoSteward Unbillable		-39.99	39.99
			5090 DWR:5090.2 Vegetation Mgmt	624.1 · Field/Workshop		-127.27	127.27
Bill		02/28/2022	5100 Crockett WF:5100.4 Hardscape	622.2 · New Construction/Special Projs		-8.82	8.82

2:03 PM

04/15/22

Contra Costa Resource Conservation District
Check Detail
March 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amou...
Bill		02/28/2022	5135 CCFCD:5135.1 WCWC Coord	626.8 · Subscriptions		-29.99	29.99
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-3.27	3.27
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-19.00	19.00
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-7.99	7.99
Bill		02/28/2022	1000 CCRCD - GEN OPS:1001 CCRC...	624.5 · Postage		-3.12	3.12
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-87.47	87.47
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-31.75	31.75
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-20.99	20.99
			1000 CCRCD - GEN OPS:1001 CCRC...	626.2 · Utilities		-153.60	153.60
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-6.98	6.98
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-40.00	40.00
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-98.21	98.21
			1000 CCRCD - GEN OPS:1001 CCRC...	626.8 · Subscriptions		-117.00	117.00
			5135 CCFCD:5135.3 Special Projects	626.8 · Subscriptions		-20.00	20.00
TOTAL						-2,628.96	2,628.96
Bill Pmt -C...	5628	03/02/2022	Daniel Correa_V	106 · Checking - Bank of America 4911			-40.00
Bill		02/28/2022	1000 CCRCD - GEN OPS:1003 CCRC...	624.8 · Telecommuting Reimbursements		-15.00	15.00
			1000 CCRCD - GEN OPS:1003 CCRC...	624.8 · Telecommuting Reimbursements		-25.00	25.00
TOTAL						-40.00	40.00
Bill Pmt -C...	5629	03/02/2022	Diablo Fire Safe Council	106 · Checking - Bank of America 4911			-26,198.52
Bill	202...	03/02/2022	5095 Fire:5095.2 PWP	622.2 · New Construction/Special Projs		-2,773.52	2,773.52
Bill	202...	03/02/2022	5095 Fire:5095.2 PWP	622.2 · New Construction/Special Projs		-23,425.00	23,425.00
TOTAL						-26,198.52	26,198.52



Resolution 2022-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONTRA COSTA RESOURCE CONSERVATION DISTRICT AUTHORIZING SALARY INCREASES FOR 2022

WHEREAS, Contra Costa Resource Conservation District (CCRCD), is dedicated to promoting an environment of excellence and achievement to encourage personal development of staff; and

WHEREAS, CCRCD realizes an equitable pay structure with competitive salaries is essential in attracting and retaining a skilled, motivated work force; and

WHEREAS, the cost of living in California has increased especially in the Bay Area and Contra Costa County. Rewarding staff employees with regular cost of living based pay increases would greatly help with retaining and attracting skilled, experience, quality-driven and productive workers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Contra Costa Resource Conservation District approves the percentage increase in staff hourly rates presented by the Executive Director retroactive to February 2022.

Following Roll Call Vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved and adopted the 19th day of April 2022, I the undersigned, hereby certify that the foregoing **Resolution 2022-04** was duly adopted by the Contra Costa Resource Conservation District Board of Directors.

Signed by: _____
Igor Skaredoff, Board President

Attest: _____
Patty Pell, Clerk of the Board

RESOLUTION 2022-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONTRA COSTA RESOURCE CONSERVATION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF AB 361 AND GOVERNMENT CODE SECTION 54953, RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CONTRA COSTA RESOURCE CONSERVATION DISTRICT FOR THE PERIOD OF 30 DAYS PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Contra Costa Resource Conservation District is committed to preserving and encouraging public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Contra Costa Resource Conservation District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming an emergency due to extreme peril to the safety of persons and property within the District's boundaries as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2022-01 on January 18, 2022, finding that the requisite conditions exist for the legislative bodies of Contra Costa Resource Conservation District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Contra Costa Resource Conservation District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CONTRA COSTA RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District and meeting in person remains an imminent risk.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency.

Section 4. Remote Teleconference Meetings. The staff, Executive Director and the legislative body of Contra Costa Resource Conservation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of April 19, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative body of Contra Costa Resource Conservation District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Contra Costa Resource Conservation District, the 19th day of April 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I the undersigned, certify that the foregoing Resolution 2022-05 was duly adopted by the Contra Costa Resource Conservation District's Board of Directors.

Signed by: _____
Igor Skaredoff, CCRCD Board President

Attest: _____
Patty Pell, Clerk of the Board

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AB-1902 Resource conservation: resource conservation districts. (2021-2022)

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Date Published: 04/04/2022 09:00 PM

AMENDED IN ASSEMBLY APRIL 04, 2022

AMENDED IN ASSEMBLY MARCH 17, 2022

CALIFORNIA LEGISLATURE— 2021-2022 REGULAR SESSION

ASSEMBLY BILL

NO. 1902**Introduced by Assembly Member Aguiar-Curry****February 09, 2022**

An act to amend Sections [9001](#), 9084, 9151, 9152, 9153, 9413, 9414, 9415, and 9481 of, to add Sections 617 and 9413.5 to, and to repeal and add Section 614 of, the Public Resources Code, relating to resource conservation.

LEGISLATIVE COUNSEL'S DIGEST

AB 1902, as amended, Aguiar-Curry. Resource conservation: resource conservation districts.

(1) Existing law establishes the Department of Conservation and requires it to provide soil conservation advisory services to local governments, land owners, farmers and ranchers, resource conservation districts, and the general public, as provided.

This bill would delete this provision.

The bill would authorize the Director of Conservation to have certain powers and duties pertaining to resource conservation activities and programs, including serving as a state-level liaison with resource conservation districts. Upon appropriation by the Legislature, the bill would authorize the department to provide grants and other forms of local assistance to resource conservation districts.

(2) Existing law authorizes a resource conservation district to be formed, as provided, for the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities. *Existing law authorizes a resource conservation district, among other things, to, with the consent of the owner, construct on privately or publicly owned lands any necessary works for the prevention and control of soil erosion and erosion stabilization.* Existing law authorizes directors of the resource conservation districts to accept, administer, and manage soil conversion, water conversion, water distribution, erosion control, or erosion prevention projects, as provided.

This bill would also authorize a resource conservation district to be formed for the purpose of promoting and implementing programs, projects, practices, and activities on public and private natural, working, and urban lands to support achievement of California's climate, conservation, and natural resources goals and objectives, as provided. *The bill would also authorize a resource conservation district to, with the consent of the owner, construct on privately or publicly owned lands any necessary works for the protection, conservation, restoration, or enhancement of natural resources, the improvement or enhancement of adaptation or resilience to climate change, or the mitigation or sequestration of carbon emissions, and to develop and implement projects and programs for the conservation, enhancement, restoration, adaptation, and resilience of soil, water, and biodiversity and related natural resource conservation.* The bill would authorize directors of the resource conservation districts to accept, administer, and manage specified projects and programs consistent with these purposes. The bill would authorize a resource conservation district to enter into an interagency agreement with a state agency, as provided.

(3) Existing law authorizes the department to provide grants to resource conservation districts for the purpose of assisting the districts in carrying out any work that they are authorized to undertake. Existing law requires a resource conservation district, in order to qualify for a grant, to provide at least 25% local match of funding, as provided.

This bill would delete the local match requirement described above.

(4) Existing law requires the lands included in resource conservation districts to be those generally of value for agricultural purposes, but authorizes other lands to be included if necessary, as provided. Existing law provides that the lands included in any one resource conservation district need not be contiguous, but requires the land to be susceptible of the same general plan or system, as provided.

This bill would instead require the lands to be included in a resource conservation district to be those that further existing law relating to resource conservation districts, including the purposes described above. The bill would delete the requirement that the lands be susceptible of the same general plan or system, as provided.

(5) Existing law authorizes resource conservation districts to develop districtwide comprehensive annual and long-range work plans to address the full range of soil and related resource problems. Existing law prescribes various requirements for the contents of the plans and reports and when specified plans and reports are required to be adopted or completed, as provided.

This bill would instead authorize each resource conservation district to develop a long-range work plan, annual work plan, and annual district report to address specified projects and programs. The bill would require resource conservation districts that prepare long-range work plans and annual work plans to provide, for ~~information~~ *informational* purposes only, long-range work plans, and updates to these plans, and annual work plans to the boards of supervisors of every county with land in the district's jurisdiction, as provided. The bill would update the dates when specified plans and reports are required to be adopted or completed, as provided, among other things.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 614 of the Public Resources Code is repealed.

SEC. 2. Section 614 is added to the Public Resources Code, to read:

614. The director may do any of the following:

(a) Advise a city, county, city and county, special district, including a resource conservation district, state agency, federal agency, tribal agency, and the general public on issues of conservation importance, including, but not limited to, planning activities and documents.

(b) Review and provide comments to documents prepared in accordance with the California Environmental Quality Act (Division 13 (commencing with Section 21000)).

(c) Administer local assistance programs, including grants and contracts.

(d) Serve as a state-level liaison with resource conservation districts.

(e) Provide assistance to resource conservation districts, including, but not limited to, equipment, technology, training, education, technical assistance, financial assistance, assistance to support or improve the district's organization or capacity, and any other goods or services.

(f) Cooperate with and promote coordination of the activities of any federal, state, local, or tribal agency, including cities, counties, special districts, including resource conservation districts, and California Native American tribes on issues of conservation importance.

SEC. 3. Section 617 is added to the Public Resources Code, to read:

617. (a) Upon an appropriation by the Legislature, the department may provide grants and other forms of local assistance to resource conservation districts.

(b) The director may authorize advance payments from a grant awarded pursuant to this section. The advance payment shall not exceed 25 percent of the total grant award.

SEC. 4. *Section 9001 of the Public Resources Code is amended to read:*

9001. (a) The Legislature hereby declares ~~that resource conservation is of fundamental importance to the prosperity and welfare of the people of this state. The Legislature believes that the state must assume leadership in formulating and putting into effect a statewide program of soil and water conservation and related natural resource conservation and hereby declares that this division is enacted to accomplish the following purposes:~~ *all of the following:*

(1) Resource conservation, enhancement, restoration, adaptation, and resilience are of fundamental importance to the prosperity and welfare of the people of this state. The Legislature believes that the state must assume leadership in formulating and putting into effect a statewide program of soil, water, and biodiversity conservation, enhancement, restoration, adaptation, and resilience and related natural resource conservation.

(2) The climate crisis is happening now, impacting California in unprecedented ways, including intensifying wildfires, mudslides, floods, and drought, sea level rise, and extreme heat, that threaten our economy, communities, public safety, and cultural and natural resources.

(3) Resource conservation districts are important partners to the state in achieving the state's ever-evolving goals to protect, conserve, restore, and enhance natural resources and to mitigate and adapt to the impacts of climate change.

(4) This division is enacted to accomplish the following purposes:

~~(1)~~

(A) To provide the means by which the state may cooperate with the United States and with resource conservation districts organized pursuant to this division in securing the adoption in this state of ~~conservation~~ conservation, enhancement, restoration, adaptation, and resilience practices, including, but not limited to, farm, range, open space, urban development, wildlife, recreation, watershed, water quality, and woodland, best adapted to save the basic resources, soil, water, and air of the state from unreasonable and economically preventable waste and destruction.

~~(2)~~

(B) To provide for the organization and operation of resource conservation districts for the purposes of the protection, conservation, restoration, or enhancement of natural resources, the improvement or enhancement of adaptation or resilience to climate change, the mitigation or sequestration of carbon emissions on natural lands and working lands, soil and water conservation, the control of runoff, the prevention and control of soil erosion, and erosion stabilization, including, but not limited to, these purposes in open areas, agricultural areas, urban development, wildlife areas, recreational developments, watershed management, the protection of water quality and water reclamation, the development of storage and distribution of water, and the treatment of each acre of land according to its needs.

(b) The districts, in addition to any other authority provided by law, may do all of the following:

(1) Ensure consistency with the authorities and policies of the United States, this state, counties, cities, public districts, other resource conservation districts, persons, associations, and corporations.

(2) With the consent of the owner, construct on privately or publicly owned lands any necessary works for *the protection, conservation, restoration, or enhancement of natural resources, the improvement or enhancement of adaptation or resilience to climate change, the mitigation or sequestration of carbon emissions, or* the prevention and control of soil erosion and erosion stabilization.

(3) Facilitate coordinated resource management efforts for watershed restoration and enhancement.

(4) Develop and implement projects and programs for the conservation, enhancement, restoration, adaptation, and resilience of soil, water, and biodiversity and related natural resource conservation.

(c) The districts shall not conserve water for power purposes or produce or distribute power for their own use or for the use of others.

~~SEC. 4.~~**SEC. 5.** Section 9084 of the Public Resources Code is amended to read:

9084. (a) Subject to the availability of funds and any limitations imposed by this division, the department may provide grants to resource conservation districts for the purpose of assisting the districts in carrying out any work that they are authorized to undertake, including, but not limited to, grants for watershed projects.

(b) (1) To qualify for a grant under subdivision (a), a resource conservation district shall do all of the following:

(A) Prepare an annual and a long-range work plan pursuant to Section 9413. The long-range work plan shall reflect input from local agencies and organizations regarding land use and resource conservation goals.

(B) Convene regular meetings in accordance with the open meeting requirements of Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code and the requirements of this division.

(C) Secure sources of local support funding, which may include funding from in-kind contributions and services.

(2) A resource conservation district seeking a grant pursuant to this section shall submit to the department a grant proposal that includes, but is not limited to, all of the following information:

(A) A description of the work for which the grant is sought.

(B) An explanation of the public or private need for the work, including, but not limited to, any relevant information demonstrating the urgency of the project.

(C) An itemized summary of the projected cost of the work.

(D) An estimate of the amount of the projected costs of the work that will be covered by local support funding, including funding from in-kind contributions or services.

(3) A resource conservation district that receives a grant awarded under this section shall provide the department with an informal accounting summary that describes how the grant money was spent in accordance with the purposes and conditions of the grant.

~~SEC. 5.~~**SEC. 6.** Section 9151 of the Public Resources Code is amended to read:

9151. A resource conservation district may be formed pursuant to this division for both of the following purposes:

(a) The control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities.

(b) To promote and implement programs, projects, practices, and activities on public and private natural, working, and urban lands to support achievement of California's climate, conservation, and natural resources goals and objectives, including, but not limited to, all of the following:

(1) Protecting people, communities, ecosystems, and public and private resources from devastating wildfire, flood, drought, and other natural disasters.

(2) Protecting, conserving, restoring, promoting, and improving the health, resilience, and adaptability to climate change of natural, working, and urban lands.

(3) Protecting and improving water quality, conserving water resources, and developing and distributing water.

(4) Planning, preparing for, and addressing sea level ~~rise, storm surge, beach and bluff erosion, saltwater intrusion, and flooding to preserve and enhance coastal wetlands and natural lands, and to conserve biodiversity.~~
rise.

(5) Protecting, conserving, and restoring California's biodiversity.

~~(5)~~

(6) Controlling and eradicating invasive species, disease, and pests on natural, working, and urban lands.

~~(6)~~

(7) Conserving soil, controlling runoff, preventing and controlling soil erosion, and stabilizing soil erosion.

~~(7)~~

(8) Providing technical assistance to landowners and land managers in pursuit of all of the above.

~~SEC. 6.~~**SEC. 7.** Section 9152 of the Public Resources Code is amended to read:

9152. The lands included in a district shall be those that further the purpose of this chapter, including, but not limited to, those purposes specified in Section 9151.

~~SEC. 7.~~**SEC. 8.** Section 9153 of the Public Resources Code is amended to read:

9153. The lands included in any one district need not be contiguous. No lands may be included in more than one district.

~~SEC. 8.~~**SEC. 9.** Section 9413 of the Public Resources Code is amended to read:

9413. (a) Each district may develop a long-range work plan, annual work plan, and annual district report, as provided in this section. These plans and the annual district report shall address the full range of projects and programs pursuant to Section 9151 that are found to occur in the district.

(b) The long-range work plans shall be adopted and updated every five years. Districts may amend the long-range plan before the five-year update in order to address substantive changes occurring since the adoption of the most recent long-range work plan. A district that prepares long-range work plans shall provide, for ~~information~~ *informational* purposes only, long-range work plans and updates to these plans to the boards of supervisors of every county with land in the district's jurisdiction. The long-range plans shall serve the following functions:

(1) Identification of resource issues within the district for purposes of local, state, and federal resource conservation planning.

(2) Establishment of long-range district goals.

(3) Provision of a framework for directors to identify priorities for annual district activities.

(4) Provision of information to federal, state, and local governments and the public concerning district programs and goals.

(5) Setting forth a basis for evaluating annual work plan achievements and allocating available funding to the district.

(6) Involvement of other agencies and organizations in the district planning process in order to help ensure support in implementing district plans.

(c) The annual work plans shall be adopted on or before June 30 of each year in a format that shall be consistent with the district's long-range work plan. A district that prepares annual work plans shall provide, for ~~information~~ *informational* purposes only, annual work plans to the boards of supervisors of every county with land in the district's jurisdiction. The annual work plans shall serve the following functions:

(1) Identification of high priority actions to be undertaken by the district during the year covered by the plan.

(2) Identification of the person or persons responsible for undertaking each planned task, how it will be performed, when it will be completed, what constitutes completion, and the cost.

(3) Demonstration of the relationship of annual tasks to the long-range district goals identified in the long-range work plan.

(4) Provision of assistance to the local field office of the Natural Resources Conservation Service of the United States Department of Agriculture, the California Conservation Corps, and to the University of California Cooperative Extension, if applicable, in adjusting staff and program priorities to match district goals.

(5) Informing the public of the district's goals for the year and the anticipated schedule of public meetings.

(6) Involvement of other agencies and organizations in the district planning process in order to help ensure support in implementing district plans.

(7) Provision of a basis for assisting the state in determining district eligibility for state funding under this division.

(d) The annual district report shall be completed on or before June 30 of each year in a format consistent with the long-range and annual plans, so that progress made during the reporting period towards district goals can be readily determined. The annual report shall serve the following functions:

(1) To report on the district's achievements during the reporting period to the department, the board of supervisors of any county in which the district is located, and any agency that provides financial assistance.

(2) To increase public awareness of district activities.

(3) To compare district accomplishments during the reporting period with annual work plan objectives for that period and to identify potential objectives for the next annual work plan.

~~SEC. 9.~~ **SEC. 10.** Section 9413.5 is added to the Public Resources Code, to read:

9413.5. Each district may enter into an interagency agreement with a state agency, for purposes of this chapter, consistent with the requirements of Chapter 3 (commencing with Section 11250) of Part 1 of Division 3 of Title 2 of the Government Code and the Department of General ~~Service's~~ **Services'** State Contracting Manual.

~~SEC. 10.~~ **SEC. 11.** Section 9414 of the Public Resources Code is amended to read:

9414. Directors may accept, by purchase, lease, or gift, and administer any project or program consistent with Section 9151 located within the district undertaken by the United States or any of its agencies, or by this state or any of its agencies.

~~SEC. 11.~~ **SEC. 12.** Section 9415 of the Public Resources Code is amended to read:

9415. The directors may manage, as agents of the United States or any of its agencies, or of this state or any of its agencies, any project or program consistent with Section 9151, within or adjacent to the district; and may act as agent for the United States, or any of its agencies, or for this state or any of its agencies, in connection with the acquisition, construction, operation, or administration of any project or program consistent with Section 9151 within or adjacent to the district.

~~SEC. 12.~~ **SEC. 13.** Section 9481 of the Public Resources Code is amended to read:

9481. The inclusion of additional lands in a district shall be made in accordance with the District Reorganization Act of 1965, Division 1 (commencing with Section 56000) of Title 6 of the Government Code, except that unless otherwise provided in this chapter, the lands included in any district need not be contiguous.



Division 9 / AB 1902 updates for RCDs (2022)

What:

CARCD is updating and modernizing Division 9 of the California Public Resource Code along with a coordinated ask for funding. We are pursuing revisions through a legislative bill sponsored by CARCD.

Background:

Other than a few small edits here and there, Division 9 has not been revised since the 1950s. It contains outdated language and concepts, and no longer reflects the breadth of RCD work. The existing language could be interpreted as limiting the RCD scope of work and has led to some confusion. For example, old language limits RCD's scope of work to soil and water issues. We would modernize the language to include the full breadth of work including habitat restoration, climate adaptation, forest health, community wildfire preparedness, groundwater management, and more.

To look at how Division 9 might be modernized, a small, diverse group of RCD representatives have been working on drafting revisions. The committee is composed of RCDs that are small and large, rural and urban, with baseline funding and without, and members and non-members in order to capture a broad set of perspectives. In the last year, the group picked through Division 9 word by word to make recommendations on new language. A big thank you to the team for all your diligence and hard work! Anyone who is interested in joining the team for any future work is welcome to do so.

CARCD is pursuing Division 9 revisions through a legislative bill in order to maximize benefits. Based on conversations with CARCD's legislative consultants Pacific Policy Group, this is the most advantageous route. Because the bill is sponsored by CARCD, we are able to introduce the bill language and have some control over the future of the language. We can also use this as an opportunity to make a \$10 million funding ask for RCDs. The bill will raise visibility around RCDs with the state legislature and make the case that RCDs are the best entities to address climate adaptation and resilience, forest health, community fire preparedness, and groundwater, which are currently hot topics.

Proposed Legislation for 2020:

1. A \$10 million budget ask spanning two years for capacity building through the DOC.
2. A separate but supporting revision to Division 9 would update and modernize language, reflecting the breadth of RCD work and creating clarity around contracting, permitting, and other activities with state agencies.

What are the benefits for RCDs?

1. **RCDs will be eligible for interagency agreements from state agencies to get paid in advance.** New language would be added to allow RCDs to enter into interagency agreements with state agencies, which is necessary to receive direct transfer of funds in advance of the work.

2. **RCDs will raise their profile as the go-to implementer for local conservation.** State agencies have given us feedback that they are confused about what RCDs are. When language is modernized, legislators and state agencies will be more likely to partner with us and write us into legislation.
3. **RCDs will see increased funding opportunities.** Legislators will have more confidence appropriating funding to RCDs. DOC will be able to provide capacity building funding. State agencies will want to partner with us outside of the grant funding cycle.
4. **RCDs are able to receive technical or capacity building support from DOC.** DOC's role would be more clearly established, including their ability to provide capacity building. It will reinforce RCD autonomy by removing outdated language for an advisory "Commission" within DOC. This is important because it removes a grey area in the current legislation that has support going through the now defunct commission.
5. **RCDs will receive technical support.** A watershed center will be established to provide technical support to RCDs.
6. **RCDs will be more likely to receive baseline funding in the future.** Clarifying the definition of RCDs and the unique role they play in the state is a crucial step in setting us up for baseline funding.

What are the risks?

Anytime legislation is opened, every citizen has the right to provide feedback. This could lead to unintended consequences. The author has the ability to accept changes from other sources. We may not like the changes and may or may not have the ability to influence the changes. However, because we are the bill sponsor we would be able to call off the bill entirely if it is in our interest to do so.

What do we need from you?

1. **Feedback:** Please let us know what you need so we can try our best to represent those needs in the bill. We may not be able to accommodate all changes. But we will try to resolve conflicts in the best interest of RCDs at large. This is still a work in progress, and we want your feedback to make sure it represents all RCDs.
2. **Local advocacy:** Please let your assemblymember/senator know that you support this bill. We will let you know how to do this.
3. **State-level advocacy:** If we are able to hold it as intended, please attend our Lobby Day in May so legislators can hear firsthand about the importance of RCDs and Division 9 revisions

When can I get more information?

We will hold a series of virtual town hall meetings (call in info will be sent out). The meetings will all be similar in format, so there is no need to attend all of them. We wanted to provide flexibility for everyone's schedules. Hopefully you can make one of them.

1. April 13th, 2022 1-3pm
2. April 26th, 2022 3-5pm
3. May 11th, 2022 1-pm

Please contact Karen Buhr (karen-buhr@CARCD.org) or Mark Fenstermaker (mark@pacificpolicygroup.com) with any questions or feedback.

CARCD is inviting you to a scheduled Zoom meeting.

Topic: Division 9 Working Session

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86097477805>

Meeting ID: 860 9747 7805

One tap mobile

+16699006833,,86097477805# US (San Jose)

+13462487799,,86097477805# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 860 9747 7805



AB 1902 (Aguiar-Curry) Q&A

1. Why is CARCD proposing this bill?

CARCD has been engaged in an effort to update Division 9 for over five years as part of our long-term strategy for baseline funding and capacity funding. The proposed changes in AB 1902 have been driven by conversations with RCDs and we have engaged partners like DOC, CSDA, and CALAFCD.

The last meaningful update to Division 9 took place over 30 years ago and revisions to the scope of our work haven't been made since the 1970s. RCDs have evolved quite a bit since that time and are pushing the envelope on activities RCDs are undertaking regarding their statutory authority. While small changes have been made over the years, no major revisions have been made and the code is antiquated in how it refers to our work siloing us mostly as working on soil erosion and water delivery. This has been called out by the LAFCO in San Diego and was a main reason why the LAFCO paused their Municipal Service Review of the San Diego County based RCDs.

More important than responding to LAFCOs, this has also been called out by legislators and legislative staff. RCDs are often passed up by legislators or questioned as to whether we are the right entity to be included in legislation after legislators read our outdated code. We are missing out on opportunities. The proposed updates in AB 1902 clearly spell out the role of RCDs in achieving the state's conservation goals and responding to the natural resource challenges facing California, principally addressing climate, habitat, drought and other critical challenges.

2. Where is the bill in the process?

The bill is just starting out and is scheduled to be heard in the Assembly Local Government Committee, which is chaired by Assemblymember Aguilar-Curry, the author of the bill. Should the bill pass the Local Government Committee, the bill would then likely be heard in Assembly Appropriations Committee sometime in May and then on the Assembly Floor at the end of May.

From there the bill would head to the Senate where it would be heard in the Senate Governance & Finance Committee sometime in June, Senate Appropriations Committee in early to mid-August and then on the Senate Floor in the latter half of August.

This is the first step in a long process.

3. Is this hearing the only opportunity for my RCD to weigh in?

No! As noted above, AB 1902 is at the first step of the legislative process. There is time to continue working on the language and vet new amendments to the language in print or other sections of Division 9.

Further, positions by individual RCDs can be taken later in the process if more time is needed for board input.

It is very common and expected in the legislative process for language amendments to happen throughout the process.

4. How does the bill change Department of Conservation's authorities?

Sections 1 & 2 of the bill:

Current state requires the department to undertake several activities including:

- providing soil conservation advisory services to local governments, RCDs, landowners, farmers and ranchers
- Be a state level liaison to RCDs
- Review CEQA documents

AB 1902 would change this from a mandate on DOC to a permission, but more importantly provides new authorities to DOC to provide a range of assistance to RCDs, such as financial, technical, organization and capacity.

Further, the bill updates the role of DOC in providing advice and coordination on activities of conservation importance across the state.

Sections 3 & 4 of the bill

AB 1902 would explicitly authorize DOC to provide advance payments to RCDs and create a new mechanism to provide grants or local assistance to RCDs so that PRC 9084 is no longer the only pathway in statute for DOC to provide grants to RCDs.

In addition, the bill authorizes DOC to enter into interagency agreements with RCDs. We are working on amendments to explicitly authorize RCDs to enter into interagency agreements with any department/agency of the state. While this power currently exists, the language is outdated and refers to contracting. Some agencies have interpreted the language to mean that RCDs have to follow State contracting rules not that we are eligible to contract with the State. It is important that we clarify this.

It also authorizes DOC to provide a broad suite of support to RCDs. Currently this isn't authorized. DOC can provide funding, but isn't specifically authorized to provide technical support. Each administration has interpreted that differently. Without the authorization, some administrations have provided the support such as strategic planning, answering RCD questions on a broad range of topics including RCD authority, providing trainings on board function etc.

Others have said that it would open them up to a lawsuit if these services are not specifically authorized. This bill authorizes those services.

5. Does the bill create an unfunded mandate on RCDs?

No! The changes proposed to PRC 9413 (Section 9 of the bill) do not create an unfunded mandate as the language is still permissive as to RCDs creating long-range and annual work plans as well as annual reports. The language does not require RCDs to create those documents.

The amendments do require those plans and reports to meet certain requirements should an RCD create them.

6. What other changes are proposed to Division 9?

There are several changes proposed, the following breaks down the changes section by section.

A. Section 5 of the Bill

AB 1902 proposes to delete PRC 9084, the current grant program DOC can use to provide funds to RCDs. We have heard loud and clear that 9084 is problematic due to the local match requirement in (b)(3). This section requires that any RCD receiving a grant from DOC has a 25% local match requirement- even for capacity building funds to underfunded RCDs. The 25% match was codified when the original watershed coordinator program was created in the 1990s in a compromise to assure previous DOC administrations that only well-funded, high-capacity RCDs would and only applies to the program. This holds smaller RCDs back. It only applies to DOC. After consultation with DOC, we have learned that DOC is providing Prop 68 grants through PRC 9084, so we will be bringing this section back but deleting the local match requirement.

B. Section 6 of the Bill

PRC 9151 states that RCDs may be formed for the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities. This language was last updated in 1975 and does not reflect all the important work RCDs are doing on the ground.

Our understanding is that many RCD activities can be covered under “improvement of land capabilities” a broad and vague statement. New activities may not be covered by even this language, such as home-hardening for wildfire resilience. Equally important, the updates and additional language stake a claim as to the role of RCDs and put in statute that RCDs are the on the ground leaders the state should turn to for this work.

C. Section 7 of the Bill

Aligns the purposes of what lands may be included in a district to the new language in 9151.

D. Section 8 of the Bill

Simplifies the statute to say that lands in a district do not need to be contiguous.

E. Section 9 of the Bill

See the answer to question 5.

F. Section 10 of the Bill

Clarifying language for adding lands to a district

7. Funding ask

We are submitting a \$10m ask for funding in association with this bill. The \$10m would be similar to the \$2.5 of capacity funding secured about 5 years back. Those grants were evenly distributed amongst all the RCDs that applied in roughly the amount of \$55,000 and \$10,000 for districts not in compliance with tier 1 of the vision and standards. RCDs used the grants for a multitude of purposes including developing business plans for fee for service programs, strategic plans, paying fees for consolidations, paying legal fees for acquiring a conservation easement, purchasing equipment, training and outreach plans to community members. The funding would be rolled out through DOC in a grant program open to all RCDs.

8. Was this reviewed by RCDs?

Yes, for nearly 5 years, CARCD has been working with RCDs to craft this language after hearing from multiple members that changes were needed. This started as an ongoing conversation among multiple people at board meetings, regional meetings, and in smaller conversations. Once CARCD realized that change was important, they brought together a group of people to go through Division 9 line by line and make suggestions. 15 people were asked to serve on the committee to represent a broad diversity of districts including urban and rural, member and non-member, large and small, tax base and no tax base, and regional diversity. A broad call was then made to ask anyone else interested to join the group. 2 more members came forward. The group met monthly for about a year with the participation of the CARCD board. These are the suggestions that were made and deemed politically feasible.

Once the legislation was drafted, it was again sent out to the larger listserves, discussed at regional meetings, discussed at CARCD board meetings, and individual people that had not engaged were sought out to provide feedback. Was this exhaustive? No, every single person associated with an RCD was not asked their specific opinion. In order to create a product, we needed the ability to work in a small group that was interested in reading code. However, everyone was made aware and participation was available to anyone that wanted to participate and still is. The draft was circulated in multiple venues at multiple times to provide for input and feedback. If districts or any individual wants to provide comments, suggest revisions, or engage in any topic, they are more than able too. Please engage and let us know.

Pros

- Clarifies and codifies the great work RCDs do outside soil erosion and water delivery
- Removes the 25% match required for grants to RCDs in DOC code
- Authorizes advanced payments of 10% on DOC grants to RCDs
- Clarifies that RCDs can contract with state agencies- the language is currently outdated
- Is packaged with a \$10m ask for capacity funds through Department of Conservation
- Facilitates RCDs being written into bills as service providers in funding for things like climate, forestry and restoration
- Authorizes DOC to provide technical support to RCDs
- Changes current DOC mandates of RCD oversight into a permission rather than a mandate
- Allows LAFCOs to complete their municipal service reviews of RCDs on the great work we are doing which some LAFCOs currently feel is limited by the code

Cons

- Opens Division 9 which means that people in opposition or competition to the RCD mission could try to make edits to the code
- Unintended consequences of legislation are always a possibility



Timeline for the creation of the Division 9 legislation

2015-2018: Growing awareness of the problem

- The issues were brought up by multiple RCDs at multiple times in regional meetings, other meetings, and individual conversations
- Legislators brought up the issues in multiple meetings with the lobbying team

2019: Division 9 committee(s)

- About 20 people representing geographic, size, and focus diversity as well as dues and non-paying dues members.
- Met monthly throughout the year
- Read and discussed every word of division 9
- Broke into 3 groups to discuss different aspects of the code

2019-2020: Bill moved forward for the first time

- CARCD found an author, drafted language and introduced a bill.
- Held 2 listening sessions with over 30 people at each
- Regional meeting discussions of the bill
- Individual conversations with multiple people
- Because of COVID, the legislative session was severely limited and legislators were asked to reduce their bill load including our bill
- Discussed the bill at the end of the year leg update call with 40+ people
- Late 2020 San Diego LAFCO raised concerns that they felt they couldn't complete a municipal service review because the code was outdated and said they were going to run a bill to update the code

2020-2021: Continued to work on the bill

- Discussed the progress at all regional meetings
- Tried to run the bill again in 2021 but again the bill list was incredibly limited
- Discussed the bill at the end of the year leg update call with 40+ RCDs

2022: Re-introduced the bill

- CARCD worked with Aguiar-Currey's office to re-run the bill
- The bill was re-introduced in January
- CARCD is holding listening sessions to get additional input
- If the bill makes it through both houses, RCDs have until at least the end of June to weigh in on the final bill

Timeline going forward for the legislation:

April 20, 2022: Assembly Local Government Hearing (all bills must be heard in a policy committee by April 29)

May 20, 2022: Bill must pass Assembly Appropriations.

Appropriations purview is the potential fiscal impact to the state of proposed legislation. AB 1902 should not pose much fiscal impact.

May 27, 2022: The bill must pass the Assembly. If it passes, then the bill goes to the Senate.

July 1, 2022: The bill must pass a Senate policy committee. The hearing date could be June 2, 16 or 30.

July 1 to August 1, 2022: Legislature is on Summer Recess

August 12, 2022: The bill must pass the Senate Appropriations Committee.

August 31, 2022: The bill must pass the Senate Floor. If it passes, then the bill goes to the Governor for signature or veto.

October 1, 2022: The bill must be signed by Gov. Newsom.

January 1, 2023: The bill takes effect.



April __, 2022

The Honorable Cecilia Aguiar-Curry
Chair, Assembly Local Government Committee
1021 O St., Ste. 6350
Sacramento, CA 95814

RE: AB 1902 (Aguiar-Curry) - SUPPORT

Dear Assemblymember Aguiar-Curry:

On behalf of the undersigned Resource Conservation Districts (RCDs), we write to express our strong support of your bill, AB 1902, which seeks to make needed updates to Division 9 of the Public Resources Code, the enabling statute for our districts.

RCDs are special districts created in the 1930s to serve as the local connection to state and federal conservation programs in response to the dust bowl. Over the decades since, we have evolved into a network of 95 districts across the state to meet the natural resource needs of rural, urban, and suburban communities. As California's natural resource challenges have changed, so has the role of RCDs. Today, RCDs implement programs and projects on and provide technical assistance and education to landowners of public and private natural, working, and urban lands to achieve California's climate, conservation, and environmental goals.

California's environment continues to endure detrimental impacts from natural disasters and human behavior requiring the implementation of projects and practices that promote conservation, protection, resilience, adaptation, and enhancement. Since the turn of the century, California has better understood the science of climate change and over the past decade experienced devastating wildfires, increased temperatures, whiplash from extreme drought to extreme precipitation and proliferation of invasive species. As these impacts take greater hold, RCDs are being looked to more and more as on the ground responders and project implementers. However, the last meaningful update to Division 9 occurred in the 1970s, and the statute currently does not reflect the types of projects that RCDs undertake to assist the state in meeting California's conservation needs.

AB 1902 updates Division 9 to align the RCDs' enabling statute with the activities the state is contracting with RCDs to implement. RCDs are looked to for their expertise to protect people, communities, and ecosystems from wildfire, drought and other disasters exacerbated by climate change to providing technical assistance to landowners to enhance the landowners' knowledge on topics such as drought resilience practices and habitat enhancement projects. Further, AB 1902 will enhance the relationship between RCDs and the Department of Conservation as the bill will provide the DOC with new tools to assist RCDs in meeting their missions.

RCDs are playing a critical role in helping the state and communities respond and adapt to climate change and it's time for the RCD enabling statute to reflect what RCDs are doing in practice. We are proud to support AB 1902 and thankful to you for authoring this important measure and your support of RCDs.

Sincerely,

Signatures

Signatures

Signatures

cc: The Honorable Members of the Assembly Local Government Committee