

CONTRA COSTA RESOURCE CONSERVATION DISTRICT

CONFLICT-OF-INTEREST CODE

Approved March 27, 2017

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached or Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Contra Costa Resource Conservation District (District)**.

Individuals holding designated positions shall file their statements of economic interests with the **District**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **District**.

Designated Positions

Disclosure Categories

Members and Associate Members of the Board of Directors	1, 2, 3, 4
Executive Director	1, 2, 3, 4
Consultants/New Positions	*

*Consultants/New Positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The President may determine in writing that a particular consultant/new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of extent of disclosure requirements. The President’s determination is public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code.

Disclosure Categories

Category 1:

Designated positions must report all interests in real property.

Category 2:

Designated positions must report all investments, business positions and income, including, receipt of gifts, loans and travel payments, from sources of the type:

- Engaged in real estate development and transactions
- To contract with the District to provide facilities, goods, equipment, vehicles, machinery or services
- That provide products or services related to water quality and irrigation and nutrient management and habitat

Business entities which are of the type to provide services, supplies or machinery, including but not limited to: motor vehicles, construction and building materials, office equipment and supplies, petroleum products; (pipes, valves, fittings, pumps, meters) etc; safety equipment and facilities; engineering services, water quality testing, preparation of actions leading to taking in eminent domain, soil test, compaction and other agreements on grading requirements, insurance companies.

Category 3:

Designated positions must report all investments, business positions and income, including, receipt of gifts, loans and travel payments, from sources that are private water companies, or entities or persons engaged in farming or real estate development.

Category 4:

Designated positions must report investments and business positions in business entities of the type to receive grants from or through the District.