



Emergency Plan

In the case of an emergency we will contact all parents/carers as soon as possible.

If we are unable to care for a child due to an emergency situation (e.g. fire, flood at the premises, an injury to myself or a member of staff, an injury to another child) we will contact parents/carers immediately to collect their child.

Should we have to attend a casualty department with any of the children, we will endeavour to contact parents/carers before we leave.

There may be an occasion when the needs of the injured or ill child in my care will prevent us from doing this. Should this be the case we will endeavour to contact parents/carers at the earliest possible opportunity during or after the event.

In certain emergencies it may be necessary to call one of the emergency carers listed on the permission form to care for a child until their parent/carer is able to collect them. It may also be one of these listed carers who may contact parents/carers in the event that we cannot.

We will carry emergency contact details and a first aid kit with us when not in the setting. As with all accidents and incidents, parents/carers will be required to sign a record on each occasion.

By providing a safe and well-equipped setting that is continually risk assessed we will take every possible precaution to ensure children in our care are safe and secure. (See separate risk assessments)

Our first aid training is updated regularly as required by the Early Years Foundation Stage.

We will ensure we have parents'/carers' signatures and consent for their child's emergency contact details to be held in a sealed envelope by the emergency carers named on the permission form.

If you have any concerns, we will be happy to meet and discuss them with you.

Signed: _____

Date: _____

Review Date: _____

Shaw Village Pre School

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