

Privacy Policy

1 July 2020

Privacy Act 1993

We comply with the New Zealand Privacy Act 1993 (“Privacy Act”) when dealing with any information about an identifiable individual or natural person (“personal information”). This policy sets out how we will collect, use, disclose and protect your personal information. This policy does not limit or exclude any of your rights under the Privacy Act.

Collecting personal information

We collect personal information about you from:

- you, when you provide that personal information to us, including via our website and any related service, through any registration or subscription process, through any contact with us (e.g. telephone call or email), or when you buy or use our services and products; and
- third parties where you have authorised this or the information is publicly available.

If possible, we will collect personal information from you directly.

Using personal information

We will use your personal information to verify your identity, provide services and products to you, market our services and products to you, to improve the services and products that we provide to you, to undertake credit checks of you (if necessary), to bill you and to collect money that you owe us, to authorise and process credit card transactions, to respond to communications from you, to conduct research and statistical analysis, to protect and/or enforce our legal rights and interests or for any other purpose authorised by you or the Privacy Act.

Disclosing personal information

We may disclose your personal information to any business that supports our services and products, a credit reference agency for the purpose of credit checking you, other third parties for statistical information, a person who can require us to supply your personal information, any other person authorised by the Privacy Act or another law or any other person authorised by you.

Protecting personal information

We will take reasonable steps to keep your personal information safe from loss, unauthorised activity, or other misuse.

Accessing personal information

Subject to certain grounds for refusal set out in the Privacy Act, you have the right to access your readily retrievable personal information that we hold and to request a correction to your personal information. Before you exercise this right, we will need evidence to confirm that you are the individual to whom the personal information relates.

In respect of a request for correction, if we think the correction is reasonable and we are reasonably able to change the personal information, we will make the correction. If we do not make the correction, we will take reasonable steps to note on the personal information that you requested the correction.

If you want to exercise either of the above rights, email us at team@mediarefinery.co.nz. Your email should provide evidence of who you are and set out the details of your request. We may charge you our reasonable costs of providing to you copies of your personal information or correcting that information.

Internet use

While we take reasonable steps to maintain secure internet connections, if you provide us with personal information over the internet, the provision of that information is at your own risk.

If you follow a link on our website to another site, the owner of that site will have its own privacy policy relating to your personal information. We suggest you review that site's privacy policy before you provide personal information.

We use cookies (an alphanumeric identifier that we transfer to your computer's hard drive so that we can recognise your browser) to monitor your use of our website. You may disable cookies by changing the settings on your browser, although this may mean that you cannot use all of the features of our website.