

Clinical Therapist (CT)

Position Summary:

The Clinical Therapist provides individual, group and family therapy services. This position will also conduct psycho educational, cognitive behavior therapeutic (CBT) and trauma informed workshops as well as crisis assessments.

Essential Functions and Responsibilities:

Assessment and Service Planning

- Performs a comprehensive assessment of clients referred for services; interviews clients and individuals closely related to clients such as family members.
- Effectively applies clinical knowledge to evaluate client situations and needs
- Develops clear and specific Individual Treatment Plan (ITP) goals for each client based upon his/her individual needs (as needed)
- Identifies at-risk clients and behaviors

Therapeutic Intervention

- Facilitates workshops that deal with conflict, trauma and positive communication and other sensitive topics
- Conduct psycho educational workshops on a variety of topics.
- Successfully engages and develops rapport with a wide range of clients
- Utilizes clinical knowledge and skills to provide appropriate and effective therapy
- Creates a therapeutic environment by providing adequate, varied, culturally competent and developmentally appropriate activities/materials
- Maintains consistency and safety throughout the session, both in-home and in-office

Planning and Organization

- Keeps information organized as to quickly respond to information requests about their clients
- Organizes caseload to meet expected level of service goals per month
- Effectively balances multiple responsibilities, including therapy sessions, workshops, crisis intervention intakes, clinical documentation, and funder required verification of services.
- Obtains and evaluates information necessary to implement client services.
- Responds in a timely manner to all written correspondence, email and phone call inquiries regarding clients.

Building Relationships and Networks

- Consults with supervisor and consulting professionals on details of cases and treatment plans, as applicable.
- Contacts other social service agencies, schools, hospitals, courts and public mental health organizations; makes referrals or obtains case-related information.
- Establishes and maintains a positive working relationship with other social service agencies, schools, courts, etc.
- Actively listens to others and their points of view and treats others with sensitivity.

Documentation and Reporting

- Notifies supervisor of critical incidents, problems, concerns, and needs in a timely manner.
- Clearly documents actions taken in a timely manner and in a format consistent with legal, contractual, and accreditation requirements.
- Completes all documentation, reports and correspondence in a timely manner.
- Delivers written information to appropriate parties
- Enters updates and maintains accurate data in the identified database(s), as required.
- Completes all additional documentation and verification standards required by the existing funder

Professionalism and Work Conduct

- Participates in staffing, team meetings, supervisory sessions and other related program meetings, on a regular basis.
- Maintains current knowledge through participation in training sessions, seminars, conferences, etc.
- Behaves with integrity, demonstrates high ethical standards, and displays a positive image for Of Color, Inc.
- Acts in a professional manner at all times and maintains appropriate boundaries with clients
- Demonstrates accountability for results and keeps commitments to others.
- Reports to work, meetings, training, and job related activities prepared and as scheduled
- Demonstrates openness and respect for cultural and socioeconomic characteristics of clients and coworkers
- Accepts feedback and ideas from team and supervisor and is constructive when giving feedback and ideas to others.
- Discusses alternative problem solving and is open to new ideas and ways of doing things.
- Performs other related tasks as required or assigned.

Education/Job Experience/Certification:

Level 1:

- Master’s Degree in Social Work, Human Services, Psychology, or Counseling
- 1 – 2 years of experience providing therapy in a clinical setting
- LPC or LSW a plus

Level 2:

- Master’s Degree in Social Work, Human Services, Psychology, or Counseling
- 2 - 3 years of experience providing therapy in a clinical setting
- LCSW or LCPC required

Level 3:

- Master’s Degree in Social Work, Human Services, Psychology, or Counseling
- 3 years and more of experience providing therapy in a clinical setting
- LCSW or LCPC required
- Demonstrated ability to meet outcome expectations and performance indicator

COMPENSATION

- Commensurate with experience
- Excellent benefits including health/dental insurance, sick/vacation time

Position Status: Exempt

Salary Grade: Created: August 25, 2019

Work Environment: This position requires direct contact with clients in the community and with employers/business partners throughout Chicago land and its surrounding suburban communities.