

# Managing Hybrid Workforce

## CPD Training



### Course Information

#### START TIME

9.30am

#### DELIVERY

Virtual

---

Work will never be the same. New research shows that 57% expect to be in the office 10 days or less each month. 98% believe future meetings will include remote participants, and 97% want changes to make the office safer before they return.

Hybrid work is about adapting to how teams work best.

As a manager, it can be very difficult to manage all these scenarios. That is unless you have a framework in place and can see where challenges may lie before they actually happen.

This one-day course will look at the most common managerial mistakes made in accommodating a hybrid / blended workforce. We will examine how to overcome new communication challenges, new motivation challenges, trust issues, and other brand new issues that have arisen. We will show you how to adapt to get the best out of your team, and to create environments where everyone is comfortable and clear on what is expected of them. As a manager, the tips and techniques you pick up in this course could prove invaluable.

#### Course Content

- How to overcome the new challenges in managing a hybrid workforce
- How to avoid the most common mistakes
- New communication challenges
- The Engaging Leader – Critical leadership skills
- How to overcome new “teamwork” challenges
- Detecting diverse motivations and refining rewards
- The importance of trust and how to be better at it
- Establishing structured check-ins
- Keeping connected and maintaining relationships
- Health & Safety – What do remote teams need to know?
- How to address and improve the work / life balance
- Defining in-office / at-home communication timing and expectations
- Hybrid meeting best practices
- Home office work requirements
- “Hoteling” and “Hot-Desking” considerations

#### Who Should Attend?

This course will be of particular interest to all organisations both public and private sector who have some or many colleagues working remotely, hybrid or blended who want to educate themselves on better ways to manage team members in a changing work environment.

#### Certification

On completion of this one-day training course, you will receive your CMG MasterClass Certificate of Attendance. Please note certificates are issued at the close of the training course to participants on completion of the course. You will also receive a full course pack to refer back to at any time in the future. Please check directly with your association or awarding body to see how many points they will award.

#### Cost

An ‘Early Bird’ discounted rate of €465 is currently available. This training course normal rate is €565. Places are limited and are allocated on a first come first served basis. PLEASE NOTE THE EARLY BIRD RATE CLOSES 3 WEEKS PRIOR TO COURSE DATE. The course cost includes all course documentation, training pack and certificates