



# Burns Sci-Tech –Meeting Minutes

September 26, 2017

*A tuition free public charter school*

1. **Call to Order:** 6:05 pm for the regular meeting.
2. **Pledge of Allegiance.**
3. **Roll Call:** Mr. Cousins, Mr. Demers, Dr. Fischer Carne, Mr. Catheline, Mr. Appy, Mr. Engele, Mr. Catheline, and Mr Amalfitano present at roll call.
4. **Approval of Minutes:** Motion made Mr. Engele, Second by Mr. Demers. *August minutes approved unanimous.*
5. **Public Participation:** None
6. **Reports and Discussion:**
  - A. Add a line in the 2.5 section for terms of directors in the bylaws: Two (2) consecutive absences or three (3) absences in a one-year period will constitute a cause for removal. Motion made by Mr. Engele, Second by Mr. Demers. *Motion to change by-laws passed unanimous by roll call vote.*
  - B. Current board members met new board applicants Mr. Jeff Landers and Mrs. Kristin Greene. Motion to approve new board member Mr. Landers. Motion made by Mr. Engele, Second by Dr. Fischer Carne. *Motion to approved new board member Mr. Landers passed unanimous by roll call vote.* Motion to approve new board member Kristin Greene. Motion made by Mr. Engele, Second by Dr. Fischer Carne. *Motion to approved new board member Mrs. Greene passed unanimous by roll call vote.*
  - C. Election of officers – Chairperson: Mr. Cousins, Motion made by Mr. Engele, Second by Mr. Appy. *Motion passed unanimous by roll call vote.* Vice Chairperson: Mr. Demers, Motion by made Mr. Engele, Second by Dr. Fischer Carne. *Motion passed unanimous by roll call vote.* Secretary: Mr. Catheline, Motion made by Mr. Engele, Second by Dr. Fischer Carne. *Motion passed unanimous by roll call vote.* Finance Chairperson: Dr. Fischer Carne, Motion made by Mr. Demers, Second by Mr. Appy. *Motion passed unanimous by roll call vote.*
  - D. Mr. Greg Ruffin, charter school management, updated the board that the location for the projected high school is 2099 Air Park Rd, Edgewater, FL.
  - E. Mr. Ruffin explained the evaluation of the principal to the board for approval vote. Motion to approve evaluation made by Dr. Fischer Carne, Second by Mr. Appy. *Motion passed unanimous by roll call vote.*

## 7. Principal's Report:

- School grades: Burns Sci Tech outperformed the state and the district.
- Goals: Dr. McGee discussed that Burns Sci Tech will continue to work on STEAM certification.
- Golf Tournament - Oct. 21st
- Upcoming dates: Steam night October 12th
- Charter School Conference: November 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in Daytona Beach.
- Asking for approval for two out of field teachers. Both are enrolled in the class for ESOL certification. Motion to approve made by Mr. Engele, 2nd by Mr. Demers. *Motion passed unanimously by roll call vote.*

## 8. Treasurer's Report:

A. Dr. Fischer Carne informed the board that the profit/ loss was in the black, no action needed at this time. The budget is on track.

## 9. Committees:

- i. Docs: Mrs. Greene appointed
- ii. Building: Mr. Appy discussed the progress of school cleanup
- iii. Safety: Mr. Cousins will be offering CPR classes – dates and times TBA
- iv. Grants: Mr. Demers updated the board on the Hanger Hootenanny to be held in the spring at the womens Club of New Smyrna Beach
- v. Health and Wellness: Dr. Fischer Carne updated that the Vitamix machine was up and running in the cafeteria for smoothies on Friday's.
- vi. Grievance: None
- vii. Finance: see Treasurer's Report

10. **Board member comments or concerns:** Mr. Engele asked that the next agenda have an update on the lawsuit against charter schools. Mr. Demers a change in the vetting of new board members. The board discussed that forming a sub committee for the selection process was necessary. Add to next agenda for discussion n and vote.

11. **Public Announcements:** The next regular BST board meeting is slated for October 24<sup>th</sup> at 6:00pm in the Burns Sci-Tech library.

12. **Adjournment:** Mr. Cousins adjourned the meeting at 9:01 pm.

Meeting notes submitted by Mr. Catheline.