

Tippecanoe & Chapman Regional Sewer District Board Meeting Agenda
North Webster Community Center – P.O. Box 572 North Webster, In. 46555-0572

July 12, 2021

I. **Roll Call**

II. **Approval of Minutes**

a. **June 14th- Monthly Board Meeting**

III. **Approval of Financial Reports**

a.) **Monthly (June) Financial Report and Bank Reconciliation – (see attachment)**

IV. **Approval of Claims – (see attachment)**

V. **Subcommittee Reports**

- a. Finance Committee
- b. Engineering Committee – Next meeting July 19 @ 6:00 pm at District office space
 - i. Pressure Sewer Preliminary Design
 - 1. Sizing for current and future development
 - ii. Status of Pump Station sites
 - iii. Next round of Pre-Selections

VI. **PER and Engineering Update**

- a. Engineering and Land Acquisition – JPR Update Memo – (see attachment)
- b. Easement Letter update

VII. **Legal Counsel Update**

- a. Interlocal Agreement Update-
 - i. Memorandum of Understanding (MOU) (see attachment)
- b. USDA Application – Public Comment
 - i. Project Information
 - 1. service area
 - 2. project alternatives
 - 3. environmental review process
 - 4. economic impacts
- c. Remote Participation Policy for Board Members

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VIII. Financial Consultant Update

- a. **Rate Report Update – Expected at August Meeting after SRF Funding commitments**
- b. **SWIF Update**
 - i. **Request County for co-founding American Rescue Plan (ARP)**
 - ii. **Draft letter- see attachment**

IX. Office Space and Hours- JPR staffing

- a. **Starting July 12, 2021**
 - i. **Monday, Wednesday, Friday**
 - 1. **Hours 9:00 am to 4:00 pm**
 - ii. **Saturdays**
 - 1. **July 17, 31**
 - 2. **August 14, 28**
 - 3. **Hours 8:30 am to 11:30 am**
 - iii. **District's Office Phone Number-**
 - iv. **Telephone**
 - 1. **JPR Project office Phone Number – 574-226-8468**
 - 2. **Phone number – 574-244-2253**
 - v. **Email Address**
 - 1. **JPR Project Email – tippy-chapman@jpr1source.com**
 - vi. **Notary-**
 - 1. **Paige Hubner at NWCC**
 - 2. **Victoria at JPR**

X. Public meetings/ Open house dates

- a. **Saturday, July 31st, 2021 (8:30-11:30 AM)**
- b. **Saturday, August 28th, 2021 (8:30-11:30 AM)**

XI. Public Input

- a. **When called, please state name and address**