

Tippecanoe & Chapman Regional Sewer District Board Meeting Agenda
North Webster Community Center – P.O. Box 572 North Webster, In. 46555-0572

June 14, 2021

I. **Roll Call**

II. **Approval of Minutes**

- a. **(May 10th, 2021)- see attachment**
- b. **May 24th- Executive Session**
- c. **May 24th – Special Meeting**
- d. **June 2nd- Executive**

III. **Approval of Financial Reports**

- a.) **Monthly (April) Financial Report and Bank Reconciliation – (see attachment)**
- b.) **Month (May) Financial Report and Bank Reconciliation –(see attachment)**

IV. **Approval of Claims – (see attachment)**

V. **Subcommittee Reports**

- a. **Finance Committee**
- b. **Engineering Committee – See Attached Grinder Station Preselection Recommendation memo form JPR**
 - i. **Board action on pre- selection of grinder stations**
 - ii. **Next step – approval to advertise next pre-selection packages**

VI. **PER and Engineering Update**

- a. **Engineering and Land Acquisition – JPR Update Memo – (see attachment)**
- b. **IDEM Notification acknowledgement letter**

VII. **Legal Counsel Update**

- a. **Interlocal Agreement Update- see attached memo of understanding**
- b. **Easement Notifications-see attached draft letter**

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VIII. Financial Consultant Update

- a. **Rate Report Update – Expected at August Meeting after SRF Funding commitments**

IX. Grinder Pump Location Guideline – (See Attachment)

- a. **Finalize Appeal Process**
- b. **General Deadline for Filing and Appeals**

X. Office Space and Hours- JPR staffing

- a. **Starting July 12, 2021**
 - i. **Monday, Wednesday, Friday**
 - 1. **Hours 9:00 am to 4:00 pm**
 - ii. **Saturdays**
 - 1. **July 17, 31**
 - 2. **August 14, 28**
 - 3. **Hours 8:30 am to 11:30 am**

XI. Public meetings/ Open house dates

XII. Public Input