

Tippecanoe & Chapman Regional Sewer District Board Meeting Agenda
North Webster Community Center – P.O. Box 572 North Webster, In. 46555-0572

March 8, 2021

- I. **Roll Call**
- II. **Approval of Minutes (February 8, 2021)**
- III. **Approval of Financial Reports**
 - a.) **Monthly January Financial Report and Bank Reconciliation – (see attachment)**
 - b.) **Annual Report from Gateway 2020 – (see attachment)**
- IV. **Approval of Claims – (see attachment)**
- V. **Subcommittee reports**
 - a. **Finance Committee**
 - b. **Engineering Committee**
- VI. **Preliminary Engineering Report**
 - a. **Final draft with public hearing documentation posted on website**
 - b. **Review Public Comments**
 - i. **No written or emailed comments received**
 - c. **Cost Certification – (see attachment)**
 - d. **SRF Application – (see attachment)**
 - e. **PER Submittal Timeline**
- VII. **Engineering Update**
 - a. **Engineering and land acquisition – JPR update memo-(see attachment)**
 - i. **Progress update**
 - ii. **Grinder Pump Location Guideline – (see attachment)**
 - iii. **Equipment Pre- Selection**
 - iv. **Land and easement acquisition**
 - v. **Overall project schedule**

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- b. **Easement Letter-(see attachment)**

VIII. Legal Counsel Update

- a. **PER Acceptance Resolution – (see attachment)**
- b. **SRF Authorized signatory – (see attachment)**
- c. **USDA RD Authorized representative – (see attachment)**
- d. **Internal Controls – (see attachment)**
- e. **Pre-Meeting Spending Resolution – (see attachment)**
- f. **Capital Management – (see attachment)**
- g. **Small Purchase Policy – (see attachment)**
- h. **Interlocal agreement update**
- i. **Insurance and Bond update**

IX. Financial Consultant Update

- a. **TIFF Update**
- b. **Rate Report Update**

X. Public Input