

#### Application Portion – Key Instructions

Applicant Name:

Once you (the applicant) have filled out the applicant portion of this document, please send this document with the applicant portion completed to the first person you have asked to serve as reference.

Desired Program:	
Name of Reference 2:	
Title of Reference 2:	
Institution/Organization of Reference 2:	
Digital Signature (type in your full name):	
Date of Digital Signature:	



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Name of Reference 2:

Once you (the reference) have filled out the reference portion of this document, please go online to <u>LINK</u> to upload this document and your reference letter to the Reference Portal.

Title of Reference 2:	
Institution/Organization of Reference 2:	
Address of Institution/Organization:	
Phone Number of Reference 2:	
Digital Signature (type in your full name):	
Date of Digital Signature:	



#### Reference 1 Section Continued

1)	How long have you known the applicant?	
2)	In what capacity/capacities have you known the applicant?	
3)	On a scale from 1 to 5, with (5) being "exceptional" and (1) being "below average," how would you compare the applicant to other individuals you have known in the same capacity?	
4)	On a scale from 1 to 5, with (5) being "exceptional" and (1) being "below average," how would you compare the applicant to other individuals you have previously recommended for advanced studies?	
5)	On a scale from 1 to 5, with (5) being "outstanding" and (1) being "poor," how well do you think the applicant will perform in the CGMI Teacher Training Program? You may skip this section or write "unsure."	



6) Rating Scale: Please rate the applicant on the follows: 5 – Outstanding, 4 – Excellent, 3 – Good, 2	
Academic performance	Analytical abilities
Dependability/responsibility	Intellectual capacity
Motivation for program	Maturity
Ability to do independent work	Ability to work with others
Research aptitude	Problem solving
Spoken English language skills	Written English language skill
<ol> <li>Please note any concerns about the applicant's language skills here. Note that all instruction will be in English.</li> </ol>	
8) Please use this space or attach sheets to make additional comments or recommendations on behalf of the applicant. Please be specific about the individual's strengths and weaknesses.	