



## **EDUCATIONAL OUTREACH BOARD COMMITTEE**

### Responsibilities:

- Provide a comprehensive educational program designed to educate and engage youth of all ages about sustainable development and the work that KIDS Initiative does
- Plan and oversee the logistics of committee operations
- Provide reports to the President 1 week prior to each board meeting
- Present committee decisions/recommendations to the board
- Assign work to committee members
- Ensure committee members have the information needed to do their jobs
- Set the agenda for and run committee meetings

### Qualifications or Experience:

- University degree or college diploma in education preferred
- Minimum of 1 year experience in an education environment
- Successful experience as a tutor or mentor, preferably with high school age youth from diverse backgrounds
- Experience delivering education programs, support of children and youth and use of technological resources
- Outgoing, goal oriented and exercises team leadership confidently
- Knowledge of and experience with small group dynamics and experience in facilitation appropriate to youth and adults from a variety of cultural backgrounds
- Strong computer skills and word processing skills
- Ability to public speak