
Homeowner's Floor Installation Guide and Checklist

Getting Ready

Installing a new floor is a construction project. Some activities are noisy and some materials produce strong odors. We recommend you plan accordingly to minimize disruptions. Here are other things to consider and or address:

Floor Acclimation

Floor acclimation is mandatory for all wood installations.

Moldings

Baseboard moldings, in most installations, can be left in place. Our installers will work with the molding, but cannot be responsible for breakage and scratches. If you have quarter round moldings and wish to have them removed for your new flooring, please discuss this with your installer before the installation process begins. Removal of your quarter rounds may cause some damage to your baseboards and paint.

Cables and Wires

Should you require positioning of any wires, cables, or phone lines, etc. please discuss this with your installer prior to installation. Our installers will try to accommodate your requests but cannot be responsible for any damage that may occur. We recommend you contact a professional for any sensitive type of wiring or cabling.

Carpet Seams

Just as with any material such as clothing, drapes, or upholstery, seams are visible. Some carpets will seam better than others, each fabric has its own characteristics. Our installers take great pride in making the seams as inconspicuous as possible. We can only guarantee that our seams will be properly made (straight, not gapped, or overlapping). Seam placement and the number of seams is a factor in determining the total material required. We will estimate your material requirements based on what our professional staff considers being proper seam placement. If you should have a preference in seam placement please inform your sales representative before any material is ordered.

Pattern Match

Due to the nature of the manufacturing process most print and multi tone patterns are impossible to match exactly. Many of these styles will require additional material to achieve the closest match possible.

Door Cutting

Our installers will gladly remove hinged doors and replace them after your new flooring is installed. If, however, your new flooring is thicker than your old flooring, the doors will need trimming for proper clearance. In this instance the doors will be left off their hinges so you can trim the doors.

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BEFORE INSTALLATION DAY, BE SURE TO:

- Move furniture out of the room receiving the new floor. PT Floor can assist with moving some furniture pieces within reason. Additional charges may apply to areas with excessive or heavy furniture or any furniture that requires disassembly. We do not move antiques, grandfather clocks, aquariums, pool tables, waterbeds, safes, gym equipment, baby grand or grand pianos (most of these items need to be professionally moved). Contact your sales representative for details.
- Remove all items from furniture tops, closet floors, under beds and from the inside of cabinets, entertainment centers and bookcases.
- Remove all bedcovering, fragile items, lamps, mirrors, wall hangings, nick-knacks, glassware, books, antiques or other valuables, from area affected by installation work.
- Disconnect and remove all appliances, computers, stereos, televisions, or other electronic equipment. We are not responsible for damages as a result of disconnecting or reconnecting any water supply lines, appliances, electronics, toilets, etc. We recommend that the homeowner use a certified plumber, electrician or contractor to do this as necessary.
- Remove your old flooring. If you are removing old carpeting and pad, please leave the existing tack strip down only if replacing with new carpet. If you wish PT Floor Covering to remove and haul away your old flooring, we can provide this service at an additional cost. Please advise your sales representative.
- Complete all painting of walls, ceilings, window frames, etc. at least 24 hours before your new flooring is installed. Keep some left over paint for touchups.
- Paint or stain any new, unfinished base molding or quarter-round that you're providing for installation. We recommend that you complete painting or staining at least 24 hours before installation so the finish is completely dry before installation begins.
- Confirm there is adequate power, light, and ventilation at the installation site.
- Make proper arrangements for accessibility to parking, elevators and/or service entrances. If you live on secured premises (condominium or gated community) please check with the building/property management for accessibility procedures. All access arrangements must be made prior to our installers arriving.

ON INSTALLATION DAY:

- Make sure to have an adult (over age 18) on the premises with the authority to make installation decisions, the ability to verify the correct materials are being used and inspect the job upon completion. Our installers will call you the morning of the installation to provide you with an approximate time of arrival.
- Keep children and pets away from the installation site.
- Keep the temperature in the installation area between 60° and 80° Fahrenheit.



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Cleanup

When installation is complete, our team will:

- Vacuum and clean the installation site.
- Pick up and dispose of installation-related materials and debris. (Please advise your installer if you desire to keep any of the scrap material.)
- Conduct a post-installation inspection with you (or authorized adult) to guarantee your complete satisfaction.
- Provide you with warranty and care information for your new floor.

AFTER INSTALLATION:

- Complete any touch up painting on walls, doors or trim.
- Make sure all doors work properly. If your new flooring is substantially thicker than your old flooring, the doors will need trimming for proper clearance. You may need to hire a carpenter to trim them.
- Carefully move furniture and other items back into the space.
- Put appropriate protectors on the feet of chairs, tables and other furniture to avoid damaging your new floor. Refer to manufacturer's guidelines for appropriate protectors.
- Begin to care for and maintain your new floor properly. Always follow manufacturer's recommendations to maintain your warranty and keep your new floor looking great.

***** C.O.D. ALL COD'S MUST BE PAID TO THE INSTALLER UPON COMPLETION OF THE INSTALLATION *****