

FYB DOCULINK



Course Duration

½ hour

Delivery Mode

Instructor led
Hands-on Training Session
Remote Training Session

Pre-Requisites

Content Manager
Introduction and
Intermediate

Audience

Suitable for all staff with a
Content Manager licence

Overview

This training course provides attendees with an understanding of how FYB's DocULink can be used to upload linked documents into Content Manager and edit them while preserving the link between records.

Attendees will learn how to upload and manage linked documents in Content Manager using DocULink.

Topics

This training course will cover the following:

- ▶ Upload linked documents into Content Manager using the DocULink web interface
- ▶ Check out multiple linked documents for editing using the DocULink
- ▶ Check in updated revisions using DocULink

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