Achieving VERS compliance with Content Manager

Micro Focus' Content Manager is a governance-based enterprise content management system designed to help government agencies, regulated industries and global organisations manage their business content from creation to disposal.

Regardless of how you create and collaborate on your content, Content Manager gives you the ability to leverage accurate, contextual, and complete information throughout its lifecycle.

The VERS Rendering Module for Content Manager enables you to comply with the Victorian Electronic Records Standard (VERS) framework of standards which specifies a standard format for electronic records.

It ensures that all records are stored in the legislated format, to enable viewing of records in the future, regardless of the system that created them.

Features

▶ Fully automated process based on configurable criteria

▶ Ability to create VERS Encapsulated Objects (VEOs) for long term storage and preservation, even when the authoring software application becomes obsolete

VEOs contain:

   ▶ digital records in an approved long-term preservation format

   ▶ contextual information (metadata) about the records

VEOs are signed using digital certificate technology to ensure integrity.

▶ Ability for users to request renditions as required

▶ Ability for users to use redacted renditions for legal and information privacy purposes

Complimentary Modules

The OCR Module works in conjunction with the Rendering Module, by first extracting the text from the image and then using the Rendering Module to create a searchable rendition of the text. Content Manager can then index that text as normal as it becomes content searchable.

The Advanced Disposal Processing module for Content Manager is a workflow tool that guides you through the processing of the disposal of records. These processes are all undertaken electronically, providing a seamless and efficient approval process. This module works with the VERS Rendering Module to enable the transfer of VERS compliant records to state records and archiving offices' in the required VEO format.

See the VERS Rendering Module in action, along with complimentary modules – OCR and Advanced Disposal Processing. Contact us today to organise a demonstration and pricing.