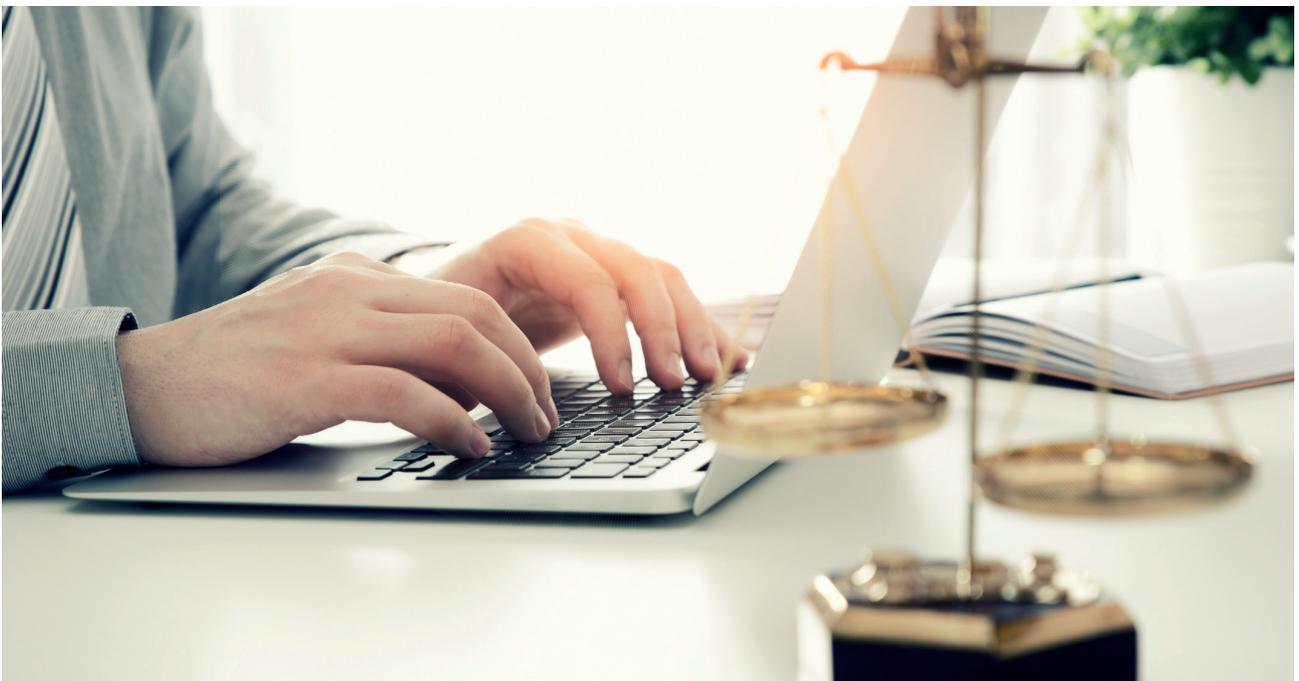


## The implementation of the client and legal matters solution has provided significant time efficiencies and improvement in the management of information



The FYB Client and Legal Matters Solution has provided the University of Tasmania with the following key capabilities and features:



- ▶ Provides significant time efficiencies and improvements in the management of client and legal matters
- ▶ Improved visibility of current workloads and tracking
- ▶ Improved performance management reporting

## About University of Tasmania

Established in 1890, the University is now ranked in the top 2% (Academic Ranking of World Universities: ARWU 2016) of universities world-wide and consists of three main campuses in Tasmania, Australia. It has a rich and proud history as one of the nation's oldest tertiary institutions.

The University's Legal Services team provides a comprehensive advice service to all staff across the academic and administrative divisions of the University. Dealing with a wide range of contracts and other matters including research, property, procurement, right to information and privacy, intellectual property, administrative law and many other areas.



“Installation of the FYB Electronic Legal Matters Organiser (ELMO) has significantly improved the efficiency of tracking and reporting our legal team activities”

Frances Smythe,  
Legal Services,  
University of Tasmania

## Challenges

The Legal Services team were looking for a system to help with simplifying the challenges they were facing with the management of legal matters information. These challenges included:

- ▶ Having to create manual folder structures
- ▶ Heavy use of e-mails and e-mail folders
- ▶ Limited and cumbersome reporting

## Benefits

The choice of the FYB Client and Legal Matters solution was an easy one for the University, as they could still use their current EDRMS and continue to leverage that investment. The solution was affectionately named the Electronic Legal Matter Organiser (ELMO).

ELMO saved the University on costs of implementing a whole new system. It also allows staff to input meaningful information and when coupled with the FYB reporting tool allows for more accurate analysis of staff workload, what types of matters are being registered and looking at when matters are opened and subsequently closed.

## Implementation

Having worked with FYB since 2010 on various projects and becoming an FYB Support Member in 2011, the University engaged FYB to implement the solution to work seamlessly with Content Manager.

Key characteristics of the implementation were; simplicity, accessibility to information, tracking workload and reporting capabilities. This resulted in increased efficiencies and improved the management of the Legal Services' information.

Contact FYB today for more information or a demonstration of our client and legal matters solution.

Contact the  
FYB Office

1800 392 392 | [info@fyb.com.au](mailto:info@fyb.com.au)  
[www.fyb.com.au](http://www.fyb.com.au)

