

INSTRUCTIONS TO STUDENTS FOR THE SELECTION OF WORKSHOPS AND RE-ENROLLMENT FOR THE 2021–2022 SCHOOL YEAR

Re-enrollment to workshops is in the period of 15/2–8/3/2021

Re-enrollment for the workshops is completed by the students studying in the workshops and in the periodic groups for 13 year olds.

For re-enrollment, you will need your personal Eepos user ID and password, which you have received either in the previous re-enrollment or when you started art school in the middle of the school year. The user ID was sent to you from postitus@eepos.fi. If you do not have a user ID, you can request it from the school's office (toimisto@espoonkuvis.fi).

The actual re-enrollment is completed in Eepos (espool.eepos.fi) by using your personal user ID, **NOT registering as a new student**. Before selecting your workshop, please check that your contact details and picture permits are up to date. Read the instructions carefully before making your selection so that you are aware of what your chosen options entail. The same form is used to notify of any possible termination of study at the end of the spring semester.

In the workshop selection, you can choose three options. Carefully consider options 2 and 3 because you may not get your first choice. The students already studying in the workshop and the students who made their choice during the application period have precedence in the selections. Level or parallel groups are set up for the groups within the given possibilities. Not all workshops will be necessarily held.

Register on time - late registration may result in the cancellation of your workshop or that you cannot continue in your current workshop.

Presentation of the workshops and the available locations of study can be found on our website at espoonkuvis.fi/taiteen-perusopetus/tyopajat.

The schedule is prepared after re-enrollment in March-April. Information of the group's time of meeting is emailed to the student immediately after the preparation of the schedule. **The current students are entitled to change groups during April before the places of the new registering students are confirmed in May. Change groups by contacting the office.**

Please remember to update your changed contact details so that you receive your invoices - this is your responsibility. Use an e-mail address that you read regularly. Adult students will receive the invoice in their own email, provided that we have the correct email address.

Should you have any questions, please contact the office of the Espoo Art School at: toimisto@espoonkuvis.fi, tel. 09 4257 8920 (Tue-Fri 10am to 3pm)



Summer courses are also available for those students of the workshop age at:
espoonkuvis.fi/kurssi-kerho/kesakurssit