

August 2019 VSP Newsletter

TWO YEAR STATUS REPORT:
*The two-year status report
required in [RCW 36.70A.720 \(1\)](#)
(i) is due on August 30, 2019.*

Instructions for how to send the two year report to the Conservation Commission ("Commission"): The two year status report should be sent as PDF's by email to beller@scc.wa.gov, and should be "cc-d" to AMcClendon@scc.wa.gov. Upon receipt by the Commission, a confirmation email will be sent back to the sender. Please keep in mind that the two year report will be posted on the [Commission's VSP web page](#). All work groups, county staff, conservation district staff, and other staff responsible for VSP implementation should review [Policy Advisory 05-18](#) to ensure they understand the two-year report and deadline.

The Commission suggests setting up a project management system to track reporting requirements and deadlines. More details and a complete schedule for submittal of the two-year report is in [PA 05-18](#). All policy

advisories can be found on the VSP web page [here](#) and on the SAC web page [here](#).

The guidance found in [PA 05-18](#) is currently the main resource to use when writing your two year report.

As the Commission has outlined in [Policy Advisory 03-18](#), [Policy Advisory 05-18](#), and [the statement on cost-share for VSP](#), after a county VSP work plan has been approved by the VSP Technical Panel, VSP funds are to be used for implementation. Each county is free to choose how to allocate those funds, but regardless of how the funds are allocated, each county must continue to meet all the requirements of the VSP (RCW Chapter 36.70A), and must also meet the goals and objectives of their own VSP work plan. Some of those obligations include:

- Maintaining a regularly-meeting VSP work group which oversees work plan implementation
- Conducting periodic evaluations of the county work plan
- Instituting adaptive management

- **Providing a detailed, written report every 2 and 5 years of implementation efforts and success**
- Meet contract obligations with the Commission and others responsible for VSP implementation
- Conducting outreach and education to meet work plan goals
- Providing technical assistance, or contracting with an entity to so provide, to VSP participants
- Meet the goals and objectives of the county work plan
- Staffing needs, including salary, equipment and other items required to perform their job

The Commission suggests setting up a [project management system](#) to track reporting requirements and deadlines, and to ensure that each county's VSP implementation budget accounts for completing the 2 year and 5 year reports. A [sample spreadsheet](#) is available for use as well to track duties and tasks, including report writing.

UPCOMING JOINT MEETING OF THE VSP TECHNICAL PANEL AND STATEWIDE ADVISORY COMMITTEE: The VSP Technical Panel and Statewide Advisory Committee continue to update their meeting schedules. The most complete and up-to-date meeting schedule and meeting agendas can always be found on the [Technical](#)

[Panel web page](#) and the [Statewide Advisory Committee web page](#). All meetings will be held at the Farm Bureau building, 975 Carpenter Rd NE #101, Lacey, WA 98516, unless otherwise noted. The next meeting is set for Wednesday, August 7, 2019, from 9 am – 12 pm. The meeting is available by webinar and we encourage webinar attendance.

To register for the August 7th webinar meeting, please use the link below:

<https://attendee.gotowebinar.com/register/3617946708893371906>

After registering, you will receive a confirmation email containing information about joining the webinar.

SUBSCRIBE TO THE VSP NEWSLETTER: New subscribers should access this link and choose the subscription for the “*Voluntary Stewardship Program (VSP)*” under the *Programs and Policy* tab:

<https://public.govdelivery.com/accounts/WASCC/subscriber/new>.

If you have any questions on how to sign up, please contact Bill Eller (beller@scc.wa.gov) or Laura Johnson (LJohnson@scc.wa.gov) at the Commission.

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