

**NEW OPPORTUNITIES ORGANIZATION, INC.
BOARD OF EDUCATION MEETING**

Meeting Location

**Family First Charter School
4953 Marine Avenue, Room C4, Lawndale, CA 90260**

FRIDAY, DECEMBER 22, 2017

OPEN SESSION AT 11:30 A.M.

(Prepared and distributed: 12/20/17)

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

NOTICE OF INTENT TO RECORD

This meeting will be tape recorded for purposes of recording the minutes. In consideration of others, please turn off all electronic devices before the start of the meeting.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the office of the Executive Director at 4953 Marine Ave., Lawndale, CA 90260, (310) 355-0001, at least 48 hours prior to the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please call the office of the Executive Director at 4953 Marine Ave., Lawndale, CA 90260, (310) 355-0001, at least 48 hours prior to the meeting.

1. **CALL TO ORDER:** *President Konig called the meeting to order at 11:35 am.*
 - a. **FLAG SALUTE** – *President Konig led the flag salute.*
 - b. **ROLL CALL** – *All members were present except Clerk Cambers who had an excused absence.*

2. APPROVAL OF AGENDA

Motion: Konig
 Second: Carrillo
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

3. PUBLIC COMMENTS

4. BOARD ORGANIZATION

Executive Director temporarily presided for board president.

A. Election of Board President:

Nominations *Bernie Konig was nominated by Treasurer Carrillo. There were no other nominations. Mr. Konig accepted the nomination. After the vote, Mr. Konig was elected Board President.*

Motion: Carrillo
 Second: Erlandson
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

B. Election of Clerk

Nominations *Mary Agnes Erlandson was nominated by President Konig. There were no other nominations. After receiving clarification of duties for this position, Ms. Erlandson accepted the nomination. After the vote, Ms. Erlandson was elected Board Clerk.*

Motion: Konig
 Second: Carrillo
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

C. Election of Treasurer

Nominations *Francisco Carrillo was nominated by President Konig. There were no other nominations. Mr. Carrillo accepted the nomination. After the vote, Mr. Carrillo was elected Board Treasurer.*

Motion: Konig
 Second: Erlandson
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

5. CONSENT AGENDA

Please note: all matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them.

- a. CHECK REGISTER(S): July - October 2017
- b. CREDIT CARD REGISTERS: July - October 2017
- c. MINUTES: August 10 & November 28, 2017

Motion: Carrillo
 Second: Erlandson
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

6. INFORMATIONAL ITEMS

- a. New Opportunities Charter School Audit Report – *Ben Leavitt from Cossolias Wilson Dominguez Leavitt Certified Public Accountants addressed the board and gave a detailed overview of the results of the 2016-17 Audit for New Opportunities Charter School. He guided the board on the different areas of interest and pointed that although there is no perfect Audit, the charters Audit was as close as possible. He mentioned the New Opportunities team is doing an outstanding job and noted there were no comments for the year audited.*
- b. Family First Charter School Audit Report – *Ben Leavitt from CWDL addressed the board and proceeded to give a detailed overview of the results of the 2016-17 Audit for Family First Charter School. Once more, he guided the board on different areas of interest and noted there were no comments for the year audited.*

- c. Financial Presentation – *Chang Patel from EdTec introduced Ms. Chau Lam to the board as the new Account Manager for New Opportunities Charter School and Family First Charter School. The board wished Ms. Patel good luck on her future endeavors and thanked her for the valuable services provided in supporting the charters’ financials. The board received a full financial report and overview for both charter schools and also received explanation of what Restricted and Supplemental funding means, and what student populations are affected by them. 2017-18 1st Interim reports for New Opportunities Charter and Family First Charter were included in the financial presentation.*

7. DISCUSSION & ACTION ITEMS

- a. Approval of New Opportunities Charter 2016-17 Audit Report

Motion: Carrillo
 Second: Erlandson
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

- b. Approval of Family First Charter 2016-17 Audit Report

Motion: Carrillo
 Second: Erlandson
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

- c. Approval of New Opportunities Charter 2017-2018 1st Interim Report

Motion: Erlandson
 Second: Carrillo
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

d. Approval of Family First Charter 2017-18 1st Interim Report
 Motion: Erlandson
 Second: Carrillo
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

e. Approval of New Opportunities Organization Suicide Prevention Policy

Motion: Carrillo
 Second: Erlandson
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

f. Approval of Proposed Instructional Calendar for New Opportunities Charter

Motion: Erlandson
 Second: Carrillo
 Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

8. BOARD MEMBER REPORTS – Clerk Erlandson thanked everyone supporting the previous weekend, and wished everyone a great holiday season. President Konig mentioned it was great to have received Renewal for both charters, and wished a Merry Christmas and Happy New Year to all.

9. EXECUTIVE DIRECTOR REPORT – Mr. Guzman mentioned the recent Community Event had been a success. Also mentioned that Fall Graduation Ceremony at the East L.A. site with 16 participants out of 25 graduates. He took the time to say farewell to Ms. Chang Patel.

10. ADJOURNMENT – *President Konig adjourned the meeting at 12:25 pm. Next board meeting scheduled for February 8, 2018.*

Motion: Konig
Second: Erlandson
Vote: 3/0

Member	Aye	Nay	Abstain
Konig	X		
Camberos			
Carrillo	X		
Erlandson	X		
Vacant			

Next Board Meeting: February 8, 2018