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In our opinion, Family First Charter School complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the state programs noted in the table below for the year ended June 30, 2016.

### Procedures Performed

In connection with the audit referred to above, we selected and tested transactions and records to determine the Charter's compliance with the state laws and regulations applicable to the following items:

Description	Procedures Performed
California Clean Energy Jobs Act	No, see below
After School Education and Safety Program	No, see below
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Yes
Immunizations	Yes
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study for Charter Schools	Yes
Determination of Funding for Nonclassroom-Based Instruction	Yes
Annual Instructional Minutes - Classroom Based	Yes
Charter School Facility Grant Program	No, see below

The Charter did not receive or spend any California Clean Energy Jobs Act funds during the current year, therefore, we did not perform any procedures related to the California Clean Energy Jobs Act.

The Charter did participate in the After School Education and Safety (ASES) Program during the current year, therefore, we did not perform any procedures related to the ASES Program.

The Charter did not receive or spend any California School Facility Grant Program funds during the current year, therefore, we did not perform any procedures related to the California School Facility Grant Program.

San Diego, California  
December 2, 2016

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***Schedule of Findings and Questioned Costs***

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**FAMILY FIRST CHARTER SCHOOL**  
**Summary of Auditors' Results**  
**June 30, 2016**

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**FINANCIAL STATEMENTS**

Type of auditors' report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weaknesses identified?	<u>No</u>
Significant deficiencies identified not considered to be material weaknesses?	<u>No</u>
Non-compliance material to financial statements noted?	<u>No</u>

**FEDERAL AWARDS**

*Not applicable because the Charter did not expend \$500,000  
in federal expenditures in fiscal year 2015-16.*

**STATE AWARDS**

Internal control over state programs:	
Material weaknesses identified?	<u>No</u>
Significant deficiencies identified not considered to be material weaknesses?	<u>No</u>
Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>

**FAMILY FIRST CHARTER SCHOOL**  
**Financial Statement Findings**  
**June 30, 2016**

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**Five Digit Code**

20000  
30000

**AB 3627 Finding Type**

Inventory of Equipment  
Internal Control

***There were no financial statement findings noted in the 2015-16 fiscal year.***

**FAMILY FIRST CHARTER SCHOOL**  
**State Award Findings and Questioned Costs**  
**June 30, 2016**

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<u>Five Digit Code</u>	<u>AB 3627 Finding Type</u>
10000	Attendance
40000	State Compliance
41000	CalSTRS
60000	Miscellaneous
61000	Classroom Teacher Salaries
70000	Instructional Materials
71000	Teacher Misassignments
70000	Internal Control

***There were no state award findings noted in the 2015-16 fiscal year.***

**FAMILY FIRST CHARTER SCHOOL**  
**Summary Schedule of Prior Audit Findings and Questioned Costs**  
**June 30, 2016**

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**FINDING 2015-1 - ATTENDANCE (10000)**

**Criteria:** Regular class attendance submitted to the California Department of Education should reconcile to the supporting documents that support the local education agency's Average Daily Attendance in accordance with California Education Code Section 46000 et seq.

**Condition:** Through our testing of attendance, we sampled 194 student attendance days and found 62 instances (58 days of overstatement and 4 days of understatement) in which records were not on file to support pupils' attendance as claimed or, alternatively, supported attendance that was not claimed. The 54 days of net overstatement resulted from discrepancies between the attendance claimed at P-2 and the signed teacher rosters on file to support daily attendance.

**Cause:** Source documents of attendance were not properly organized and maintained for the 2014-15 fiscal year.

**Effect:** 54 attendance days were overstated as tested. Given 122 days in the 2014-15 P-2 attendance period and a 2014-15 adjusted base revenue limit per ADA of \$8,712, the fiscal impact of the ADA overstatement is .44 ADA or \$3,833.28.

**Questioned Costs:** The .44 ADA in question resulted in an overstatement of apportionment funding in the amount of \$3,833.28. The Charter performed a thorough analysis of the overstatement and determined to reduce P2 ADA by 22.11 in order to correct for the attendance discrepancies noted in this finding, as well as additional net overstatement determined by the analysis.

**Recommendation:** We recommend that the Charter revise the P2 and Annual attendance reports to accurately account for the reduced apportionment. Attendance personnel should implement a system to verify that all claimed attendance is properly supported by source documentation.

**Status:** Implemented.