

- Complete Allen County Application for Permit for Erection and Habitation of Mobile Home or Manufactured Dwelling and return to Judge's office.**
No mobile home or manufactured home may be erected, set up, or brought onto property in Allen County, KY without first applying for a permit for erection and habitation from Allen county for the unit. In addition, top the requirements listed below, no unit shall be permitted unless the electric and septic system or sewer system have been approved.
- Pay permit fee of \$100 at County Judge Executive's Office.**
- Obtain address for property at Planning and Zoning office.**
Contact Planning and Zoning by phone, 270-237-4180, or by email, sacps.gis@gmail.com for more information.
- Flood Plain Verification**
- Provide a copy of Kentucky installer's license.**
- Obtain CI-Seal.**
Upon completion of installing the mobile home, the installer shall provide us with a signed documentation stating that all specifications required for installation of the mobile home have been completed. He will then place the CI-Seal sticker inside the house.
- Contact Health Department for water and septic system permits.**
Permit fees are \$65. Contact Adam Massey at 270-237-4423
- Contact and set up electricity at Tri-County Electric Service.**
Tri-County Electric Service 270-237-4418
- Obtain B-Seal from State Fire Marshall.**
B-Seal is a number given by the State Fire Marshall upon inspection of any used mobile home, unless bought from a dealer. We must have a copy of this inspection. Contact Sue Thompson in Frankfort at 502-573-1795 for an appointment. The cost is approximately \$100 for the inspection.
- Provide a copy of the title.**
- All units must be underpinned along the entire perimeter of the home that is comprised of masonry, treated wood, plastic or other material that harmonizes with the architectural style of the home within (60) days of receipt of permit for habitation. Homes must have moisture barrier covering under home.**
- Final Inspection by Mobile Home Inspector.**
If you pass all requirements, we will contact Tri-County to energize your electricity.
- Order green address sign. (\$7.50)**