

UNIQUE POLYMER SYSTEMS



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INNOVATE | REBUILD | ENHANCE

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QUALITY POLICY

Unique Polymer Systems is committed to the principles and practices of effective quality assurance and has adopted BS EN ISO 9001 as the basis of its quality management system.

The Managing Director is the Company's chief executive responsible for quality assurance and is the person in the Company responsible for defining quality objectives and ensuring that they are met.

The quality management system which has been implemented provides all necessary controls to ensure that, as a minimum, the Company's products and services confirm both to specification and to any agreed contractual conditions which may be imposed by customers.

The Company is dedicated to a Quality Policy that will ensure that its products and services fully meet the requirements of its customer at all times. The goal of the Company is to achieve a high level of customer satisfaction at all times. Commitment to the implementation of supporting managerial and business operational systems is essential to realizing that goal.

The Quality Policy is based on three fundamental principles:

1. Ensuring we identify and confirm to the needs of our customers.
2. Looking at our service provision processes, identifying the potential errors and taking necessary action to eliminate them.
3. Everyone understanding how to do their job and doing it right first time.

To ensure the Quality Policy is successfully implemented management and staff will be responsible for:

1. Identifying customer's requirements.
2. Ensuring correct procedures are followed to meet those requirements.

Our Company will constantly review and improve on our services to ensure tasks are completed in the most cost effective and timely manner for the benefit of all our customers.

We shall ensure that all personnel understand and fully implement our company policies and objectives and are able to perform their duties effectively through an ongoing training and development programs.

The processes behind the Quality Control system are documented with the Company's Quality Manual which include the following Quality Procedures:

QP1 – Management Responsibility	QP8 – Warehouse
QP2 – Management Review	QP9 – Laboratory Controls
QP3 – Customer Care	QP10 – Control of Non-Confirming Material
QP4 – Document Control	QP11 – Calibration
QP5 – Design & Development	QP12 – Quality Records
QP6 – Purchasing	QP13 – Internal Systems Audit

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QP7 – Manufacture

QP14 – Resource Management

The Managing Director has sole authority for authorizing these procedures. Requests for possible amendments to these documents and other quality documentation, as a part of the Company's continuing improvement policy, are to be made to the Managing Director for consideration and, as necessary, implementation.

Document last reviewed by T Pettigrew

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