



# Health & Safety Plan SMG Clubhouse

151 Gibraltar Road  
Horsham, Pa 19044

## **COVID-19 REGULATIONS:**

In response to recent COVID-19 increases, the OCDEL has requested that we ensure that all of our families are up to date with current symptoms, policies, procedures, our sanitation processes, how both families and SMG Clubhouse will respond with suspected and confirmed exposure cases, and operational procedures shall SMG Clubhouse need to close and reopen.

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever (100.0) or chills
- Shortness of breath or difficulty breathing
- Muscle or body aches
- New loss of taste or smell
- Congestion or runny nose
- Nausea/Vomiting/Diarrhea
- Cough
- Fatigue
- Headache
- Sore throat

## **Drop off/Arrival Procedures:**

During COVID, families will arrive at SMG Clubhouse and ring the doorbell. Families will enter the foyer and sanitize their hands. They will then wash their child's hands. Parents, please remain in the foyer. A staff member will then take the temperature of your child, it should not exceed 100.0 degrees, in which case your child would not be allowed into SMG Clubhouse and must remain at home until they are 24 hours Fever free without fever reducing medications. Should your child not have a fever, they will enter and remove their jacket. Next, your child will walk with a staff member to their classroom. At this point the parent may exit. Upon your exit, a staff member will close and lock the door.

## **ROUTINE DISINFECTING/SANITIZATION PROCEDURES:**

Please remember that proper hand washing and sanitizing will help slow the spread of the virus, this is why we require hand washing when you enter SMG Clubhouse. Masks are currently NOT required in childcare, but when the time arrives, any child above the



age of 2 years old will be required to wear a mask while in daycare, with the exception of naptimes or extreme physical activity. The director will send a letter notifying families should this directive change. Toys that are placed in the mouth will be placed in the sink so they can be sanitized.

Floors will be swept and mopped daily.

Disinfectant sprays will be used each day.

Counters, chairs, hard surfaces, and nap mats shall all be sanitized daily.

Blankets and pillows will be sent home daily to be laundered.

Large toys shall be wiped down daily.

#### **DEALING WITH EXPOSURE AND CONFIRMED CASES OF COVID-19:**

For confirmed positive COVID 19-cases:

- If the child is in care when the test results are confirmed positive, the child should be isolated until the appropriate party arrives to pick them up.
- The facility should close for a period of 48 hours following the confirmed positive COVID-19 case so that the facility can be cleaned and disinfected properly.
- The director shall inform parents of enrolled children when there is a suspected outbreak of a communicable disease or an outbreak of an unusual illness that represents a public health emergency in the opinion of the Department of Health as per 55 Pa. Code §3270.136(b), §3280.136(b), and §3290.136(b). An outbreak is defined as a single positive COVID-19 case.
- The facility must report positive COVID-19 cases to the Department of Health (DOH) as per 55 Pa. Code §3270.136(d), §3280.136(d), and §3290.136(d). The facility must also report positive COVID-19 cases to the Pennsylvania Department of Human Services (DHS).
- The facility shall notify each client and inform them that someone in the facility has possibly exposed others and will close for 48 hours for cleaning and all families shall monitor their child for possible symptoms.

#### **Masks:**

Masks shall be worn by all staff members indoors and outside only when 6 ft social distancing cannot be maintained, while sleeping or during physical activities.

#### **Exposure to a person who tests positive for COVID-19:**

Exposure is defined as being within 6 feet of the individual who tests positive for COVID-19 for a period of 15 minutes or more. It also means coming into direct contact with droplets from a COVID-19 positive individual. Persons who test positive are considered infectious 48 hours before the onset of symptoms. Persons testing positive but do not have symptoms are considered infectious 2 days after exposure (if known) or

starting 2 days before test date (if exposure is unknown). If a staff person, household member, or a child is exposed to an individual who tests positive for COVID19:

- They will be required to self-quarantine for a period of 14 days based on the CDC guidance.
- If a child becomes ill at the facility, the operator shall notify the child's parent as soon as possible.
- The operator shall inform parents of enrolled children and staff when there is a suspected outbreak of a communicable disease or an outbreak of an unusual illness that represents a public health emergency in the opinion of the Department of Health as per 55 Pa. Code §3270.136(b), §3280.136(b), and §3290.136(b).

Discontinuing at Home Isolation:

SMG Clubhouse will use a test based strategy when returning to childcare after having symptoms of COVID-19:

Individuals who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

Resolution of fever without the use of fever reducing medications and

Improvement in respiratory symptoms (cough, shortness of breath) AND

Negative COVID-19 test results from at least two consecutive respiratory specimens collected 24 hours or more apart (total of two negative results)

I have fully read and understand the following instructions for COVID-19 and agree to follow all of the outlined requirements in order to keep everyone safe at SMG Clubhouse.

Child's Name:

Parent's SIGNATURE:

DATE: