

President, James A. Hoffman, called the June 28th, 2021, meeting of the Library Board to order at 4:00 pm.

Present: Trish Burnett, Lynn Colgan, Sheryl Hanson, James A. Hoffman, Jim Jannes, Van Thompson and Debbie VanderBeke.

Absent: Steve Strupp

Also Present: Laura Long, Library Director and Tami Cox, Assistant Library Director

Visitors: Tiffany Pierce Evans, Concord Group and Marcia Lintz, President of the Friends of the East Moline Public Library.

Before the meeting began Marcia Lintz gave a brief overview of what is happening with the Friends group. They have had a couple fundraisers, popcorn sales and Library night at Chick-fil-a. They have a big fundraiser coming up on July 15th at Midwest Ale Works from 3-9. They will have a specialty beer for that night, music, games and raffles. She asked all the board members to please try to attend. She also passed out Friends membership forms and asked all the board to become members of the Friends group.

Consent Agenda: Minutes from the May 24th meeting, purchase card, Square, East Moline Public Library Foundation at the Moline Foundation and bills were approved. Van Thompson made a motion to approve the consent agenda and Jim Jannes seconded.

Motion carried.

Financial Report: Laura reported that we are still in the negative, but not as bad since we have received the first tax distribution. We received our Illinois replacement tax of \$66,000. Laura also reported that we have been approved for our library per capita grant and that there was an increase from last year. Jim asked about our spending and it was reported that we are about 10% behind where we should be, so not too bad.

Library report: See attached. Laura did ask if there were any questions and Jim asked about our hours. It was discussed that after Labor Day, we would be adding our Monday and Wednesday mornings back, but thought we would keep the same Saturday hours. Laura and Tami will have a discussion about going back to 4 nights a week instead of the 2 that we are currently open.

Business: Tiffany Evans from Concord Group gave a brief update on our budget, contingencies, timeline, etc for our construction. As of June 15th, 2021 we are 27.7 % complete. Please see attached brochure for more information. Special projects like stairwell and donor wall were discussed. Russell is on track to finish our project by January 9th, 2022. Furniture & IS RFP's will be going out and Concord will be here at the library for the bid openings.

Laura gave a brief update on the donor wall. Trophy world will have a drawing on how the plaques will be displayed. We need to let the Girl Scouts know how many big plaques we will need. Sheryl said she will follow up the Girl Scouts so we can get the brochure out to the public and begin selling plaques.

There was some discussion about the circular staircase. Since this is not in HGA's contract, it was decided that we will discuss some options with Russell Construction to see if they have a subcontractor that would be willing to take this on. We still want to stay with the seat at the bottom and lighting going

thru the staircase. We will need to figure out the most cost effective and innovation way to make this a statement piece in the new library.

Van Thompson motioned that we accept the Spacesaver shelving and storage purchase via MidWest Storage Solutions and Sourcewell contract, Debbie VanderBeke seconded. Motion passed.

The non-resident fee was discussed, Laura explained how the fee is figured and for at least this year we are able to still keep it at \$75.00. Van Thompson motioned that the Non-Resident fee be approved at \$75.00 for the next year, Trish Burnett seconded. Motion passed.

Laura provided an updated Standing Committee list, Board Term End Dates and a Board Calendar. Laura will be updating the Board Calendar and will hand it out at the next meeting. Van Thompson, Jim Jannes and James A. Hoffman have all had their terms extended to April 2024.

Laura asked if we could move the July meeting back a week due to her being on vacation and just returning on the 26th. It was agreed that the meeting will be pushed back to August 2nd.

Presidents Items: none.

Public Comment: none.

The board in open session discussed Laura's evaluation. The board overwhelmingly agrees with James A's evaluation of Laura. James A. will communicate budget info with Laura.

Adjournment: The meeting was adjourned at 5:46 pm.

Respectfully submitted,

Tami Cox, Recording Secretary