

**President, James A. Hoffman, called the December 8, 2020, zoom meeting of the Library Board to order at 4:00 pm.**

**Present:** Trish Burnett, Sheryl Hanson, James A. Hoffman, Jim Jannes, Imogene Jensen, Nodie Kipp Steve Strupp, Van Thompson and Debbie VanderBeke

**Absent:** None

**Also Present:** Laura Long, Library Director

**Visitors:** None

**Consent Agenda:** (minutes, purchase card, Square, East Moline Library Fund at the Moline Foundation and bills) Van made a motion to approve the consent agenda, Jim seconded;

Trish Burnett – yes	Sheryl Hanson – yes	James A. Hoffman – yes
Jim Jannes – yes	Imogene Jensen – yes	Nodie Kipp – yes
Steve Strupp – yes	Van Thompson – yes	Debbie VanderBeke – yes

motion carried.

**Financial Reports:** The board went over the November budget vs. actual report from the City of East Moline.

**Library Report:** see attached

**Business:** Grants/Gifts/Foundations – The John Deere Foundation Grant was for \$250,000. Laura announced we would be receiving a grant from Hubbell Waterman.

Laura is working with New Market Tax Credit and the State Library to figure out how to coordinate the receipt and expenditure of monies.

Concord Group report and updated budget – The board reviewed the reports. Shery made a motion to give the Director approval discretion for change orders during the construction project not to exceed \$25,000 each, until 75% of the contingency budget has been spent, Debbie seconded;

Trish Burnett – yes	Sheryl Hanson – yes	James A. Hoffman – yes
Jim Jannes – muted	Imogene Jensen – yes	Nodie Kipp – muted
Steve Strupp – yes	Van Thompson – yes	Debbie Vanderbeke – yes

motion carried.

Hodge Group Christmas giving card – Laura requested the names of any other people that should be sent one of these cards.

Sale of the building – Contracts have been signed and inspectors have been in the building.

Yard Sign Program – Angela Blair will head a program to sell yard signs supporting the construction of the new library.

**President's items** - none

**Other:** Laura asked if the board wanted to have someone for Commissioning Services at the end of the project. She will go into more detail at the next meeting.

**Public comment:** None

**Items to be placed on the January 25, 2021 agenda:** Per Capita Grant requirements

**The meeting adjourned at 4:58 pm.**

**Respectfully submitted,**

**Imogene Jensen**

**The meeting adjourned at pm.**

**Respectfully submitted,**

**Imogene Jensen, Secretary**