

President, James A. Hoffman, called the May 15, 2020, special meeting of the Library Board to order at 11:00 am.

Present: Sheryl Hanson, James A. Hoffman, Jim Jannes, Imogene Jensen, Nodie Kipp Steve Strupp, Van Thompson and Debbie VanderBeke

Also Present: Laura Long, Library Director

Visitors: Tara Foltz

Consent Agenda: (minutes and bills) Jim made a motion to approve the consent agenda, Van seconded; motion carried.

Sheryl Hanson – yes	James A. – yes	Jim Jannes – yes
Steve Strupp - yes	Van Thompson – yes	Debbie VanderBeke – yes
Nodie and Imogene were unable to unmute their devices		

Financial Reports :

City of East Moline – the board went over the bills for the credit cards, General Fund income and expenditures, Building & Maintenance income and expenditures, Capital Improvement Fund income and expenditures and vendor invoices.

Moline Foundation – The board reviewed The Moline Foundation report for January 1 to March 31, 2020.

Library Report: see attached

Communications: None

Reports: None

Old Business: None

New Business:

Laura showed the library’s new website.

The board did not have any suggestions to improve the Pandemic Response Procedures

The board went over the tentative plans for Opening Procedures and Curbside Services. The only comments were not to open too soon and to follow best practices.

The board discussed the offer to purchase the existing library. The library will make a counter offer. Some concerns included the intended use of the building, the monthly lease payments, the offer did not mention the extra lots and the amount of earnest money.

The timeline for advertisement of Owner’s Rep RFQ will be discussed at the June meeting.

The board reviewed the updated By-laws. Van made a motion to approve the By-laws, Jim Seconded; motion carried.

Sheryl Hanson – yes	James A. – yes	Jim Jannes – yes
Steve Strupp – yes	Van Thompson – yes	Debbie VanderBeke - yes
Nodie and Imogene could not unmute their devices		

Closed session: No

President's items: None

Other: We should be able to take possession of the bank by the end of June. We need to decide what we want to do about the utilities.

Originally James A. intended to do Laura's evaluation in June. As he has not had input from the board this will be done later this summer.

Public comment: None

Items to be placed on next month's agenda: Owner's Rep RFQ
Bank and bank utilities
Evaluations
Counter offer on the current building
Opening the library

The next meeting will be June 15th at 9:00 am.

The meeting adjourned at 11:58 am.

Respectfully submitted,

Imogene Jensen, Secretary