

President, James A. Hoffman, called the June 15, 2020, special meeting of the Library Board to order at 9:00 am.

Present: Sheryl Hanson, James A. Hoffman, Jim Jannes, Imogene Jensen, Nodie Kipp Steve Strupp, Van Thompson and Debbie VanderBeke

Absent: None

Also Present: Laura Long, Library Director

Visitors: Trish Burnett, a potential board member

Consent Agenda: (minutes, purchase card and bills) Jim made a motion to approve the consent agenda, Van seconded;

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| | Sheryl Hanson – yes | James A. Hoffman – yes |
| Jim Jannes -yes | Imogene Jensen – yes | Nodie Kipp – yes |
| Steve Strupp – yes | Van Thompson – yes | Debbie VanderBeke – yes |

motion carried.

Financial Reports :

City of East Moline – library spending is down, income from fines, film rental and copier is also down. The library did receive Corporate Replacement Tax for the year.

Moline Foundation – the board went over the reports for April 1 to May 31st.

Library Report: see attached. Laura announce that the State has acknowledged receipt of our application for a building grant.

Communications: None

Reports: None

Old Business:

TBK Bank and utilities – the transfer of the bank could be by the middle of July. Which utilities will remain on will be decided after the transfer.

Evaluations – as salaries are not tied directly to evaluations Van suggested we eliminate evaluations for a year. James A. offered the use of his home so the board could meet in person. It was decided to postpone the evaluations. In July the board will be given the forms to do Laura’s evaluation, it will be discussed in August and be approved for the budget which will be sent to the city in September.

Sale of the library – a counter offer was made to the purchaser and there was no response.

Laura will make sure all the lots for sale are in the library’s name.

New Business:

Board honorees at the new building – the board decided to honor Gerry Baecke and Jeannine Zmuda with a plaque in the new building. Once construction begins we will decide where to hang the plaque.

Vacation Accrual Changes – Laura suggested rather than employees receiving all their vacation on January 1st they earn a set number of hours per pay period based on hours per pay period and years of service. The policy would allow a maximum accrual of vacation time at 125% of granted time. Van made a motion to approved the Vacation Policy as presented’ Steve seconded;

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| | Sheryl Hanson – yes | James A. Hoffman – yes |
| Jim Jannes – no | Imogene Jensen – yes | Nodie Kipp – yes |
| Steve Strupp – yes | Van Thompson – yes | Debbie Vander Beke – yes |

motion carried.

Release of RFQ for Owner’s Representative – Laura will start this as this needs to go out, we have to wait for returns, review the paperwork and decide who is to be interviewed.

Next meeting – the next meeting will be June 29th at 9:00. The July meeting will be July 27th at 4:00.

Closed session: No

President’s items: None

Other: None

Public comment: None

Items to be placed on next month’s agenda:

The meeting adjourned at 10:13 pm.

Respectfully submitted,

Imogene Jensen, Secretary